# Michigan Deptartment of Treasury 496 (2-04) Auditing Procedures Report

RECEIVED DEPT. OF TREASURY	
DEC 2 8 2004	
LOCAL AUDIT & FULANCE DIV.	

Issued under P.A. 2 of 1968, as amer	nded.	-	122
Local Government Type  City Township	Village Other	Local Government Name City of Wyoming, Michigan	LOCAL AUDIT & FUNANCE DIV.
Audit Date <b>6/30/04</b>	Opinion Date 10/14/04	Date Accountant Report Submit	
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Accountant Signature / / /			MI	<u> </u>	3-2654					
Street Address 99 Monroe Ave, NW Suite 800	City  Grand Rapid	le	State	ZIP						
Certified Public Accountant (Firm Name)  BDO Seidman, LLP			· · · · · · · · · · · · · · · · · · ·							
Certified Public Accounts of (Firm News)			<b>✓</b>							
Single Audit Reports (ASLGU).	-				<b>Y</b>					
Reports on individual federal financial assistance programs (program	n audits).									
The letter of comments and recommendations.		1			- toquito					
We have enclosed the following:		Enclosed	To B		Not Required					
Yes 📝 No 9. The local unit has not adopted an investment	nt policy as required	by P.A. 196 of	1997 (MCL	129.95)						
Yes No 8. The local unit uses credit cards and has (MCL 129.241).	not adopted an app	olicable policy	as required	by P.A	v. 266 of 1995					
Yes No 7. pension benefits (normal costs) in the currected are more than the normal cost requirements.	rent year. If the plan	is more than	100% funda	d and t	ha avarfundin -					
Yes No 6. The local unit has been delinquent in distrit										
Yes No 5. The local unit holds deposits/investments as amended [MCL 129.91], or P.A. 55 of 19	5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).									
Yes No 4. The local unit has violated the condition requirements, or an order issued under the	s of either an order Emergency Municip	r issued unde al Loan Act.	r the Munic	ipal Fin	ance Act or its					
Yes V No 3. There are instances of non-compliance v amended).	with the Uniform Ac	counting and	Budgeting A	∖ct (P.A	. 2 of 1968, as					
Yes No 2. There are accumulated deficits in one or 275 of 1980).	more of this unit's t	unreserved fur	d balances.	/retained	d earnings (P.A					
Yes No 1. Certain component units/funds/agencies of	of the local unit are ex	kcluded from ti	ne financial	stateme	ents.					
You must check the applicable box for each item below.										
We further affirm the following. "Yes" responses have been disclos comments and recommendations	sed in the financial st	atements, inclu	ıding the no	tes, or in	the report of					
<ol><li>We are certified public accountants registered to practice in M</li></ol>										
<ol> <li>We have complied with the Bulletin for the Audits of Local Unit</li> </ol>	its of Government in I	<i>Michigan</i> as re	vised.							
we affirm that:										
accordance with the Statements of the Governmental Account Financial Statements for Counties and Local Units of Government					nents prepared orting Format t					
We have audited the financial statements of this local unit of go accordance with the Statements of the Governmental Account					nents prepared					

			<b>′</b> [
Certified Public Accountant (Firm Name)			
BDO Seidman, LLP			
Street Address	City		
99 Monroe Ave, NW Suite 800	Grand Rapids	State MI	ZIP 40502 2054
Accountant Signature	o. a.	Date	49503-2654
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### COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED

June 30, 2004

Douglas L. Hoekstra, Jr. Mayor

Carol S. Sheets
Mayor Pro-Tem
Councilmember-at-Large

William A. VerHulst
1st Ward Councilmember

Jack A. Poll Councilmember-at-Large

Richard K. Pastoor 2nd Ward Councilmember

Kevin Green Councilmember-at-Large

Dawn E. Wichmann 3rd Ward Councilmember

Curtis L. Holt City Manager

Prepared By: Finance Department

Timothy H. Smith, CPA Finance Director

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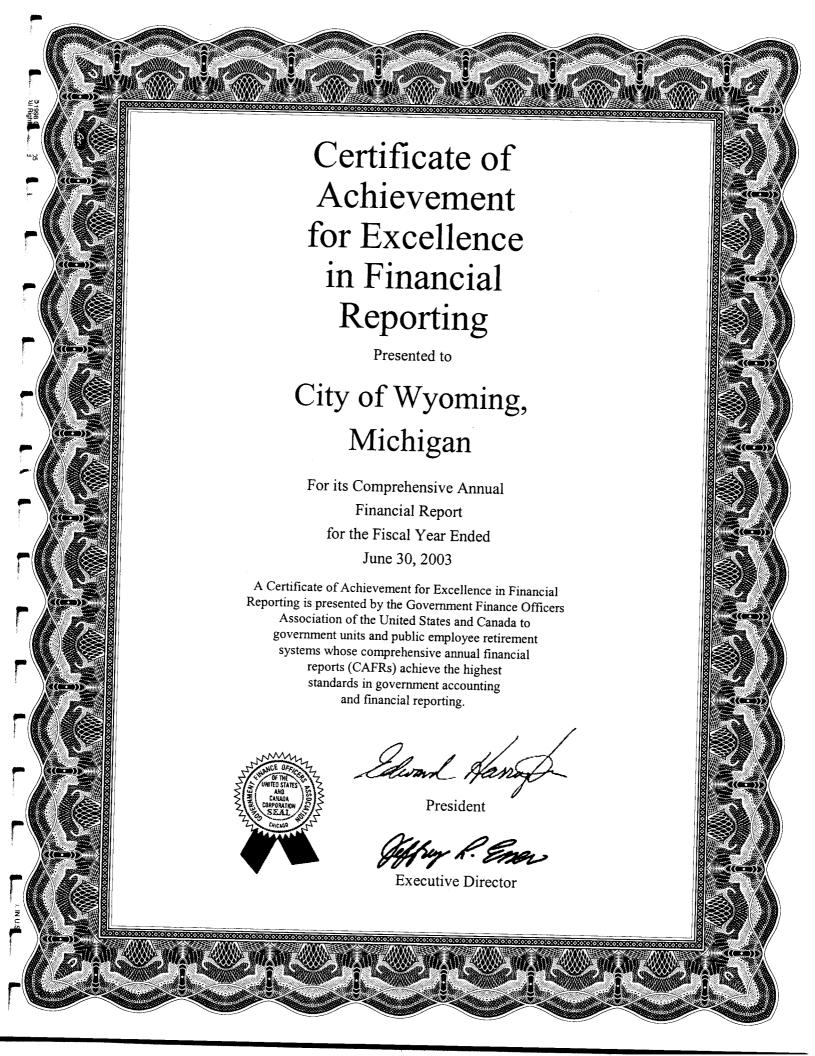
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#### **Accounting/Finance Department**

TELEPHONE 616/530-7225 1155 - 28th Street S.W., Box 905 Wyoming, Michigan 49509-0905

Web: www ci.wyoming.mi.us



MAYOR Douglas L. Hoekstra, Jr.

COUNCILMEMBER-AT-LARGE Carol S. Sheets

COUNCILMEMBER-AT-LARGE Jack A. Poll

COUNCILMEMBER-AT-LARGE
Kevin J. Green

COUNCILMEMBER 1ST WARD William Ver Hulst

COUNCILMEMBER 2ND WARD Richard K. Pastoor

COUNCILMEMBER 3RD WARD
Dawn E. Wichmann

CITY MANAGER
Curtis Holt

December 4, 2004

To the Honorable Mayor, Members of City Council, and the Citizens of the City of Wyoming, Michigan

The City Charter and the Michigan Uniform Budgeting and Accounting Act require the financial statements be examined by a firm of independent certified public accountants. Pursuant to that requirement, we hereby issue the comprehensive annual financial report of the City of Wyoming (the City) for the fiscal year ended June 30, 2004.

This report consists of management's representations concerning the finances of the City. Consequently, management assumes full responsibility for the completeness and fairness of presentation of the information presented in this report. To provide a reasonable basis for making these representations, management of the City has established a comprehensive internal control framework that is designed to (1) safeguard the City's assets from loss, theft or misuse and (2) compile reliable financial information for the preparation of the City of Wyoming's financial statements in conformity with generally accepted accounting principles (GAAP). Because the cost of internal controls should not outweigh their benefits, the City of Wyoming's comprehensive framework of internal controls has been designed to provide reasonable, rather than absolute, assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The City of Wyoming's financial statements have been audited by BDO Seidman, LLP, an independent firm of certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City of Wyoming are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unqualified opinion that the City of Wyoming's financial statements for the fiscal year ended June 30, 2004, are fairly presented in conformity with GAAP. The independent auditors' report is presented as the first component of the financial section of this report.

The independent audit of the financial statements of the City of Wyoming was part of a broader, federally mandated "Single Audit" designed to meet the special needs of the federal grantor agencies. The standards governing Single Audit engagements require the independent auditors to report not only on the fair

presentation of the financial statements, but also on the audited government's internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of federal awards.

Information related to the Single Audit, including the Schedule of Expenditures of Federal Awards, findings and questioned costs, and auditors' report on internal controls and compliance with applicable laws and regulations is published in a separate document. The financial activity related to the single audit requirements, such as Nutrition Programs, Senior Transportation Program, and the Community Development Block Grant is included in this report.

GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement MD&A and should be read in conjunction with it. The City of Wyoming's MD&A can be found immediately following the report of the independent auditors.

#### **Profile of the Government**

The City of Wyoming is located in Kent County in the western part of Michigan's lower peninsula, encompasses an area of approximately 25 square miles and, with a 2000 census population of 69,368, is the sixteenth largest City in Michigan. The City is governed by an elected City Council consisting of 3 members elected at large, 3 members elected by district and an elected mayor. The City manager, appointed by the City Council, is responsible for the day-to-day operations of the City.

The City provides a wide range of services to City residents. Water and sewer services are sold retail to City residents and business and wholesale to various surrounding governmental units resulting in total water consumption of 7.52 billion gallons during the fiscal year.

The annual budget serves as the foundation of the City's financial planning and control. All departments of the City are required to submit requests for appropriations to the Manager/Finance Director. These requests form the basis for the development of a proposed budget. The Manager/Finance Director will present to the Council a recommended budget in May at which time a public hearing date will be set. A presentation will be made at a public hearing and the budget will be adopted at the subsequent Council meeting. The budget is appropriated at the departmental level. The budget is prepared at the fund, department, activity, and line item level. Department directors may request transfers within fund appropriations under their administrative control. Transfers of appropriations between departments or funds require approval of the Council. Budget-to-actual comparisons are provided in this report for each individual governmental fund for which an appropriated annual budget has been adopted. The General Fund can be found on page 60 as part of the required supplementary information for the governmental funds. For governmental funds other than the general fund, this comparison can be found on pages 64 to 67 and pages 80 to 95.

#### Blended Component Unit

The City has one blended component unit, the Building Authority, a separate legal entity, that uses the proceeds of its tax-exempt bonds to finance the construction of general fixed assets for the City. The bonds are secured by a lease agreement with the City and will be retired through lease payments from the City.

#### Discretely Presented Component Units

The City has five legally separate component units. These units are discretely presented as the governing bodies of the component units are not substantially the same as that of the City.

- The Economic Development Corporation (EDC) provides advice to City officials regarding economic development activity.
- The Brownfield Redevelopment Authority is responsible for providing incentive for the redevelopment of contaminated property.
- The Wyoming Downtown Development Authority is responsible for correcting blight in their area and enhancing economic growth.
- The Wyoming Housing Commission provides housing assistance to low and moderate income families.
- The District Court of Wyoming accounts for the collection and payment to the State of Michigan, Kent County, and the City of Wyoming, of fines and fees collected on their behalf. Bond and other trust money held by the Court are also accounted for. Fines and fees collected that remain at the local level, along with actual Court operations, are accounted for in the City's General Fund.

#### **Financial Condition Factors**

#### Local Economy

The manufacturing sector is strong in furniture, automotive and food processing. The service area, including financial, educational, medical and retailing, provides a positive impact on the economy. Business and industrial growth within the City of Wyoming continued at a slow pace during the fiscal year. It is anticipated with the completion of the South Beltline freeway in the fall of 2005, industrial and commercial growth will occur in the southern portion of the City. Residential growth also continues in the southwest sector of the City and will be further enhanced by the addition of a hospital and medical complex near the South Beltline freeway.

The City continues to actively improve infrastructure that supports its citizens. The City has invested in developing new software that will be used to track the condition of streets, sidewalks and the sewer and water systems. Studies are underway to help develop plans to expand water and wastewater facilities to meet business, industrial and residential growth within its service area.

The City continues to face challenges of providing services to its citizens with shrinking revenue sources. The State of Michigan continues to face revenue shortfalls that are passed on to local units through decreases in statutory revenue sharing. Property tax revenue growth has been held in check through various state-wide voter approved initiatives occurring in the 80's and 90's. Local voters have voted to not increase property tax rates. As a result of these factors and growth in various costs incurred by the City, the City has taken steps to reduce its labor force and consequently services provided to its citizens to ensure that future expenditures do not exceed anticipated revenues.

#### Cash Management

Available cash during the fiscal year, excluding pension trust funds, was primarily invested in certificates of deposit and instruments of the U.S. Treasury and Governmental Agencies. As of June 30, 2004, the book value of these investments was \$52,802,756. The average yield of

funds invested by City staff for the year ending June 30, 2004 was 3.23 percent compared to 3.26 percent the prior year. The City continues to experience a decline in the earnings rate. This was somewhat mitigated by having amounts invested for a longer period of time.

#### Risk Management

The risk management activities of the City are primarily the responsibility of Finance and Human Resources Departments. However, each department director has a responsibility for managing the activities of their department in such as way as to preserve the human, physical, natural, and financial resources of the City.

The City has developed an internal financing mechanism to accrue its incurred and incurred-but-not-reported claims not covered by insurance. A Self-Insurance Fund has been established to segregate risk management activities and process the payment claims. An annual allocation of costs including self-funded loss payment, insurance premiums and administrative costs are charged back to all departments using the appropriate statistic.

The City has been operating successfully for over sixteen years in providing general liability, property insurance, vehicle insurance, and workers' compensation insurance programs through the Insurance Fund. The City has purchased liability coverage for claims in excess of \$500,000 from a private carrier. Beginning in fiscal year 1997-1998, the City also began to self-fund its health insurance plan with a current excess coverage of \$100,000 per claim. The Insurance Fund experienced an operating gain of \$1,361,263, which includes investment earnings. Like the general business sector, the City incurred higher than anticipated expenditures for health care, including cases that reached our excess coverage.

Settlement of claims greater than \$10,000 requires the prior approval of the City Council. Recommendations are made to them from its insurers, claim administrator and legal counsel. The City may settle large claims by making a lump payment or using a structured payment.

#### Pensions and Post-Retirement Benefits

The City sponsors a single-employer defined benefit pension plan for all of its employees. Each year an independent actuary calculates the percentage of payroll that the City must contribute to the pension plan to ensure that the fund will meet its full obligation to plan participants. As a matter of policy, the City fully funds each year's contribution as determined by the actuary. As of the June 30, 2004 actuarial report the City's accrued assets exceeded its accrued liabilities by \$8,859,000. The employer normal cost for 2004 was \$3,100,141; however, due to over-funding, the computed employer contribution was \$3,267,506. Contributions to the pension were exceeded by benefits paid out during 2003-2004, the sixth time this has happened. Benefit payments have increased as the number of retirees has also increased.

The City also provides post-retirement health care benefits for retirees and their dependents. As of the end of the current fiscal year, there were 244 retired employees receiving these benefits, which are financed based on actuarial computation. GAAP does not require governments to report a liability in the financial statements in connection with an employer's obligation to provide these benefits at this time. However, as required by Governmental Accounting Standards Board Statement No. 43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, the City will have to provide information relative to funding progress of post-retirement health care benefits for retirees and their dependents. Based upon

current rates which do not mirror GASB requirements, the unfunded actuarial accrued liability is in excess of \$25 million.

Additional information on the City's pension arrangements and post-employment benefits can be found in Note H in the notes to basic financial statements.

#### **Awards**

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City for its comprehensive annual financial report for the year ended June 30, 2003. This was the fifteenth year that the City has received this prestigious award. In order to be awarded a Certificate of Achievement, the City published an easily readable and efficiently organized comprehensive annual financial report. This report satisfied both generally accepted accounting principles and applicable legal requirements.

#### Acknowledgements

The preparation of this report could not have been accomplished without the efficient and dedicated services of the entire staff of the Finance Department. We should like to express our appreciation to all the employees of the City who assisted and contributed to its preparation.

Respectfully submitted,

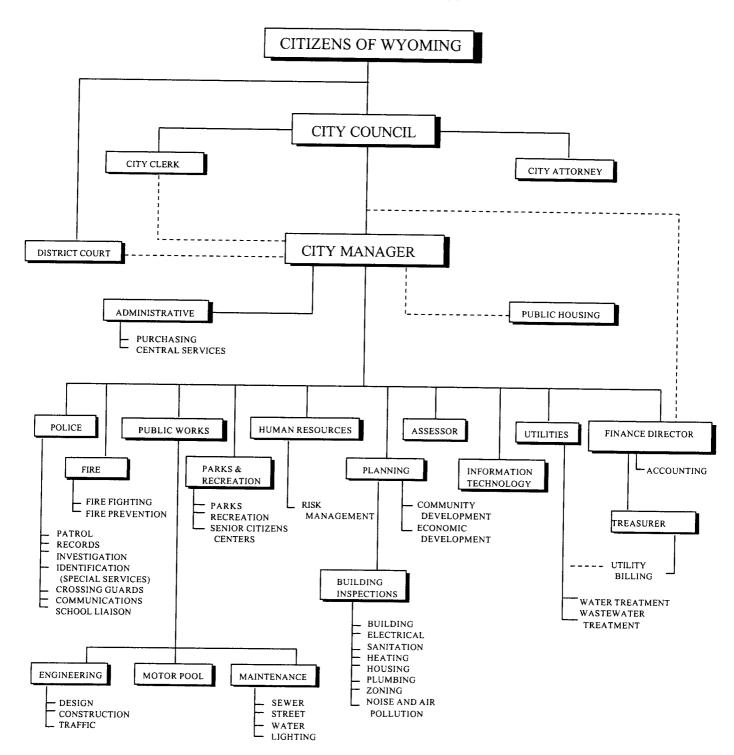
Curtis L. Holt City Manager

Timothy H. Smith, CPA

Finance Director

### **CITY OF WYOMING**

#### TABLE OF ORGANIZATION





99 Monroe Avenue NW, Suite 800 Grand Rapids, Michigan 49503-2654 Telephone: (616) 774-7000 Fax: (616) 776-3680

### Independent Auditors' Report

Honorable Mayor and Members of the City Council City of Wyoming Wyoming, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of the City of Wyoming, Michigan (the City) as of and for the year ended June 30, 2004 (March 31, 2004 for the Wyoming Housing Commission), which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the management of the City. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information at June 30, 2004 (March 31, 2004 for the Wyoming Housing Commission), and the respective changes in financial position and cash flows of its proprietary fund types for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated October 14, 2004, on our consideration of the City of Wyoming's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grants and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in

accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Management's Discussion and Analysis and the budgeting comparison information on pages 60-67 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, other supplementary information and statistical section as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements of the City of Wyoming. The combining and individual nonmajor fund financial statements and other supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory section and the statistical section have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

C. ID. de Maldan

BDO Seidman, LLP

Grand Rapids, Michigan October 14, 2004

The City of Wyoming's (the "City") discussion and analysis is designed to (a) assist the reader in focusing on the significant financial issues, (b) provide an overview of the financial activities for the fiscal year ended June 30, 2004, (c) identify changes in the City's financial position (its ability to address the next year and subsequent year challenges), (d) identify any material deviations from the approved budget, and (e) identify individual fund issues or concerns. Since the management's discussion and analysis (MD&A) is designed to focus on the current year's activities, resulting changes, and known facts, readers are encouraged to consider the information presented here in conjunction with the transmittal letter at the front of this report and with the City's financial statements, which follow this section.

#### Financial Highlights

- Assets of the City exceeded its liabilities at the end of the fiscal year by \$221,645,611 (net assets), an increase of \$7,056,791 from the previous year. Component units reported net assets of \$4,584,429, an increase of \$190,637 from the previous year.
- Of the \$221 million reported in net assets, \$45,998,768 may be used to meet the ongoing obligations to citizens and creditors (unrestricted net assets) of the respective fund where the funds were earned.
- At the end of the fiscal year, the City's governmental funds reported combined ending fund balance of \$16,437,345, a decrease of \$817,971 from the previous year. Of this fund balance, approximately 94 percent (\$15,527,299) is available for spending at the government's discretion (unreserved fund balance) for purposes of the respective fund where the funds were earned.
- At the end of the current fiscal year, the unreserved undesignated fund balance for the General Fund was \$2,036,075 or 7% of the total General Fund expenditures.
- At the end of the current fiscal year, the unreserved designated for subsequent fiscal year fund balance for the General Fund was \$2,838,000 or 58% of the General Fund unreserved fund balance.
- The enterprise funds reported net assets at June 30 of \$122,989,930, an increase of \$6,905,147 from the previous year.
- The City's total debt, excluding compensated absences and workers compensation claims, during the fiscal year decreased to \$72,649,508, a decrease of \$2,797,282 (or 3.7%), which represents the difference between new issues of \$2,155,000 and payments of outstanding debt of \$4,952,282.

#### Overview of the Financial Statements

This discussion and analysis is an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The financial statement's focus is on both the City as a whole (government-wide) and on the major individual funds. Both perspectives (government-wide and major fund) allow users to address relevant questions, broaden a basis for comparison (interperiod or intergovernmental) and enhance the City's accountability. This report also contains supplementary information in addition to the basic financial statements which further explains and supports the information presented in these statements.

#### **Government-Wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the City's finances. The Statement of Net Assets and the Statement of Activities are designed to be corporate-like in that all the governmental and business-type activities are consolidated into columns which add to a total for the Primary Government. These statements should help the reader to answer the question: Is the City, as a whole, better off or worse off as a result of this year's activities. These statements include all non-fiduciary assets and liabilities using the accrual basis of accounting. The current year's revenues and expenses are recognized regardless of when cash is received or paid.

The focus of the Statement of Net Assets is designed to be similar to the bottom line results for the City and its governmental and business-type activities. This statement combines and consolidates governmental funds' current financial resources (short-term spendable resources) with capital assets and

long-term obligations (total economic resources). This statement presents all of the City's assets and liabilities, with the difference between the two reported as "net assets." Over time, increases and decreases in net assets may indicate whether the City's financial position is improving or deteriorating. However, in order to assess the overall health of the City, non-financial factors such as the City's property tax base and condition of the City's infrastructure may also need to be considered.

The Statement of Activities is focused on both the gross and net cost of the various activities (governmental, business-type, and component unit) which are supported by the City's general tax and other revenues. This presentation is intended to summarize and simplify the user's analysis of the cost of the various governmental services and/or the subsidy to various business-type activities and/or component units. This statement shows how the City's net assets changed during the fiscal year. All changes in net assets are reported when the underlying events occur, regardless of the timing of related cash flows. Therefore, revenues and expenses are reported in these statements for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

#### Both statements report three activities:

- Governmental Activities: Most of the City's basic services (i.e., police, fire, public works, parks, etc.)
  are reported under this category. Taxes and intergovernmental revenues generally fund these
  services. The City's governmental activities include legislative, judicial, general government, public
  safety, public works, health and welfare, and recreation and culture.
- Business-type Activities: The City charges fees to customers to help cover all or most of the cost of certain services it provides. The City operates two business-type activities that reflect private sector type operations: Water and Sewer services.
- 3. Discretely Presented Component Units: Component units are legally separate organizations over which the City (the City Council, acting as a group) can exercise influence and/or for which the City is financially accountable. The City has five component units: the Economic Development Corporation, the Brownfield Redevelopment Authority, the Wyoming Downtown Development Authority, the 62A District Court (collections remitted to other jurisdictions and trust activity), and the Wyoming Housing Commission. Financial information for these component units is presented separately from that of the primary government. The focus of the statements is clearly on the primary government; however, the presentation allows the user to address the relative relationship with the component units.

#### **Fund Financial Statements**

Traditional users of governmental financial statements will find the fund financial statements presentation more familiar. These statements provide more detailed information about the City's most significant funds (Major Funds), not the City as a whole. A fund is a fiscal and accounting entity with a self-balancing set of accounts that the City uses to maintain control over resources that have been segregated for specific activities or objectives. In addition to major funds, the City presents individual fund data for nonmajor funds in the supplementary information section. All of the funds of the City can be divided into three categories: governmental, proprietary, and fiduciary. Each category uses different accounting approaches.

#### Governmental Funds:

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, the governmental fund statements are presented on a modified accrual basis, which focuses on the near-term sources and uses of available resources. This is the manner in which the budget is typically developed. The City establishes funds for various purposes; and the Fund Financial Statements allow the demonstration of sources and uses

and/or budgetary compliance associated therewith. Governmental funds include the general fund, special revenue funds, capital project funds, and debt service funds.

The focus of governmental funds (current financial resources) is narrower than that of the government-wide financial statements (total economic resources). Therefore, the reader may better understand the long-term impact of the City's near-term financing decisions by comparing information presented for governmental funds with the information presented for the governmental activities in the government-wide financial statements. Both the governmental funds Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balance provide a reconciliation to facilitate this comparison.

#### Proprietary Funds:

Proprietary funds are used to account for services provided by the City where the City charges customers (whether external or internal) for the services it provides. These funds use accrual accounting; the same method used by private sector businesses. The City maintains two different types of proprietary funds: enterprise and internal service. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its Water and Sewer services. Internal service funds are used to accumulate and allocate costs internally among the City's various functions. The City uses internal service funds to account for its Motor Pool and Insurance programs. Because these services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

#### Fiduciary Funds:

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. While these funds represent trust responsibilities of the City, these assets are restricted in purpose and do not represent discretionary assets of the City. Therefore, these assets are not reflected in the government-wide financial statements. The City acts as a trustee or fiduciary for its employee pension plan. It is a trustee/agent for the other governmental units for which it collects tax payments. The City is responsible for ensuring that the assets reported in these funds are used for their intended purpose. The City's fiduciary activities are reported in separate Statements of Fiduciary Net Assets and Changes in Fiduciary Net Assets. These funds are reported using accrual accounting.

#### Financial Analysis of the Government as a Whole

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the City's case, assets exceeded its liabilities at the end of the fiscal year by \$221,645,611. However, an overwhelming portion of the City's net assets (73 percent) represents its investment in capital assets (e.g., land, roads, storm sewers, water and sewer systems, buildings, and equipment) less any related debt used to acquire or construct these assets that is still outstanding. The City uses these capital assets to provide essential services to citizens; therefore, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that resources needed to repay this debt must be provided from other sources because the capital assets themselves cannot be used to liquidate these liabilities.

#### City of Wyoming's Net Assets

	Governme	ntal Activities	Business-T	ype Activities	Total			
	2004	2003	2004	2003	2004	2003		
Current and other assets	\$32,417,864	\$32,394,805	\$ 41,313,015	\$ 33,421,276	\$ 73,730,879	\$ 65,816,08		
Capital assets, net of				•		+,-,-,-		
accumulated depreciation	112,341,345	113,443,393	122,878,185	123,503,820	235,219,530	236,947,213		
Total Assets	144,759,209	145,838,198	164,191,200	156,925,096	308,950,409	302,763,29		
Long-term liabilities outstanding	40,775,953	43,112,190	38,647,425	39,004,824	79,423,378	82,117,014		
Other liabilities	5,316,091	5,084,029	2,565,329	2,081,199	7,881,420	7,165,228		
Total Liabilities	46,092,044	48,196,219	41,212,754	41,086,023	87,304,798	89,282,242		
Net Assets:								
Invested in capital assets,								
net of related debt	77,228,778	75,964,817	85,341,244	85,272,530	162,570,022	161,237,347		
Restricted	-	17,323	1,844,952	1,564,076	1.844.952	1,581,399		
Unrestricted	21,438,387	21,659,839	35,792,250	29,002,467	57,230,637	50,662,306		
Total Net Assets	\$98,667,165	\$97,641,979	\$122,978,446	\$115,839,073	\$221,645,611	\$213,481,052		

Except for \$13,076,821 restricted for debt service, revenue source and water system development, the City may use the remaining balance of unrestricted net assets of \$45,998,768 (20.8 percent) to meet its ongoing obligations to citizens and creditors; however, the use of the unrestricted net assets is limited by nature of the fund generating the unrestricted fund balance.

Further, the City is able to report positive balances in all three categories of net assets, both for the government as a whole, and for its separate governmental and business-type activities.

#### City of Wyoming's Change in Net Assets

	Governmen	tal Activities	Business-T	ype Activities	Total			
Investment earnings	2004			2003	2004	2003		
Revenues:								
Program Revenues:								
Charges for services	\$ 8,355,622	\$ 6,891,243	\$ 25,733,785	\$ 24,221,108	\$ 34,089,407	\$ 31,112.35°		
Operating grants	5,740,407	5,462,585	41,375	73,625	5,781,782	5,536,210		
Capital grants	452,769	1,157,255	6,416,665	5,616,252	6.869.434	6,773,507		
General Revenues:				,	5,555,151	0,110,001		
Taxes	21,180,785	21,578,234	-		21,180,785	21.578.23		
Grants not restricted					_ ,,,,,,,,	21,070,20		
to specific programs	6,570,912	6,955,495	-		6,570,912	6,955,495		
Investment earnings	800,650	1,254,889	382,843	879,997	1,183,493	2,134,886		
Other		529,791	416	5,438	416	535,229		
Total Revenues	43,101,145	43,829,492	32,575,084	30,796,420	75,676,229	74,625,912		

	Governmen	ntal Activities	Business-T	ype Activities	Total			
	2004	2003	2004	2003	2004	2003		
Expenses:								
Legislative	\$ 110,340	\$ 118,798	\$ -	\$ -	\$ 110,340	\$ 118,798		
Judicial	1,782,648	1,620,770	-	-	1,782,648	1,620,770		
General government	5,029,797	4,695,669	-	-	5,029,797	4,695,669		
Public safety	20,301,291	20,557,479	-	-	20,301,291	20,557,479		
Public works	9,179,668	8,970,283	-		9,179,668	8,970,283		
Health and welfare	899,123	771,432	-		899.123	771,432		
Recreation and culture	3,880,950	3,902,388	-	-	3,880,950	3,902,388		
Debt service	1,999,910	2,000,217	•		1,999,910	2.000.217		
Water	-	-	14,682,669	13,442,682	14,682,669	13,442,682		
Sewer	<u> </u>	-	10,753,042	9,928,924	10,753,042	9,928,924		
Total Expenses	43,183,727	42,637,036	25,435,711	23,371,606	68,619,438	66,008,642		
Increase (Decrease) in Net Asse	(82,582)	1,192,456	7,139,373	7,424,814	7,056,791	8,617,270		
Net Assets as Restated, July 1,	98,749,747	96,449,523	115,839,073	108,414,259	214,588,820	204,863,782		
Net Assets, June 30,	\$98,667,165	\$97,641,979	\$122,978,446	\$115,839,073	\$221,645,611	\$213,481,052		

#### Governmental Activities:

Governmental activities decreased the City's net assets by \$82,582, thereby accounting for 1.2 percent of the total reduction in the net assets of the City. Key factors of this decrease are as follows:

- Overall revenue decreased \$728,347 reflecting the general state of the economy during the fiscal year.
- Expenditures increased \$546,691 (1%) primarily due to increased costs in Public Works and General Government.

#### Business-Type Activities:

Business-type activities increased the City's net assets by \$7,139,373, accounting for 101.2 percent of the total growth in the City's net assets. Key factors of this increase are as follows:

- Capital contribution from Ottawa County of \$6,330,600 was received in conjunction with the expansion of the Wyoming Water Treatment Plant.
- Operating revenues increased by 6 percent while operating expenditures increased 9 percent. The larger increase in revenues is attributable to increased capital contribution from Ottawa County.

#### Financial Analysis of the City's Funds

As the City completed the year, its governmental funds reported combined fund balances of \$16,437,345. Of this total amount, \$15,527,299 (94 percent) was unreserved fund balance, which is available for appropriations for the general purpose of the funds. The remainder of the fund balance is reserved and is not available for new spending because it has already been dedicated for various commitments.

#### General Fund

The General Fund is the chief operating fund of the City. At the end of the current fiscal year, unreserved fund balance was \$4,893,694 and reserved fund balance was \$101,876. Total fund balance decreased by \$1,252,272 during the fiscal year, an amount lower than anticipated, primarily as the result of lower

than budgeted expenditures on public safety and general government services, which related to a hiring freeze implemented in response to reductions in forecasted state revenue sharing.

The differences between the original budget and the final amended budget for revenue and expenditures were relatively minor. However, the differences between final amended budget and the actual amounts were more significant. Revenues received were 3 percent less than budgeted (\$650,544) whereas expenditures were 5 percent less than budgeted (\$1,431,637). The greater reduction in expenditures is attributable to the aforementioned hiring freeze. Consequently, during current fiscal year, the General Fund continued to maintain a fund balance of over 17% of expenditures. However, as further discussed under Economic Condition and Outlook, to meet the challenges of the future, the City has reserved \$2,838,000 or 57% of this fund balance for the purpose of balancing the Fiscal 2004-2005 budget and at the same time is in the process of reducing services and staffing so that future budgeted expenditures match available revenues.

#### Capital Assets and Debt Administration

#### Capital Assets:

The City investment in capital assets for its governmental and business-type activities as of June 30, 2004 amounts to \$235,219,530 (less accumulated depreciation). This investment includes a broad range of capital assets, which are detailed in the table below. The total decrease in the City's net investment in capital assets for the current fiscal year was \$1,727,683 (a 1 percent decrease for governmental activities and a 1 percent decrease for business-type activities.)

#### Net Capital Assets at Year End (in thousands)

	Governmental Activities				_ <u>Bu</u>	Business-Type Activities				Total Primary Government			
		2004		2003	_	2004		2003		2004		2003	
Capital assets not depreciated:													
Land	\$	3,999	\$	4,124	\$	2,137	\$	1.800	\$	6,136	\$	5.924	
Rights of way		9,355		9,355		-		-	•	9,355	•	9.355	
Construction in process		3,200		1,192		4,729		13,113		7.929		14.305	
Capital assets being depreciated:						,				,,,,,,		,000	
Infrastructure		59,698		60,326		-		_		59.698		60.326	
Buildings		27,797		29,054		16,512		8.978		44.309		38,032	
Improvements other than buildings		1,249		1,397		93.854		93.361		95.103		94,758	
Equipment		2,591		3,326		5,643		6.252		8,234		9,578	
Vehicles		4,451		4,669		4				4,455		4,669	
Net capital assets	\$ 1	12,340	\$	113,443	\$ 1	22,879	\$ 1	23,504	\$ 2	235,219	\$ 2	236,947	

This year's major capital events included the following:

- Construction was completed on a portion of the expansion of the Wyoming Water Treatment Plant on Lake Michigan. Various other projects are in process resulting in construction in progress as of June 30 of \$2,865,286.
- Construction relating to odor control and planning for a joint biosolids facility continued with construction in progress at year-end of \$1,863,958.

• City streets, street lighting and sewer additions and improvements of \$1,366,373 were capitalized during the fiscal year and \$2,242,118 were included in construction in progress.

Additional information regarding the City's capital assets can be located in Note F of the notes to basic financial statements and in the other supplementary information.

#### Long-Term Debt:

At the end of the fiscal year, the City had total long-term bonds and notes outstanding of \$72,649,508. Of this amount, \$7,110,008 comprises debt backed by the full faith and credit of the City whereas \$38,185,000 comprises debt backed by the limited full faith and credit of the City. Another \$26,955,000 represents bonds secured solely by specific revenue sources (i.e., revenue bonds). The remaining \$399,500 is secured by the assets purchased with the note proceeds.

Outstanding Debt at Year End

		Governmental Activities			Total Primary Governmen	
General obligation bonds						
(backed by the City)	\$	34,713,067	\$	926,941	\$	35,640,008
Revenue bonds						
(backed by specific fee revenue)		-		26,955,000		26,955,000
Contracts with other municipality						
(backed by the City)		-		9,655,000		9,655,000
Muncipal purchase agreements						
(backed by specific capital assets)		399,500				399,500
Total	<u>\$</u>	35,112,567	\$	37,536,941	\$	72,649,508

During fiscal year 2003-2004, the City issued general obligation debt totaling \$570,000 to fund street, sidewalk and other street improvement related projects. The City also issued revenue bonds of \$1,585,000 to finance the expansion and improvements at the Wyoming Water Treatment Plant and Wyoming Wastewater Treatment Plant.

The City maintains a "AA" rating from Standard & Poor's and "Aaa" from Moody's for its transportation general obligation debt. The special assessment general obligation debt carries rating of "A+" and "A3" from Standard & Poor's and Moody's, respectively. The revenue bonds for the Wyoming Water Supply and Sewer Disposal Systems have an "A" from Standard & Poor's and "Aaa" from Moody's.

State statutes limit the amount of general obligation debt the City can issue to 10 percent of its total state equalized assessed value of property. The City's total general obligation debt of \$45,295,008 is significantly lower than the current state-imposed limit of \$224,560,769.

Other long-term obligations totaling \$6,773,870 represent accrued compensated absences and workers compensation claims. Additional information is presented in Note G to the basic financial statements.

#### **Economic Condition and Outlook**

The downturn in the U.S. economy that began in the first quarter of 2001 had a similar impact on the State of Michigan (the State) and the local economy. Although the City's tax revenues are primarily derived from property taxes, the revenue sharing we receive from the State is derived from sales and income taxes. Therefore, the declining revenues of the State have meant reductions of revenue shared

with the City. During fiscal year 2004, the City imposed a capital purchase freeze and hiring freeze to deal with these reductions in revenue. The forecasted reductions were considered in preparing the City's budget for fiscal year 2004-2005.

During the current fiscal year, unreserved fund balance in the General Fund decreased to \$4,893,694 (a decrease of \$1,165,852). While revenues during fiscal year 2004-2005 are anticipated to decrease by only 2.3 percent, budgeted expenditures for the General Fund are expected to rise nearly 4.5 percent to approximately \$29,693,000 from actual 2004 expenditures. The largest increments are increases in wages and health insurance costs. In light of the differential in growth between revenue and expenditures, the City has appropriated \$2,838,000 of the unreserved fund balance for spending in the 2005 fiscal year budget. This appropriation of available fund balance allows the City to adopt a balanced budget and eliminates the need to raise taxes or charges above the current recommended levels during the 2005 fiscal year. If these estimates are realized, the City will still maintain an unreserved fund balance of \$2,057,295 or 7 percent of General Fund expenditures. During the past several years, concerns regarding future revenue growth as a result of continued State fiscal conditions and limited property tax revenue growth as a result of voter approved limitations during the 1980's and 1990's along with continued expenditure growth has been a catalyst for the City to examine services offered. Future expenditure growth will be limited to available revenue thus requiring reduced service levels.

#### Contacting the City's Financial Management

This financial report is designed to provide a general overview of the City's finances for its citizens, customers, investors, and creditors and to demonstrate the City's accountability for the money it receives. Questions regarding any information provided in this report or requests for additional financial information should be addressed to the following:

Finance Director
City of Wyoming
1155 28<sup>th</sup> Street SW
P.O. Box 905
Wyoming, MI 49509-0905

### **Government-Wide Financial Statements**

#### CITY OF WYOMING, MICHIGAN STATEMENT OF NET ASSETS June 30, 2004

		F	Primai	ry Government						Totals
	Governmenta	al	Bu	siness-Type			C	omponent		Reporting
	Activities			Activities		Total		Units		Entity
<u>Assets</u>										
Cash and cash equivalents										
(Note D)	\$ 2,776,9	76	\$	1,500,023	\$	4,276,999	\$	1,045,444	\$	5,322,443
Investments (Note D)	21,855,4	76		13,826,158	•	35,681,634	*	62,780	•	35,744,414
Receivables (net of allowances						, ,		02,100		00,1 44,414
for uncollectibles):										
Accounts	51,9	57		3,417,452		3,469,409		12.602		3,482,011
Accrued interest	197,7	19		125,079		322,798		-		322,798
Taxes	224,6	01		-		224,601		-		224,601
Special assessments	2,250,9	90		-		2,250,990		-		2,250,990
Internal balances	11,4	84		(11,484)		-		_		-1200,000
Due from component units										
(Note E)	50,20	07		-		50,207		_		50,207
Due from other governmental										55,25
units	2,139,3	34		9,068,741		11,208,075		35,000		11,243,075
Loans	1,325,2	58		-		1,325,258		-		1,325,258
Inventories	196,20	02		146,808		343,010		450		343,460
Prepaid items	205,14	41		-		205,141		13,985		219,126
Deposits in other funds	(747,79	93)		747,793				-		-
Restricted assets:										
Cash and cash equivalents										
(Note D)	139,03	36		1,116,698		1,255,734		2,331		1,258,065
Investments (Note D)	1,281,53	33		10,292,945		11,574,478		· <u>-</u>		11,574,478
Accrued interest receivable	11,59	92		93,116		104,708		-		104,708
Investments held for bond										, ,,,,,,,,
redemption (Note D)	-			6,566		6,566		-		6,566
Replacement reserve	-			385		385		-		385
Capital assets (Note F):										
Capital assets not being depreciated	16,553,98	38		6,866,017		23,420,005		654,672		24,074,677
Capital assets being depreciated	157,604,83	36	1	89,050,062		346,654,898		7,849,046		354,503,944
Less accumulated depreciation	(61,817,47	79)	(	(73,037,894)	(	134,855,373)	1	(4,147,323)		(139,002,696)
Other assets	448,15	<u> </u>		982,735		1,430,886		-		1,430,886
Total assets	144,759,20	9	1	64,191,200		308,950,409		5,528,987		314,479,396
<u>Liabilities</u>										
Assessed to the Live		_								,
Accounts payable	3,064,78			1,918,750		4,983,532		34,268		5,017,800
Accrued liabilities	1,266,35			208,700		1,475,057		26,820		1,501,877
Due to other governmental units	660,72	5		•		660,725		461,036		1,121,761
Due to primary government (Note E)	<u>-</u>	_		· ·		-		83,239		83,239
Deposits	114,54			437,879		552,421		42,020		594,441
Deferred revenue	209,68	5		-		209,685		3,925		213,610
Noncurrent liabilities (Note G):	6 0 0 0 0 0	_		0.040						
Due within one year	3,952,67			2,316,627		6,269,298		41,315		6,310,613
Due in more than one year	36,823,28			36,330,798		73,154,080		251,935		73,406,015
Total liabilities	46,092,04	4		41,212,754		87,304,798		944,558		88,249,356
<del>-</del>	.,,-			,,		,,,		3 1-1,000		55,275,550

			Prima	ary Government	t					Totals
	G	overnmental Activities	В	usiness-type Activities		Total	C	Component Units		Reporting Entity
Net Assets										
Invested in capital assets,										
net of related debt	\$	77,228,778	\$	85.341.244	\$	162,570,022	\$	4,305,735	\$	166,875,757
Restricted for:			•	,,-	•	.02,010,022	Ψ	4,000,700	Ψ	100,013,131
Debt service		-		1,744,952		1,744,952		_		1,744,952
Public safety		214,629				214,629		_		214.629
Public works		8,912,543		-		8,912,543		-		8,912,543
Recreation and culture		2,104,697		-		2,104,697		-		2,104,697
Water contracts		-		100,000		100,000		_		100,000
Unrestricted	<del></del>	10,206,518		35,792,250		45,998,768		278,694		46,277,462
Total net assets	\$	98,667,165	\$	122,978,446	\$	221,645,611	\$	4,584,429	\$	226,230,040

#### CITY OF WYOMING, MICHIGAN STATEMENT OF ACTIVITIES Year Ended June 30, 2004

		Program Revenues						
Functions/Programs:	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions				
Primary Government:								
Governmental activities:								
Legislative	\$ 110,340	\$ -	\$ -	\$ -				
Judicial	1,782,648	1,996,898	101,045	•				
General government	5,029,797	3,387,136	4,315	•				
Public safety	20,301,291	1,384,103	551,286	-				
Public works	9,179,668	982,915	4,849,751	449,269				
Health and welfare	899,123	316,673	140,776	-				
Recreation and culture	3,880,950	287,897	93,234	3.500				
Interest and fiscal agent fees	1,999,910	-		-				
Total governmental activities	43,183,727	8,355,622	5,740,407	452,769				
Business-type activities:								
Water	14,682,669	15,160,838	41,375	6,408,704				
Sewer	10,753,042	10,572,947	•	7,961				
Total business-type activities	25,435,711	25,733,785	41,375	6,416,665				
Total primary government	\$ 68,619,438	\$ 34,089,407	\$ 5,781,782	\$ 6,869,434				
Component Units:				<del></del>				
Wyoming Housing Commission	\$ 6,648,376	\$ 461.479	\$ 6,298,880	\$ -				
62A District Court	3,571,047	3,571,047	- 0,200,000	Ψ -				
Wyoming Downtown Development Authority	105,981	12,220	-	_				
Economic Development Corporation	20,625	-,	-	-				
Brownfield Redevelopment Authority	774	-	-	-				
Total component units	\$ 10,346,803	\$ 4,044,746	\$ 6,298,880	\$ -				

#### General Revenues:

#### Taxes:

Property taxes levied for general purposes Property taxes levied for debt service

Industrial/commercial facilities

Service charges in lieu of taxes

Penalties and interest on delinquent property taxes

Trailer taxes

Grants not restricted to specific programs

Investment earnings

Gain on sale of capital assets

Miscellaneous revenues

Total general revenues

Change in net assets

Net assets, beginning of year, as restated (Note L)

Net assets, end of year

Net (Expense	) Revenue	and Changes	in Net Assets
--------------	-----------	-------------	---------------

Governmental Business-Type Component Repo Activities Activities Total Units En	orting
315,295 - 315,295 - 3	10,340) 15,295
(40.005.000)	38,346)
(0.007.700)	65,902) 97,733)
(111 071)	41,674)
(0.400.040)	96,319)
	99,910)
(28,634,929) - (28,634,929) - (28,6	34,929)
(470.404)	28,248
	72,134)
(00.004.000)	56,114
(28,634,929) 6,756,114 (21,878,815) - (21,878,815)	78,815)
111,983 1 <sup>-</sup>	11,983
	-
•	93,761)
(20,625) (2 (774)	20,625)
	(774)
	(3,177)
	09,721
000 004	33,636
40.075	33,961
74.000	18,275 71,060
3,428 - 3,428 -	3,428
6,570,912 - 6,570,912 - 6,57	0,912
800,650 382,843 1,183,493 12,695 1,19	6,188
1,928	1,928
	0,311
	29,420
	7,428
98,749,747 115,839,073 214,588,820 4,393,792 218,98	32,612
\$ 98,667,165       \$ 122,978,446       \$ 221,645,611       \$ 4,584,429       \$ 226,23	0,040

### **Fund Financial Statements**

#### CITY OF WYOMING, MICHIGAN BALANCE SHEET GOVERNMENTAL FUNDS

June 30, 2004

	General	Major Street	Local Street	Parks and Recreation
<u>Assets</u>				
Cash and cash equivalents (Note D)	\$ 595,4	79 \$ 64,629	\$ 126,732	\$ 75,145
Investments (Note D)	5,307,8	69 595,700	1,168,128	692,630
Receivables (net of allowances for uncollectibles):		·	, ., .,	332,333
Accounts	20,9	78 -	-	-
Accrued interest	48,0	18 5,389	10,568	6,266
Taxes	224,60	01 -	-	•
Special assessments		-	_	-
Due from component units (Note E)	50,20	07 -	-	_
Due from other governmental units	1,196,10	04 623,325	195,216	5,040
Loans		•		5,5.5
Inventories	26	65 119,325	39,775	-
Prepaids	1,60	· ·		_
Total assets	\$ 7,445,12	22 \$ 1,408,368	£ 1.540.440	C 770.004
, old, doode	<del>φ 7,445,12</del>	22 \$ 1,400,300	\$ 1,540,419	\$ 779,081
Liabilities and fund balances				
Liabilities:				
Accounts payable	\$ 555,68	35 \$ 104,453	\$ 223,710	\$ 41,929
Accrued liabilities	962,62		Ψ 223,710	Ψ 41,525
Due to other governmental units	660,69		-	-
Deposits	78,57		•	1,600
Deferred revenue	191,97		-	*
Dolation reveiled	191,97			17,712
Total liabilities	2,449,55	104,453	223,710	61,241
Fund balances:				
Reserved for:				
Encumbrances	100,01	0 7,380	10,120	363,790
Inventory, prepaid items and loans receivable	1,86	· ·	39,775	000,700
Unreserved:	.,	110,020	00,170	
Designated for debt service, reported in:				
Debt Service Funds	_	_	-	_
Designated for departmental cash, reported in:				
General Fund	19,61	9 .	_	_
Designated for subsequent fiscal year, reported in:	, 0,0,	·		-
General Fund	2,838,00	n _		
Special Revenue Funds	2,000,00	73,670	87,420	24,350
Undesignated, reported in:	_	75,070	07,420	24,330
General Fund	2,036,07	5 .		
Special Revenue Funds	2,030,07	1,103,540	1,179,394	329,700
Capital Projects Funds	-	1,100,040	1,175,394	329,700
Total fund balances	4,995,57	0 1,303,915	1,316,709	717,840
Total liabilities and fund balances	\$ 7,445,12	2 \$ 1,408,368	\$ 1,540,419	\$ 779,081

Community Development Block Grant	Capital Improvement	Capital Projects Revolving	Other Governmental Funds	Total Governmental Funds
\$ 11,718 82,818	\$ 321,731 2,965,489	\$ 312,589 2,881,224	\$ 216,544 1,968,309	\$ 1,724,567 15,662,167
- 749	- 26,828	569 26,065	30,410 17,808	51,957 141,691 224,601
-	-	2,250,990		2,250,990 50,207
67,583 1,097,628	52,066	- 227,630	-	2,139,334 1,325,258
-	<u> </u>	-	<u>.</u>	159,365 1,601
\$ 1,260,496	\$ 3,366,114	\$ 5,699,067	\$ 2,233,071	\$ 23,731,738
\$ 162,868 -	\$ 830,932 849	\$ - -	\$ 77,802 -	\$ 1,997,379 963,470
- -	•		- 34,368	660,699 114,542
1,097,628 1,260,496	831,781	2,250,990 2,250,990	112,170	3,558,303 7,294,393
-	:	- 227,630	40,150 -	521,450 388,596
-	-	•	197,906	197,906
-	-	•	-	19,619
-	1,094,040	-	- 146,590	2,838,000 1,426,070
<u>-</u>	-	-	- 1,736,255	2,036,075 4,348,889
-	1,440,293	3,220,447	-	4,660,740
	2,534,333	3,448,077	2,120,901	16,437,345
\$ 1,260,496	\$ 3,366,114	\$ 5,699,067	\$ 2,233,071	\$ 23,731,738

# CITY OF WYOMING, MICHIGAN RECONCILIATION OF THE BALANCE SHEET TO THE STATEMENT OF NET ASSETS GOVERNMENTAL FUNDS

June 30, 2004

		Total Governmental Funds
Total fund balances for governmental funds (Refer to page 19)		\$ 16,437,345
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore not reported in the governmental funds. Those assets consist of:  Capital assets  Less: accumulated deprecation  Total capital assets	\$ 158,004,782 (52,625,888)	105,378,894
Internal service funds are used by the City to charge the cost of certain activities to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net assets. Internal service funds net assets are:		
Motor Pool	8,885,534	
Insurance	2,799,474	
Total internal service funds net assets		11,685,008
Some of the City's special assessments and accounts receivable will not be collected soon enough after year-end to be available to pay for the current period's expenditures, and therefore are reported as deferred revenue in the funds:		
Special assessments	2,250,990	
Accounts receivable	1,097,628	
Total deferred revenues		3,348,618
Long-term liabilities applicable to the City's governmental activities are not due and payable in the current period and therefore are not reported in the governmental funds. Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due. All liabilitiesboth current and long-termare reported in the statement of net assets.		
Accrued interest on long-term debt	(301,465)	
Bonds and notes payable	(34,713,067)	
Compensated absences	(3,616,319)	
Bond costs (discounts)	655,126	
Less: accumulated amortization	(206,975)	
Total long-term liabilities	(200,010)	(38,182,700)
Net assets of governmental activities		\$ 98,667,165

## CITY OF WYOMING, MICHIGAN STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

Year Ended June 30, 2004

	General	Major Street	Local Street	Parks and Recreation
Revenues:				
Taxes	\$ 9,983,106	\$ -	\$ -	\$ 2,910,406
Licenses and permits	636,360	244,373	35,491	•
Intergovernmental	7,246,011	3,671,708	1,148,659	117,014
Fees and service charges	2,817,722	13,319	8,879	235,323
Fines and forfeitures	1,996,898	-	-	•
Special assessments		-	-	-
Building rental	133,984	-	-	1,060
Investment earnings	285,578	10,899	18,485	32,868
Donations	6,515	-	-	13,005
Storm sewer cost share	÷	-	=	-
Loan repayments	•	•	•	-
Miscellaneous	61,200	21,511	4,613	11,300
Total revenues	23,167,374	3,961,810	1,216,127	3,320,976
Expenditures:				
Current:				
Legislative	109,478	-	-	
Judicial	1,767,718	-	-	-
General government	6,208,622	-	-	-
Public safety	19,053,152	-	-	-
Public works	784,437	3,054,581	2,011,646	-
Health and welfare	-	· · · · · -	· · · · -	62,471
Recreation and culture	210,991	-	-	3,007,385
Miscellaneous	153,715	-	_	-
Capital outlay	-	-	_	-
Debt service:				
Principal retirement	125,102	_	_	-
Interest and fiscal agent fees	5,256			
Total expenditures	28,418,471	3,054,581	2,011,646	3,069,856
Excess (deficiency) of revenues				
over (under) expenditures	(5,251,097)	907,229	(795,519)	251,120
Other financing sources (uses):				
Bonds issued	-	-	-	-
Discount on bonds issued	-	•	-	=
Proceeds from sale of capital assets	49,087	-	-	-
Transfers in	3,972,885	-	887,500	-
Transfers out	(23,147)	(887,500)		-
Total other financing sources (uses)	3,998,825	(887,500)	887,500	
Net change in fund balances	(1,252,272)	19,729	91,981	251,120
<b>FUND BALANCES,</b> beginning of year, as restated (Note L)	6,247,842	1,284,186	1,224,728	466,720
FUND BALANCES, end of year	\$ 4,995,570	\$ 1,303,915	\$ 1,316,709	\$ 717,840
, one parameter, one or your	Ψ 4,380,070	Ψ 1,505,313	Ψ 1,510,709	ψ /1/,040

Community Development Block Grant	Capital Improvement	Capital Projects Revolving	Other Governmental Funds	Total Governmental Funds
œ.	f 0.004.000	<b>.</b>	<b>*</b> 5 505 000	f 00 000 405
\$ -	\$ 3,624,023	\$ -	\$ 5,505,660	\$ 22,023,195
67,661	104 275	-	1,106,698	2,022,922
100,10	124,375	-	142,550	12,375,428
-	-	- -	70,262	3,217,793 2,067,160
-		1,044,020	70,202	1,044,020
_	_	1,044,020	1,625,118	1,760,162
_	80,227	162,707	109,086	699,850
-	-	-	.00,000	19,520
_	301,747	-	_	301,747
148,058	-	-	_	148,058
764,441	120,886	251,630	83,331	1,318,912
980,160	4,251,258	1,458,357	8,642,705	46,998,767
				,
-	_	_	_	109,478
-	_	-	-	1,767,718
-	=	-	-	6,208,622
-	_	-	1,192,693	20,245,845
-	-	-	656,556	6,507,220
845,572	-	-	-	908,043
157,735	-	-	352,965	3,729,076
-	-	-	9,291	163,006
•	3,933,936	-	344,305	4,278,241
-	•	-	2,563,716	2,688,818
-	-	_	1,797,064	1,802,320
1,003,307	3,933,936	-	6,916,590	48,408,387
(23,147)	317,322	1,458,357	1,726,115	(1,409,620)
	570,000		_	570,000
-	(27,438)	<u>.</u>	-	(27,438)
_	(27,430)	- -	_	49,087
23,147	-	866,058	1,834,035	7,583,625
20,7	(1,369,487)	(464,548)	(4,838,943)	(7,583,625)
23,147	(826,925)	401,510	(3,004,908)	591,649
-	(509,603)	1,859,867	(1,278,793)	(817,971)
	3,043,936	1,588,210	3,399,694	17,255,316
<b>\$</b> -	\$ 2,534,333	\$ 3,448,077	\$ 2,120,901	\$ 16,437,345

## CITY OF WYOMING, MICHIGAN RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES

#### GOVERNMENTAL FUNDS

Year Ended June 30, 2004

Total

		Go	vernmental Funds
Net change in fund balances - total governmental funds (Refer to page 23)		\$	(817,971)
Amounts reported for governmental activities in the statement of activities are different because:			
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.			
Expenditures for capital assets	\$ 4,012,642		
Less: current year depreciation expense	(4,496,319)		
Net effect of various miscellaneous transactions involving capital assets (i.e.,	,		
sales, trade-ins, and donations)	(127,528)		
Net effect of these differences in the treatment of capital outlays			(611,205)
Internal service funds are used by the City to charge the cost of certain activities to individual funds. The net revenue (expense) of the internal service funds is reported with governmental activities. Internal service funds net			
revenue (expense) are:			
Motor Pool	(328,956)		
Insurance	1,100,442		
Total internal service funds net revenue (expense)			771,486
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. Some of the City's special assessments and accounts receivables will be collected after year end, but are not available soon enough to pay for the current period's expenditures, and are therefore reported as deferred revenue in the funds:			
Special assessments	(809,085)		
Accounts receivable	(612,239)		
Total deferred revenues			(1,421,324)
The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities.			
Accrued interest on long term debt	(15,830)		
Compensated absences - net of prior period adjustment	(95,865)		
Debt issued	(570,000)		
Principal payments	2,688,818		
Bond discount	27,438		
Less: current year amortization	(38,129)		
Net effect of these differences in the treatment of long-term debt			1,996,432
Change in net assets of governmental activities		\$	(82,582)

#### CITY OF WYOMING, MICHIGAN STATEMENT OF NET ASSETS PROPRIETARY FUNDS

June 30, 2004

	Business-Type Activities: Enterprise Funds			Governmental Activities:
	Water	Sewer		Internal Service
Anasta	Fund	Fund	Total	Funds
<u>Assets</u>				
Current assets:				
Cash and cash equivalents (Note D)	\$ 1,285,583	\$ 214,440	\$ 1,500,023	\$ 1,052,409
investments (Note D)	11,849,600	1,976,558	13,826,158	6,193,309
Accounts receivable	2,108,527	1,308,925	3,417,452	-
Accrued interest receivable	107,198	17,881	125,079	56,028
Due from other governmental units	8,574,251	494,490	9,068,741	-
Inventory	119,738	27,070	146,808	36,837
Prepaid items				203,540
Total current assets	24,044,897	4,039,364	28,084,261	7,542,123
Long-term assets:				
Deposits in other funds	337,013	410,780	747,793	<u> </u>
Restricted assets:				
Revenue bond reserve:				
Cash and cash equivalents (Note D)	235,398	881,300	1,116,698	139,036
Investments (Note D)	2,169,738	8,123,207	10,292,945	1,281,533
Accrued interest receivable	19,629	73,487	93,116	11,592
Investments held for bond redemption				
(Note D)	6,566	•	6,566	-
Replacement reserve:				
Construction reserve receivables	-	385	385	-
Total restricted assets	2,431,331	9,078,379	11,509,710	1,432,161
Capital assets (Note F):				
Property and equipment	115,731,294	80,184,785	195,916,079	16,154,042
Less accumulated depreciation	40,084,891	32,953,003	73,037,894	9,191,591
Net capital assets	75,646,403	47,231,782	122,878,185	6,962,451
Other assets:				
Unrealized loss on bond refunding	126,667	-	126,667	-
Bond issue costs and discounts	626,937	229,131	856,068	-
Total other assets	753,604	229,131	982,735	-
Total long-term assets	79,168,351	56,950,072	136,118,423	8,394,612
Total assets	103,213,248	60,989,436	164,202,684	15,936,735

	Business-Type Activities: Enterprise Funds					Governmental Activities:		
		Water		Sewer			Inte	ernal Service
		Fund		Fund		Total		Funds
<u>Liabilities</u>								
Current liabilities:								
Accounts payable	\$	1,049,401	\$	869,349	\$	1,918,750	\$	1,067,403
Accrued interest payable		146,990		61,710		208,700		1,422
Customer deposits		434,756		3,123		437,879		-
Due to other governmental units		-		-		-		26
Current portion (Note G):								
Bonds, notes and contracts payable Compensated absences, workers'		1,527,122		648,478		2,175,600		199,750
compensation and death benefits		81,838	_	59,189		141,027		263,624
Total current liabilities		3,240,107		1,641,849		4,881,956		1,532,225
Long-term liabilities								
(net of current portion) (Note G):								
Bonds, notes and contracts payable		23,302,237		12,059,104		35,361,341		199,750
Compensated absences, workers'								
compensation and death benefits	_	524,092		445,365		969,457		1,783,443
Total long-term liabilities		23,826,329		12,504,469		36,330,798		1,983,193
Total liabilities		27,066,436		14,146,318		41,212,754		3,515,418
Net Assets								
Invested in capital assets, net of related debt Restricted for:		50,817,044		34,524,200		85,341,244		6,562,951
Debt service		889,989		854,963		1,744,952		-
Water contracts		100,000		-		100,000		-
Unrestricted		24,339,779		11,463,955		35,803,734		5,858,366
Total net assets	\$	76,146,812	\$	46,843,118		122,989,930	\$	12,421,317
Adjustment to reflect the cons	solidat	ion of internal	servi	ce				
fund activities						(11,484)		
Net assets of business-type a	ctivitie	es			_\$_	122,978,446		

# CITY OF WYOMING, MICHIGAN STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS PROPRIETARY FUNDS

Year Ended June 30, 2004

	Business-Type Activities: Enterprise Funds			Governmental Activities:
	Water	Sewer		Internal Service
	Fund	Fund	Total	Funds
Operating revenues:	_	_		_
Charges for services	\$ 14,384,306	\$ 10,526,143	\$ 24,910,449	\$ 12,725
Equipment rentals	-	-	-	2,794,858
Building rentals	-	-	-	281,040
Premiums				8,736,815
Total operating revenue	14,384,306	10,526,143	24,910,449	11,825,438
Operating expenses:				
Administrative and general	935,394	1,186,954	2,122,348	841,412
Accounting and collection	350,591	-	350,591	-
Pumping and treatment	4,462,549	5,658,433	10,120,982	-
Transmission and distribution	3,408,391	987,956	4,396,347	-
Equipment and building operations	-	-	-	2,065,245
Depreciation	2,171,471	2,400,855	4,572,326	1,201,874
Insurance claims and premiums			-	6,848,517
Total operating expenses	11,328,396	10,234,198	21,562,594	10,957,048
Operating income (loss)	3,055,910	291,945	3,347,855	868,390
Nonoperating revenues:				
Intergovernmental	41,375	-	41,375	-
Investment earnings	201,470	181,789	383,259	130,184
Property lease income	42,508	7,020	49,528	-
Gain on disposal of capital assets	70,500	-	70,500	147,901
Miscellaneous income	273,570	35,939	309,509	2,868
Total nonoperating revenues	629,423	224,748	854,171	280,953
Nonoperating expenses:				
Interest	1,232,931	604,811	1,837,742	143,631
Ottawa County payment	1,757,975	-	1,757,975	-
Amortization and paying agent	103,241	14,586	117,827	-
Total nonoperating expenses	3,094,147	619,397	3,713,544	143,631
Income (loss) before capital				
contributions	591,186	(102,704)	488,482	1,005,712
Capital contributions	6,408,704	7,961	6,416,665	2,112
Change in net assets	6,999,890	(94,743)	6,905,147	1,007,824
Net assets, beginning of year	69,146,922	46,937,861		11,413,493
Net assets, end of year	\$ 76,146,812	\$ 46,843,118		\$ 12,421,317

Some amounts reported for business-type activities in the statement of activities are different because the net revenue (expense) of certain internal services is reported with business-type activities.

234,226

Change in net assets of business-type activities

\$ 7,139,373

### CITY OF WYOMING, MICHIGAN STATEMENT OF CASH FLOWS PROPRIETARY FUNDS

	Business-Type Activities: Enterprise Funds			Governmental Activities: Internal
	Water Fund	Sewer Fund	Total	Service Funds
Cash flows from operating activities:		£ 40.044.027	\$ 24,890,215	\$ 11,825,760
Receipts from customers	\$ 14,676,178	\$ 10,214,037	(7,128,037)	(7,627,796)
Payment to suppliers	(4,111,497)	(3,016,540)	(5,460,799)	(843,447)
Payment to employees	(3,137,785)	(2,323,014)	(3,400,133)	(0.0,)
Payments to internal service funds	(0.074.000)	(2,075,954)	(4,447,863)	(970,657)
and administrative fees	(2,371,909)	42,959	400,412	22,833
Other receipts	357,453	42,535	400,772	
Net cash provided by operating activities	5,412,440	2,841,488	8,253,928	2,406,693
Cash flows from capital and related financing	i e			
activities:	(0.074.347)	(1,672,373)	(3,946,690)	(711,031)
Acquisition of capital assets	(2,274,317) 995,000	590.000	1,585,000	
Proceeds from bonds payable	995,000	330,000	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Principal payments on bonds, notes and	(1,421,225)	(595,049)	(2,016,274)	(247,188)
contracts payable	•	(555,045)	(1,757,975)	•
Payment to Ottawa County	(1,757,975) (1,277,952)	(634,166)	(1,912,118)	(145,216)
Interest paid	6,408,704	7,961	6,416,665	2,112
Contributed capital	70,500	7,301	70,500	147,901
Proceeds from sale of capital assets	70,300			
Net cash provided (used) by capital and related financing activities	742,735	(2,303,627)	(1,560,892)	(953,422)
Cash flows from investing activities:			311,003	112,202
Investment earnings	142,998	168,005	4.830.324	2,033,380
Proceeds of maturing investments	804,077	4,026,247	(11,197,521)	(3,470,265)
Purchase of investments	(6,508,610)	(4,688,911)	(11,197,321)	(0,470,2007
Net cash used by investing activities	(5,561,535)	(494,659)	(6,056,194)	(1,324,683)
Net increase in cash and equivalents	593,640	43,202	636,842	128,588
CASH AND EQUIVALENTS, beginning of year	927,341	1,052,538	1,979,879	1,062,857
CASH AND EQUIVALENTS, end of year	\$ 1,520,981	\$ 1,095,740	\$ 2,616,721	\$ 1,191,445
Nonca	sh Investing Activ	vities .		
Change in fair value of investments	\$ 5,704,533	\$ 662,664	\$ 122,695	\$ 1,436,885

	Business-Type Activities: Enterprise Funds			Governmental Activities:			
Deconciliation of operation in	_W	ater Fund	_ 8	Sewer Fund	 Total	Se	Internal ervice Funds
Reconciliation of operating income to net cash provided by operating activities:							
Operating income	•	0.055.040					
Adjustments to reconcile operating income	\$	3,055,910	\$	291,945	\$ 3,347,855	\$	868,390
to net cash from operating activities:							
Depreciation		2,171,471		2,400,855	4,572,326		1,201,874
Property lease income		42,508		7.020	49.528		1,201,074
Miscellaneous cash received		273,570		35,939	309,509		2,868
Intergovernmental		41,375		•	41,375		2,000
Changes in operating assets and liabilities:							
Accounts receivable		63,228		(155,659)	(92,431)		<u>-</u>
Due from other funds					-		-
Due from other governmental units		(358,280)		(161,047)	(519,327)		322
Inventory		(15,987)		(1,912)	(17,899)		(16,337)
Prepaid items		-		-	-		5,267
Deposits in other funds		(2,015)		(97)	(2,112)		-
Accounts payable		(129,450)		420,844	291,394		410,402
Customer deposits		198,984		852	199,836		
Compensated absences, death benefits, and					,		
worker's compensation		71,126		2,748	 73,874		(66,093)
Net cash provided by operating activities	\$ 5	5,412,440	\$	2,841,488	\$ 8,253,928	\$	2,406,693

#### CITY OF WYOMING, MICHIGAN STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY FUNDS

	Agency Fund		Trust Fund	
	Tax Collection			Pension
Assets  Cash and cash equivalents (Note D)	\$	4,068 3,277	\$	3,661,621
Investments: (Note D)		5,211		91,955
Certificates of Deposit		_		11,074,296
U.S. Government obligations		_		526,590
Municipal bonds		_		31,820,468
Domestic corporate bonds		_		47,384,425
Domestic stocks		_		3,133,166
Preferred stocks		_		2,452,558
Foreign stocks				1,256,908
Foreign bonds				151,560
Foreign preferred stocks				1,334,225
Mutual Funds		_		11,814,439
International stock mutual funds		_		, , , 0 ,
Receivables:		30		663,427
Accrued interest		-		419,143
Unsettled trades		1,650,246		-
Taxes		1,030,240		
Total assets	\$	1,657,621		115,784,781
Liabilities				
Liability under securities lending (Note K)	\$	-		6,079,985
Accounts payable		•		389,273
Due to other governmental units		1,657,621		
Total liabilities	\$	1,657,621		6,469,258
i Otal Habinites		.,,		
Net Assets				
Held in trust for pension benefits			\$	109,315,523

# CITY OF WYOMING, MICHIGAN STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS FIDUCIARY FUNDS

Year Ended June 30, 2004

Additions:       \$ 3,267,506         Employer       72,743         Total contributions       3,340,249         Investment income:       10,117,704         Net appreciation in fair value of investments Interest       3,520,880         Other       89,871         Total investment income       13,728,455         Less investment expense       445,118         Net investment income       13,283,337         Total additions       16,623,586         Deductions:       4,470,589         Health care premium subsidies       1,197,641         Administrative expense       103,734         Total deductions       5,771,964         Change in net assets       10,851,622         Net assets held in trust for pension benefits:       98,463,901         End of year       \$ 109,315,523			Pension
Employer       \$ 3,267,506         Employee       72,743         Total contributions       3,340,249         Investment income:       10,117,704         Net appreciation in fair value of investments       10,117,704         Interest       3,520,880         Other       89,871         Total investment income       13,728,455         Less investment expense       445,118         Net investment income       13,283,337         Total additions       16,623,586         Deductions:       4,470,589         Health care premium subsidies       1,197,641         Administrative expense       103,734         Total deductions       5,771,964         Change in net assets       10,851,622         Net assets held in trust for pension benefits:       98,463,901         Standard       10,9315,523	Additions:		
Employer         72,743           Total contributions         3,340,249           Investment income:         10,117,704           Net appreciation in fair value of investments Interest         3,520,880           Other         89,871           Total investment income         13,728,455           Less investment expense         445,118           Net investment income         13,283,337           Total additions         16,623,596           Deductions:         4,470,589           Health care premium subsidies         1,197,641           Administrative expense         103,734           Total deductions         5,771,964           Change in net assets         10,851,622           Net assets held in trust for pension benefits:         98,463,901           S 109,315,523	Contributions:	•	0.007.500
Total contributions	Employer	\$	, .
Investment income:  Net appreciation in fair value of investments Interest Other  Total investment income  Less investment expense  Net investment income  13,728,455  Less investment expense  Net investment income  13,283,337  Total additions  16,623,586   Deductions: Benefits Health care premium subsidies Health care premium subsidies Administrative expense  Total deductions  Change in net assets  Net assets held in trust for pension benefits: Beginning of year  98,463,901	Employee		72,743
Net appreciation in fair value of investments Interest       10,117,704         Interest       3,520,880         Other       89,871         Total investment income       13,728,455         Less investment expense       445,118         Net investment income       13,283,337         Total additions       16,623,586         Deductions:       4,470,589         Health care premium subsidies       1,197,641         Administrative expense       103,734         Total deductions       5,771,964         Change in net assets       10,851,622         Net assets held in trust for pension benefits:       98,463,901         Seginning of year       98,463,901	Total contributions		3,340,249
Net appreciation in rail value of investments   3,520,880   89,871     Total investment income   13,728,455     Less investment expense   445,118     Net investment income   13,283,337     Total additions   16,623,586     Deductions:			10 117 704
Other         89,871           Total investment income         13,728,455           Less investment expense         445,118           Net investment income         13,283,337           Total additions         16,623,586           Deductions:         4,470,589           Health care premium subsidies         1,197,641           Administrative expense         103,734           Total deductions         5,771,964           Change in net assets         10,851,622           Net assets held in trust for pension benefits:         98,463,901           Beginning of year         \$ 109,315,523	Net appreciation in fair value of investments		
Other       13,728,455         Less investment expense       445,118         Net investment income       13,283,337         Total additions       16,623,586         Deductions:       4,470,589         Health care premium subsidies       1,197,641         Administrative expense       103,734         Total deductions       5,771,964         Change in net assets       10,851,622         Net assets held in trust for pension benefits:       98,463,901         Beginning of year       \$ 109,315,523			
Less investment expense	Other		09,071
Net investment expense   13,283,337     Total additions   16,623,586	Total investment income		13,728,455
Total additions 16,623,586  Deductions:  Benefits 4,470,589 Health care premium subsidies 1,197,641 Administrative expense 103,734  Total deductions 5,771,964  Change in net assets 10,851,622  Net assets held in trust for pension benefits: Beginning of year 98,463,901	Less investment expense		445,118_
Deductions:   Benefits	Net investment income		13,283,337
Benefits       4,470,589         Health care premium subsidies       1,197,641         Administrative expense       103,734         Total deductions       5,771,964         Change in net assets       10,851,622         Net assets held in trust for pension benefits:       98,463,901         Beginning of year       \$ 109,315,523	Total additions		16,623,586
Health care premium subsidies	Deductions:		
Health care premium subsidies	Benefits		
Administrative expense 103,734  Total deductions 5,771,964  Change in net assets 10,851,622  Net assets held in trust for pension benefits:  Beginning of year 98,463,901			
Change in net assets  10,851,622  Net assets held in trust for pension benefits:  Beginning of year  \$ 109,315,523			103,734
Change in net assets  10,851,622  Net assets held in trust for pension benefits:  Beginning of year  98,463,901  \$ 109,315,523	Total deductions		5,771,964
Beginning of year 98,463,901 \$ 109,315,523			10,851,622
End of year\$109,315,523			98,463,901
	End of year	\$	109,315,523

# CITY OF WYOMING, MICHIGAN COMBINING STATEMENT OF NET ASSETS COMPONENT UNITS

	March 31, 2004 June 30, 2004					
	Wyoming Housing Commission	62A District Court	Wyoming Downtown Development Authority	Economic Development Corporation	Brownfield Redevelopment Authority	Total
<u>Assets</u>						
Cash and cash equivalents				e 00.744	\$ 2,987	\$ 1,045,444
(Note D)	\$ 475,595	\$ 290,056	\$ 213,092	\$ 63,714	\$ 2,507	62,780
Investments	27,500	-	-	35,280	-	12,602
Accounts receivable - net	12,602	-	-	-	-	35,000
Due from other governmental units	35,000	-	-	-	-	450
Inventories	450	-	-	-	-	13,985
Prepaid expenses	13,985	-	-	-	-	13,303
Restricted assets:						
Cash and cash equivalents						2,331
(Note D)	-	-	2,331	•	-	8,503,718
Capital assets, (Note F)	8,458,760	-	44,958	-	-	
less accumulated depreciation	(4,147,323)					(4,147,323)
Total assets	4,876,569	290,056	260,381	98,994	2,987	5,528,987
<u>Liabilities</u>						
A conjunto povablo	29,997	-	4,271	-	-	34,268
Accounts payable Accrued liabilities	26,820	-	-	-	-	26,820
Due to other governmental units	170,980	290,056	-	-	-	461,036
	170,000					
Due to primary government	83,239	-	-	•	-	83,239
(Note E)	42,020	_	_	-	•	42,020
Deposits	3,925	_	-	-		3,925
Deferred revenue	5,325					
Noncurrent liabilities: (Note G)	10,698	_	30,617	-	-	41,315
Due within one year	•		206,970	-	-	251,935
Due in more than one year	44,965		200,0.0			0.14.550
Total liabilities	412,644	290,056	241,858		·	944,558
Net assets						
Invested in capital assets,						4,305,735
net of related debt	4,305,735	-	-	-	- 0.07	278,694
Unrestricted	158,190	<u> </u>	18,523	98,994	2,987	
Total net assets	\$ 4,463,925	\$ -	\$ 18,523	\$ 98,994	\$ 2,987	\$ 4,584,429

# CITY OF WYOMING, MICHIGAN COMBINING STATEMENT OF ACTIVITIES COMPONENT UNITS

Year Ended June 30, 2004 (March 31, 2004 for Wyoming Housing Commission)

		Program Revenues					
	Expenses	Operating Charges for Grants and Services Contributions		Capital Grants and Contributions			
Wyoming Housing Commission Health and welfare	\$ 6,648,376	\$ 461,479	\$ 6,298,880	\$ -			
62A District Court Judicial	3,571,047	3,571,047	-	-			
Wyoming Downtown Development Authority Health and welfare Interest on long term-debt Total	91,491 14,490 105,981	12,220		<u>-</u>			
Economic Development Corporation Health and welfare	20,625	-	-	-			
Brownfield Redevelopment Authority Health and welfare	774						
Total component units	\$10,346,803	\$ 4,044,746	\$ 6,298,880	\$ -			

General revenues:

Property taxes Unrestricted investment earnings Gain on sale of capital assets

Miscellaneous

Transfers

Total general revenues and transfers

Change in net assets

Net assets, beginning of year

Net assets, end of year

	Net	t (Expense) Revenu	e and Changes in N	let Assets	
Wyoming Housing Commission	62A District Court	Wyoming Downtown Development Authority	Economic Development Corporation	Brownfield Redevelopment Authority	Total
\$ 111,983					\$ 111,983
	\$ -				-
		\$ (79,271) (14,490) (93,761)			(93,761)
			\$ (20,625)		(20,625)
				\$ (774)	(774)
					(3,177)
- 9,051 1,928 9,895	- - -	169,296 2,358 - - -	- 1,270 - - (704)	- 16 - 704	169,296 12,695 1,928 9,895
20,874		171,654	566	720	193,814
132,857		77,893	(20,059)	(54)	190,637
4,331,068		(59,370)	119,053	3,041	4,393,792
\$ 4,463,925	\$ -	\$ 18,523	\$ 98,994	\$ 2,987	\$ 4,584,429

### NOTE A - DESCRIPTION OF THE CITY

The City of Wyoming, Michigan was incorporated in 1959. The City operates under a Council-Manager form of government and provides the following services as authorized by its charter: public safety (police and fire), highways and streets, sanitation, culture and recreation, public improvements, planning and zoning, and general administrative services.

## NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### The Reporting Entity

As required by generally accepted accounting principles, the financial statements of the reporting entity include those of the City of Wyoming (the primary government) and its component units for which the City is considered to be financially accountable. The component units discussed below are included in the City's reporting entity because of the significance of their operational or financial relationships with the City.

#### 1. Blended Component Unit

The Building Authority is a legally separate entity created by the City. The Building Authority uses the proceeds of its tax-exempt bonds to finance the construction of general capital assets for the City. The bonds are secured by a lease agreement with the City and will be retired through lease payments from the City.

#### 2. Discretely Presented Component Units

The component units' column in the statements of net assets and activities includes the financial data of the City's five other component units. These are reported in a separate column to emphasize that they are legally separate from the City.

Economic Development Corporation - The Economic Development Corporation (EDC) was established pursuant to the provisions of Public Act 338 of 1974, as amended, and is governed by a nine member Board of Directors appointed by the City. The City has financial accountability for the EDC as the City has authority to approve all EDC projects.

Brownfield Redevelopment Authority – The Brownfield Redevelopment Authority was established pursuant to Public Act 381 of 1996 and is governed by the Economic Development Board of Directors. Upon completion of its purpose, the Authority may be dissolved by resolution of the City Council.

Wyoming Downtown Development Authority
The Wyoming Downtown Development
Authority, was established pursuant to Public
Act 197 of 1995, as amended, and is governed
by a nine member Board of Directors appointed
by the Mayor, subject to approval of the City
Council. Upon completion of its purposes, the
Authority may be dissolved by resolution of the

City Council.

Wyoming Housing Commission – The Wyoming Housing Commission (WHC), which was established pursuant to Public Act 18 of 1933, as amended, consists of five members who are appointed by the City. Because the City may remove commission members, it has financial accountability for the WHC.

District Court of Wyoming – The District Court accounts for the collection and payment to the State of Michigan, Kent County, and the City of Wyoming, of fines and fees collected on their behalf. Bond and other trust money held by the Court are also accounted for. The City is financially accountable for the District Court. The District Court does not issue separate financial statements.

Complete financial statements of the individual component units can be obtained from the respective administrative offices or from the City's office.

City of Wyoming **Economic Development Corporation** 1155 28<sup>th</sup> Street, SW Wyoming, Michigan 49509

City of Wyoming Brownfield Redevelopment Authority 1155 28<sup>th</sup> Street, SW Wyoming, Michigan 49509

City of Wyoming **Wyoming Downtown Development Authority** 1155 28<sup>th</sup> Street, SW Wyoming, Michigan 49509

Wyoming Housing Commission 2450 36<sup>th</sup> Street, SW Wyoming, Michigan 49509

City of Wyoming

District Court 62A

1155 28<sup>th</sup> Street, SW

Wyoming, Michigan 49509

## Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely, to a significant extent, on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items properly not included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental

funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

## Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements (except for the agency fund which does not have a measurement focus). Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Agency Funds are custodial in nature and do not present results of operations or have a measurement focus.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Governmental funds expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgements, are recorded only when payment is due.

On the governmental funds statements, property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special

assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The City reports the following major governmental funds:

- The general fund is the government's primary operating fund. It accounts for all the resources traditionally associated with governments which are not required to be accounted for in another fund.
- The major street fund accounts for the maintenance of all major streets and trunklines. Financing is provided by special revenues from provisions of Act 51 of 1951 as amended.
- The local street fund accounts for the maintenance of all local streets. Financing is provided by special revenues from provisions of Act 51 of 1951 as amended.
- The parks and recreation fund accounts for the operation and maintenance of the parks and recreational facilities. This fund is financed by a special tax levy.
- The community development block grant fund accounts for the improvement, rehabilitation and preservation of public facilities in target areas as well as at the issuance and repayment of rehabilitation loans. Financing is provided by Community Development Block Grants and Program Income.
- The capital improvement fund accounts for major capital expenditures not financed by Enterprise Funds or Internal Service Funds.
- The capital projects revolving fund accounts for money advanced and received from special assessments on benefited property for improvement projects not funded by the issuance of bonds.

The City reports the following major proprietary funds:

- The water fund accounts for the operation and maintenance of the water supply system, capital additions and retirement of revenue bonds. Financing is provided by user charges and contributions by other funds, municipalities and customers.
- The sewer fund accounts for the operation and maintenance of the sewage disposal system, capital additions and improvements and retirement of revenue bonds. Financing is provided by user charges and contributions by other funds, municipalities and customers.

Additionally, the City reports the following fund types:

- Internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other government units on a cost reimbursement basis.
  - The motor pool fund accounts for the procurement and maintenance of City equipment and vehicles. Revenues are provided through vehicle and equipment rental charges to other funds.
  - The insurance fund accounts for payment of approved insurance claims, public liability, life insurance, workers' compens ation, etc. The City is selfinsured and finances its insurance payments through budgeted transfers from other funds.
- The agency fund accounts for the collection and payment to Kent County, various school districts, and other taxing authorities of property taxes collected by the City on their behalf.
- The pension trust fund accounts for the accumulation of resources to be used for retirement annuity payments at appropriate amounts and times in the future. Resources are contributed by the City at amounts determined by an annual actuarial study.

Private–sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government's water and sewer function and various other functions of the government. Elimination of these charges would distort costs and program revenues reported for the various functions concerned.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the water and sewer funds and of the government's internal service funds are charges to customers for sales and services. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

#### **Budgets and Budgetary Accounting**

The City follows these procedures in establishing the budgetary data reflected in the supplementary information:

 During the first week of April, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.

- Public hearings are conducted by the City Council to obtain taxpayer comments.
- No later than the second week of May, the budget is legally enacted through passage of a Council resolution.
- Formal budgetary integration is employed as a management control device during the year for all governmental funds except the Capital Projects Revolving Fund.
- Budgets are adopted on a modified accrual basis consistent with generally accepted accounting principles.
- Budgetary control over expenditures is maintained on an activity level basis by department, which is the legal level of control for all funds. Administrative control is maintained through the establishment of more detailed line-item budgets.
- Budgets are adopted by the City Council at the activity level. The City Manager has the authority to transfer necessary amounts between activities within the same department of any fund and make any adjustments which do not affect the ending fund balance. Transfers between departments must be approved by the City Council.
- Supplemental appropriations for additional expenditures, which require an appropriation of available fund balance, must be approved by the City Council.
- Budgeted amounts are as originally adopted or as amended by the City Council during the year.
- Appropriations for operations lapse at yearend. Appropriations for continuing projects are incorporated in the budget of the ensuing year. The City reserves fund balances for these items.

#### Assets, Liabilities, and Net Assets or Equity

#### 1. Cash and Cash Equivalents

The City considers cash on hand and demand deposits, restricted cash deposits, and short-term investments with maturities of three months or less when purchased to be cash for the statement of cash flows.

#### 2. Investments

Investments are reported at fair value, except that commercial paper and U.S. Treasury and Agency obligations with a remaining maturity at the time of purchase of one year or less, are shown at amortized cost.

#### 3. Due From Other Governmental Units

Amounts due from units include amounts due from grantors for specific programs and capital projects. Program grants and capital grants for capital assets are recorded as receivables and revenues at the time reimbursable project costs are incurred. Revenues received in advance of project costs being incurred are deferred.

#### 4. Inventories and Prepaid Items

Inventories are accounted for using the consumption method and are valued at cost (first-in, first-out).

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

#### 5. Restricted Assets

Proprietary Funds, because of certain bond covenants, are required to establish and maintain prescribed amounts of resources (consisting of cash and temporary investments) that can be used only to service outstanding debt.

#### 6. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g. roads, storm sewers, etc.) are reported in the applicable governmental or business-type

activities columns of the government-wide financial statements. Capital assets are defined by the City as tangible property having a useful life in excess of three years and whose cost exceeds \$1.500.

All capital assets are valued at historical cost or estimated historical cost where actual cost information is not available (i.e., infrastructure assets purchased or constructed prior to July 1, 2001). Infrastructure assets have been included in the current year acquisitions. Donated capital assets are recorded at their fair value on the date donated.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially increase asset lives are not capitalized. Major outlays for capital assets are capitalized as projects are constructed.

Depreciation of all exhaustible capital assets used by the City is charged as an expense against its various functions. Depreciation is computed using the straight-line method over the estimated useful lives of the related assets as follows:

	Years
Infrastructure	40-66
Water and sewer mains	66
Buildings, water reservoir tank	ks 40
Treatment plants	20
Pumping equipment	10-40
Other machinery and equipme	ent 3-10

#### 7. Other Assets

The City is amortizing the unrealized losses on bond refinancing as a component of interest expense in a systematic and rational manner over the remaining life of the new debt. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method.

#### 8. Long-Term Obligations

In the government-wide financial statements and proprietary fund financial statements, long-term debt, notes, and other obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund types statements of net assets.

In the fund financial statements, governmental fund types recognize bond premiums and discounts as well as issuance costs during the current period. The face amount of newly issued debt is reported as other financing sources. Premiums and discounts are reported as other financing sources (uses) while issuance costs are reported as expenditures.

#### 9. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition or construction of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, laws or regulations from other governments.

#### Revenues, Expenditures, and Expenses

#### 1. Property Taxes

The City bills and collects its own property taxes. City property taxes attach as an enforceable lien on property as of July 1. Taxes are levied on July 1 and are due without penalty on or before August 31. Uncollected real property taxes as of

March 1 are turned over by the City to Kent County for collection. The County advances the City 100% of these delinquent taxes. Collection of delinquent personal property taxes as of March 1 remains the responsibility of the City Treasurer. Since all City property taxes levied are current receivables, tax revenues are recognized when levied.

The City also acts as the billing and collection agent for Kent County, the State of Michigan and the school districts within the City limits. Portions of the school district taxes are billed with the City taxes on the July 1 levy.

The remainder of the school district taxes and all Kent County taxes are billed on December 1 and are due without penalty on February 14. Taxes collected on behalf of the school districts and the County are accounted for in designated agency funds. Uncollected school district and County real property taxes as of March 1 are also turned over to Kent County for collection. The County advances payment for these taxes directly to the school districts.

The state taxable value of real and personal property, excluding \$147,091,280 under the Industrial Facilities and Commercial Facilities Tax Act, located in the City at December 31, 2001 totaled \$1,816,834,343. The tax levy for the year was based on the following rates:

	Millage Rate Used	Authorized Millage Rate By Either State Law Or City Charter
General operating	4.6695	5.00
Fire	0.7500	0.75
Police	1.2500	1.25
Parks and Recreation	1.5000	1.50
Sidewalk Snow Removal	0.1600	0.20
Yard Waste Disposal	0.1700	3.00
Library	0.1000	0.39
Debt Service	0.4100	As required for Debt Service
Street, Sewer, and Water Improvements	1.8678	2.00

#### 2. Internal Balances

During the course of normal operations the City has numerous transactions between funds, including expenditures and transfers of resources to provide services and construct assets.

Charges for insurance and equipment rental to various City departments and funds are recognized as operating revenue by the Internal Service Funds. The various funds record these payments as expenditures/expenses.

The General Fund provides administrative services to the Proprietary Funds, Internal Service Funds, Inspections Fund, and the Major and Local Street Funds. In the fund financial statements, the amounts charged for these services are recognized as revenue by the General Fund and as expenditures or expenses by the funds receiving the services. In the government-wide financial statements, the amounts received for these services are eliminated.

The Proprietary Funds supply water and sewage disposal to the General Fund. Amounts charged are recorded as operating revenues and expenditures, respectively.

#### 3. Compensated Absences

City employees are granted vacation and sick leave in varying amounts based on length of service. General employees and firemen can accumulate three years' entitlement of vacation days, and police are allowed an unlimited accumulation of vacation. Upon termination, employees are paid for unused vacation at their current rates. Sick leave is accumulated at the rate of one day per month of employment. Unused sick leave accumulates from year to year to an unlimited amount. Upon termination, employees are paid for their accumulated sick leave at their current rates according to the following schedule:

General employees	<ul> <li>1 day for every 2 days accumulated with no limit when employed 5 years</li> </ul>
Dispatchers and telephone operators	<ul> <li>1 day for every 2 days accumulated with no limit when employed 10 years</li> </ul>
Firefighters	<ul> <li>1 day for every 2 days accumulated with no limit when employed 5 years</li> </ul>
General and fire administrative	<ul> <li>1 day for every 2 days accumulated with no limit</li> </ul>
Police and police administrative	<ul> <li>1 day for every 2 days accumulated with no limit when employed 10 years</li> </ul>

It is the City's policy to recognize the cost of vacation pay and sick leave at the time the liability is incurred, including salary related payments. In the Governmental Funds financial statements only the matured liability for compensated absences is reported. The total liability is reported in the government-wide and proprietary Fund Financial statements.

## NOTE C - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Compliance with the Single Audit Act Amendments of 1996

Procedures performed to test compliance relating to federal assistance programs as required by the Single Audit Act Amendments of 1996 and related findings are detailed in a separate report. There were no significant findings or questioned costs included in that report.

#### NOTE D - CASH AND INVESTMENTS

#### Deposits

Primary Government

At year-end, the carrying amount of the unrestricted and restricted deposits was \$5,616,710 and the bank balance was \$5,866,769. Of the bank balance, \$431,516 was

covered by Federal depository insurance and \$5,435,253 was uninsured.

#### Component Units

At year-end, the carrying amount of the component units' unrestricted and restricted deposits was \$1,110,555 and the bank balance was \$1,174,260. Of the bank balance, \$686,603 was insured and \$487,657 was uninsured and uncollateralized.

#### Investments

Statutes authorize the City to invest in obligations of the U.S. Treasury, agencies and instrumentalities, commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services, bankers' acceptances of U.S. banks, United States government or federal agency obligation repurchase

agreements, obligations of the State of Michigan or any of its political subdivisions rated as investment grade by not less than one standard rating service and mutual funds composed of the types of investment vehicles named previously. The Pension Trust Fund is also authorized to invest in corporate stocks and bonds allowed by state law.

The City's unrestricted and restricted assets are categorized below to give an indication of the level of risk assumed by the entity at year-end. Category 1 includes investments that are insured, registered or for which the securities are held by the City or its agent in the City's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the City's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the City's name.

		Category		Carrying	Fair
	 1	2	3	Amount	Value
U.S. Government treasuries	\$ -	\$ -	\$ -	\$ -	\$ -
U.S. Government agencies	-	28,390,646	-	28,390,646	28,390,646
Common stock	-	47,384,426	+	47,384,426	47,384,426
Foreign stock	-	229,601	-	229,601	229,601
Preferred stock	-	3,133,166	-	3,133,166	3,133,166
Negotiable certificates of deposit	-	30,526,216	-	30,526,216	30,526,216
Foreign Corp.	-	1,256,908	-	1,256,908	1,256,908
Corporate bonds	-	32,056,947	-	32,056,947	32,056,947
Municipal bonds	-	526,590	-	526,590	526,590
American depository receipts	 	2,374,516		2,374,516	2,374,516
	\$ -	\$ 145,879,016	\$ -	145,879,016	145,879,016
Mutual funds				15,999,622	15,999,622
Total investments				\$ 161,878,638	\$ 161,878,638

A reconciliation of the notes to the cash and investments shown on the financial statements at June 30, 2004 is as follows:

	Primary Government	Component Units
Cash and investments per notes:  Cash deposits  Petty cash Investments	\$ 5,616,710 9,619 161,878,638 \$ 167,504,967	\$ 1,047,775 - 62,780 \$ 1,110,555
Cash and investments per Statement of Net Assets:  Cash and cash equivalents  Restricted cash Investments  Restricted investments	\$ 4,276,999 1,255,734 35,681,634 11,581,044	\$ 1,045,444 2,331 62,780
Cash and investments of Fiduciary Funds Pension Trust Fund Cash and cash equivalents Investments	3,661,621 111,040,590	- -
Agency Fund Cash and cash equivalents Investments	4,068 3,277 \$ 167,504,967	- \$ 1,110,555

### NOTE E - INTERFUND RECEIVABLES AND PAYABLES

Receivables and payables between primary government and component units at June 30, 2004 are:

	D Co	Due to Primary Government		
General Fund Wyoming Housing Commission Timing difference due to component unit with different fiscal year	\$	50,207	\$	83,239 (33,032)
	_\$	50,207	\$	50,207

#### NOTE F - CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2004 was as follows:

Primary Gover	nment
---------------	-------

	Balance	Additions	Retirements	Balance June 30, 2004
Governmental Activities	July 1, 2003	Additions	Retirements	Julie 30, 2004
Capital assets not depreciated:				
Land	\$ 4,123,608	\$ -	\$ 124,918	\$ 3,998,690
Rights of way	9,355,185	-	-	9,355,185
Construction in process	1,192,126	2,389,814	381,827	3,200,113
Capital assets being depreciated:	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	_,,.	·	
Infrastructure	97,479,561	1,366,371	-	98,845,932
Buildings	36,118,128	139,539	-	36,257,667
Improvements other than buildings	3,027,148	39,254	5,358	3,061,044
Equipment	8,110,540	470,631	491,305	8,089,866
Vehicles	11,318,570	699,891	668,134	11,350,327
Totals at historical cost	170,724,866	5,105,500	1,671,542	174,158,824
Less accumulated depreciation for:				
Infrastructure	37,154,891	1,992,983	_	39,147,874
Buildings	7,063,092	1,396,476	_	8,459,568
Improvements other than buildings	1,630,096	187,068	5,358	1,811,806
Equipment	4,784,176	1,202,997	488,696	5,498,477
Vehicles	6,649,218	918,670	668,134	6,899,754
Total accumulated depreciation	57,281,473	5,698,194	1,162,188	61,817,479_
Governmental Activities - Net Capital Assets	\$ 113,443,393	\$ (592,694)	\$ 509,354	\$ 112,341,345
Depreciation expense was charged to govern	mental functions a	s follows:		
Legislative				\$ 975
Judicial				42,801
General government				664,243
Public safety				1,379,608
Public works				2,017,010
Health and welfare				11,880
Recreation and culture				379,803
Capital assets held by the government's charged to the various functions ba	internal service fu sed on their usage	inds are e of the assets		1,201,874
Total depreciation expense				\$ 5,698,194
Total depreciation expense				

	Balance July 1, 2003	Additions	Retirements	Balance June 30, 2004
usiness-Type Activities				
Capital assets not depreciated:				
Land	\$ 1,799,506	\$ 337,267	\$ -	\$ 2,136,773
Construction in process	13,113,308	3,383,997	11,768,061	4,729,244
Capital assets being depreciated:				
Buildings	22,994,107	8,578,732	-	31,572,839
Improvements other than buildings	133,136,720	3,193,694	31,572	136,298,842
Equipment	21,150,467	216,671	211,791	21,155,347
Vehicles	20,094	4,390	1,450	23,034
otals at historical cost	192,214,202	15,714,751	12,012,874	195,916,079
ess accumulated depreciation for:				
Buildings	14,015,570	1,045,873	=	15,061,443
Improvements other than buildings	39,776,681	2,700,288	31,572	42,445,397
Equipment	14,898,037	826,164	211,791	15,512,410
Vehicles	20,094		1,450	18,644
otal accumulated depreciation	68,710,382	4,572,325	244,813	73,037,894
Business-Type Activities - Net Capital Assets	\$ 123,503,820	\$ 11,142,426	\$ 11,768,061	\$ 122,878,185

Com	ponent	Units

	Beg	Balance inning of Year		Additions	Ret	irements_		Balance nd of Year
Wyoming Housing Commission								
Capital assets not depreciated:			_		_		•	000 744
Land	\$	609,714	\$	=	\$	-	<b>Þ</b>	609,714
Capital assets being depreciated:		0.040.007						6,848,027
Buildings		6,848,027		- 055 070		-		546,130
Improvements other than buildings		290,757		255,373		-		
Equipment		404,685		70,304		20,100		454,889
Totals at historical cost		8,153,183		325,677		20,100		8,458,760
Total accumulated depreciation		3,927,304		230,317		10,298		4,147,323
Wyoming Housing Commission - Net Capital Assets		4,225,879		95,360		9,802		4,311,437
Wyoming Downtown Development Authority								
Capital assets not depreciated: Land		44,958						44,958
Capital Assets - Component Units	\$	4,270,837	\$	95,360	\$	9,802	\$	4,356,395

#### NOTE G - LONG-TERM OBLIGATIONS

The following is a summary of individual issues comprising long-term obligations of the City at

June 30, 2004 and the changes therein for the year then ended.

Primary Government	Interest Rates	_	Dalances								ie Within ne Year
Governmental Activities:											
Water Supply System Ge	neral Obligation Bo	nds							_		
1964 Series I and II	.125% - 5.00%		325,000	\$	•	\$ 325,000	\$	-	\$	-	
General Obligation Bonds	<b>S</b>										
1996	4.70% - 5.50%		281,366		-	32,465		248,901		36,072	
1997	4.40% - 5.00%		398,935		-	44,657		354,278		44,657	
1998	4.15% - 4.80%		556,484		-	46,596		509,888		48,673	
General Obligation Library	y Bonds										
2000	5.25% - 5.375%	)	5,370,000		-	300,000		5,070,000		340,000	

Interest Rates		Balances Beginning of Year	Additions				Balances and of Year		
	Tates	Degining of Four	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,						
Michigan Transportation	General Obligation E	Bonds							
1996	4.50% - 6.50%	\$ 2,605,000	\$ -	\$	265,000	\$	2,340,000	\$	280,000
1997	4.30% - 5.00%	2,280,000	•		205,000		2,075,000		220,000
	4.10% - 4.75%	1,240,000	_		115,000		1,125,000		115,000
1998		1,070,000	_		75,000		995,000		80,000
1999	4.80% - 4.85%	•	_		40,000		720,000		40,000
2001	4.125% - 5.15%		-						60,000
2002	2.75% - 4.65%	1,280,000			60,000		1,220,000		00,000
Special Assessment Ger	neral Obligation Bon								
1996	4.70% - 5.50%	325,000	-		45,000		280,000		50,00
1997	4.40% - 5.00%	620,000	-		75,000		545,000		80,00
1998	4.15% - 4.80%	1,115,000	-		115,000		1,000,000		115,00
2002	2.40% - 4.40%	1,130,000			85,000		1,045,000		80,00
	2.50% - 4.50%	-	570,000	)	-		570,000		45,00
2003	2.50% - 4.50%	-	370,000	,			0,0,000		,
Municipal Purchase Agre		.=			47.400				
1999	4.19%	47,438	-		47,438		-		
1999	4.19%	125,103	-		125,103		-		
2001	4.27%	599,250	-		199,750		399,500		199,75
Building Authority Bonds									
	4.75% - 5.25%	4,870,000	_		215,000		4,655,000		225,00
1997		6.385.000			275,000		6,110,000		290,00
1998	4.25% - 5.00%	-1	-						255,00
2000	5.375% - 5.50%	6,095,000	-		245,000		5,850,000		255,00
Compensated Absences	•	3,618,703	284,175	5	182,721		3,720,157		1,098,76
Workers Compensation	Claims	2,014,911	220,806	<u> </u>	292,488		1,943,229		249,75
			¢ 4.074.00	i \$	3,411,218	æ	40,775,953	\$	3,952,67
Total Governmental	Activities	\$ 43,112,190	\$ 1,074,98		3,411,210	<u> </u>		=	
ısiness-Type Activities:		\$ 43,112,190	\$ 1,074,96		3,477,210				
usiness-Type Activities: Contracts Payable:	:		\$ 1,074,90	<u> </u>	3,471,210	<u> </u>		<u></u>	
usiness-Type Activities: Contracts Payable: Kent County DPW, W	: /yoming Water Supp	ly Refunding Bonds							715.00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993	: /yoming Water Supp 5.45% - 7.15%	ly Refunding Bonds \$ 4,590,000	\$ 1,074,90	\$	680,000	\$	3,910,000	\$	715,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W	: /yoming Water Supp 5.45% - 7.15%	ly Refunding Bonds \$ 4,590,000 ly Bonds							
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995	: /yoming Water Supp 5.45% - 7.15% /yoming Water Supp 4.70% - 5.375%	ly Refunding Bonds \$ 4,590,000 ly Bonds			680,000		3,910,000		
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995 Water Supply System Re	yoming Water Supp 5.45% - 7.15% Yoming Water Supp 4.70% - 5.375% evenue Bonds	ly Refunding Bonds \$ 4,590,000 ly Bonds			680,000		3,910,000		
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995	yoming Water Supp 5.45% - 7.15% yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00%	ly Refunding Bonds \$ 4,590,000 ly Bonds 5 6,060,000			680,000 315,000 -		3,910,000 5,745,000 -		335,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995 Water Supply System Re	yoming Water Supp 5.45% - 7.15% Yoming Water Supp 4.70% - 5.375% evenue Bonds	ly Refunding Bonds \$ 4,590,000 ly Bonds 6 6,060,000			680,000 315,000 - 25,000		3,910,000 5,745,000 - 600,000		335,00 - 25,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995 Water Supply System Re 1964 1996	yoming Water Supp 5.45% - 7.15% yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00%	ly Refunding Bonds \$ 4,590,000 ly Bonds 5 6,060,000			680,000 315,000 - 25,000 45,000		3,910,000 5,745,000 - 600,000 735,000		335,00 - 25,00 45,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995 Water Supply System Re 1964 1996 1997	/yoming Water Supp 5.45% - 7.15% /yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50%	ly Refunding Bonds \$ 4,590,000 ly Bonds 6 6,060,000			680,000 315,000 - 25,000		3,910,000 5,745,000 - 600,000		335,00 - 25,00 45,00 65,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995  Water Supply System R 1964 1996 1997 1998	/yoming Water Supp 5.45% - 7.15% /yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50% 4.80% - 5.00%	ly Refunding Bonds \$ 4,590,000 Iy Bonds 6 6,060,000 - 625,000 780,000 1,040,000			680,000 315,000 - 25,000 45,000		3,910,000 5,745,000 - 600,000 735,000		335,00 - 25,00 45,00 65,00 25,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995  Water Supply System R 1964 1996 1997 1998 1999	/yoming Water Supp 5.45% - 7.15% /yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50% 4.80% - 5.00% 5.00% - 5.30%	ly Refunding Bonds \$ 4,590,000 ly Bonds 6 6,060,000 			680,000 315,000 - 25,000 45,000 65,000 25,000		3,910,000 5,745,000 - 600,000 735,000 975,000 465,000		335,00 - 25,00 45,00 65,00 25,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995  Water Supply System R 1964 1996 1997 1998 1999 2001	yoming Water Supp 5.45% - 7.15% Yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50% 4.80% - 5.00% 5.00% - 5.30% 4.50% - 5.00%	ly Refunding Bonds \$ 4,590,000 Iy Bonds 6 6,060,000 			680,000 315,000 - 25,000 45,000 65,000 25,000		3,910,000 5,745,000 - 600,000 735,000 975,000 465,000 7,450,000		335,00 - 25,00 45,00 65,00 25,00 260,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995  Water Supply System R 1964 1996 1997 1998 1999	/yoming Water Supp 5.45% - 7.15% /yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50% 4.80% - 5.00% 5.00% - 5.30% 4.50% - 5.00% 3.00% - 4.70%	ly Refunding Bonds \$ 4,590,000 ly Bonds 6 6,060,000 	\$ -	\$	680,000 315,000 - 25,000 45,000 65,000 25,000		3,910,000 5,745,000 - 600,000 735,000 975,000 465,000 7,450,000 3,785,000		335,00 - 25,00 45,00 65,00 25,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995  Water Supply System R 1964 1996 1997 1998 1999 2001	yoming Water Supp 5.45% - 7.15% Yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50% 4.80% - 5.00% 5.00% - 5.30% 4.50% - 5.00%	ly Refunding Bonds \$ 4,590,000 Iy Bonds 6 6,060,000 		\$	680,000 315,000 - 25,000 45,000 65,000 25,000		3,910,000 5,745,000 - 600,000 735,000 975,000 465,000 7,450,000		335,00 - 25,00 45,00 65,00 25,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995  Water Supply System Re 1964 1996 1997 1998 1999 2001 2002 2003	/yoming Water Supp 5.45% - 7.15% /yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50% 4.80% - 5.00% 5.00% - 5.30% 4.50% - 5.00% 3.00% - 4.70%	ly Refunding Bonds \$ 4,590,000 Iy Bonds 6 6,060,000 	\$ -	\$	680,000 315,000 - 25,000 45,000 65,000 25,000		3,910,000 5,745,000 		25,00 45,00 65,00 25,00 260,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995 Water Supply System Re 1964 1996 1997 1998 1999 2001 2002 2003 Sewage Disposal System	/yoming Water Supp 5.45% - 7.15% /yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50% 4.80% - 5.00% 5.00% - 5.30% 4.50% - 5.00% 3.00% - 4.70% 3.80% - 4.90%	ly Refunding Bonds \$ 4,590,000 ly Bonds 6 6,060,000 	\$ -	\$	680,000 315,000 - 25,000 45,000 65,000 25,000		3,910,000 5,745,000 - 600,000 735,000 975,000 465,000 7,450,000 3,785,000		25,00 45,00 65,00 25,00 260,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995  Water Supply System Re 1964 1996 1997 1998 1999 2001 2002 2003  Sewage Disposal System 1996	/yoming Water Supp 5.45% - 7.15% /yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50% 4.80% - 5.00% 5.00% - 5.30% 4.50% - 5.00% 3.80% - 4.90% m Revenue Bonds 4.65% - 5.65%	ely Refunding Bonds \$ 4,590,000 By Bonds 6 6,060,000 	\$ -	\$	680,000 315,000 - 25,000 45,000 65,000 250,000 - -		3,910,000 5,745,000 		335,00 - 25,00 45,00 65,00 260,00 - 40,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995  Water Supply System R 1964 1996 1997 1998 1999 2001 2002 2003  Sewage Disposal System 1996 1997	/yoming Water Supp 5.45% - 7.15% /yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50% 4.80% - 5.00% 5.00% - 5.30% 4.50% - 5.00% 3.00% - 4.70% 3.80% - 4.90%	ely Refunding Bonds \$ 4,590,000 IV Bonds 6,060,000 	\$ -	\$	680,000 315,000 - 25,000 45,000 65,000 25,000 - - 50,000 120,000		3,910,000 5,745,000 - 600,000 735,000 975,000 465,000 7,450,000 3,785,000 995,000 750,000 2,355,000		335,00 - 25,00 45,00 25,00 260,00 - 40,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995 Water Supply System R 1964 1996 1997 1998 2001 2002 2003 Sewage Disposal System 1996 1997 1998	/yoming Water Supp 5.45% - 7.15% /yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50% 4.80% - 5.00% 5.00% - 5.30% 4.50% - 5.00% 3.00% - 4.70% 3.80% - 4.90% m Revenue Bonds 4.65% - 5.65% 5.00% - 5.25% 4.25% - 5.00%	Property of the control of the contr	\$ -	\$	680,000 315,000 - 25,000 45,000 25,000 250,000 - - - 50,000 120,000 215,000		3,910,000 5,745,000 - 600,000 735,000 975,000 465,000 7,450,000 3,785,000 995,000 750,000 2,355,000 3,870,000		335,00 - 25,00 45,00 25,00 260,00 - 40,00 50,00 130,00 220,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995  Water Supply System Re 1964 1996 1997 1998 1999 2001 2002 2003  Sewage Disposal System 1996 1997 1998 1999	/yoming Water Supp 5.45% - 7.15% /yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50% 4.80% - 5.00% 5.00% - 5.30% 4.50% - 5.00% 3.00% - 4.70% 3.80% - 4.90% m Revenue Bonds 4.65% - 5.65% 5.00% - 5.25% 4.25% - 5.00% 4.95% - 5.30%	ly Refunding Bonds \$ 4,590,000 ly Bonds 6 6,060,000 	\$ -	\$	680,000 315,000 - 25,000 45,000 25,000 250,000 - - - 50,000 120,000 215,000 30,000		3,910,000 5,745,000 - 600,000 735,000 975,000 465,000 7,450,000 3,785,000 995,000 750,000 2,355,000 3,870,000 685,000		335,00 - 25,00 45,00 25,00 260,00 - 40,00 50,00 130,00 220,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995 Water Supply System R 1964 1996 1997 1998 2001 2002 2003 Sewage Disposal System 1996 1997 1998	/yoming Water Supp 5.45% - 7.15% /yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50% 4.80% - 5.00% 5.00% - 5.30% 4.50% - 5.00% 3.00% - 4.70% 3.80% - 4.90% m Revenue Bonds 4.65% - 5.65% 5.00% - 5.25% 4.25% - 5.00% 4.95% - 5.30% 2.65% - 4.60%	Property of the control of the contr	\$ -	\$	680,000 315,000 - 25,000 45,000 25,000 250,000 - - 50,000 120,000 215,000 30,000 100,000		3,910,000 5,745,000 		335,00 - 25,00 45,00 65,00 260,00 - 40,00 50,00 130,00 220,00 30,00 110,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995  Water Supply System Re 1964 1996 1997 1998 1999 2001 2002 2003  Sewage Disposal System 1996 1997 1998 1999	/yoming Water Supp 5.45% - 7.15% /yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50% 4.80% - 5.00% 5.00% - 5.30% 4.50% - 5.00% 3.00% - 4.70% 3.80% - 4.90% m Revenue Bonds 4.65% - 5.65% 5.00% - 5.25% 4.25% - 5.00% 4.95% - 5.30%	ly Refunding Bonds \$ 4,590,000 ly Bonds 6 6,060,000 	\$ -	\$	680,000 315,000 - 25,000 45,000 25,000 250,000 - - - 50,000 120,000 215,000 30,000		3,910,000 5,745,000 - 600,000 735,000 975,000 465,000 7,450,000 3,785,000 995,000 750,000 2,355,000 3,870,000 685,000		335,00 - 25,00 45,00 65,00 260,00 - 40,00 50,00 130,00 220,00 30,00 110,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995  Water Supply System Re 1964 1996 1997 1998 1999 2001 2002 2003  Sewage Disposal System 1996 1997 1998 1999 2002 2003	/yoming Water Supp 5.45% - 7.15% /yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50% 4.50% - 5.00% 3.00% - 4.70% 3.80% - 4.90% m Revenue Bonds 4.65% - 5.65% 5.00% - 5.25% 4.25% - 5.00% 4.95% - 5.30% 2.65% - 4.60% 3.50% - 4.90%	ly Refunding Bonds \$ 4,590,000 ly Bonds 6 6,060,000 	\$ -	\$	680,000 315,000 - 25,000 45,000 25,000 250,000 - - 50,000 120,000 215,000 30,000 100,000		3,910,000 5,745,000 		50,000 130,000 25,000 260,000 40,000 50,000 130,000 220,000 30,000 25,000
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995  Water Supply System Re 1964 1996 1997 1998 1999 2001 2002 2003  Sewage Disposal System 1996 1997 1998 1999 2002 2003  General Obligation Bone	/yoming Water Supp 5.45% - 7.15% /yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50% 4.80% - 5.00% 5.00% - 5.30% 4.50% - 5.00% 3.00% - 4.70% 3.80% - 4.90% m Revenue Bonds 4.65% - 5.65% 5.00% - 5.25% 4.25% - 5.00% 4.95% - 5.30% 2.65% - 4.60% 3.50% - 4.90%	ly Refunding Bonds \$ 4,590,000 ly Bonds 6 6,060,000 	\$ -	\$	680,000 315,000 - 25,000 45,000 25,000 250,000 - - 50,000 120,000 215,000 30,000 100,000		3,910,000 5,745,000 		50,00 50,00 25,00 260,00 50,00 130,00 220,00 30,00 110,00 25,00
usiness-Type Activities: Contracts Payable: Kent County DPW, W 1993 Kent County DPW, W 1995  Water Supply System Re 1964 1996 1997 1998 1999 2001 2002 2003  Sewage Disposal System 1996 1997 1998 1999 2002 2003	/yoming Water Supp 5.45% - 7.15% /yoming Water Supp 4.70% - 5.375% evenue Bonds 5.00% 5.00% - 5.85% 4.60% - 5.50% 4.50% - 5.00% 3.00% - 4.70% 3.80% - 4.90% m Revenue Bonds 4.65% - 5.65% 5.00% - 5.25% 4.25% - 5.00% 4.95% - 5.30% 2.65% - 4.60% 3.50% - 4.90%	Refunding Bonds \$ 4,590,000 by Bonds 6 6,060,000 780,000 1,040,000 490,000 7,700,000 3,785,000 - 800,000 2,475,000 4,085,000 715,000 3,800,000	\$ -	\$	680,000 315,000 - 25,000 45,000 25,000 250,000 - - 50,000 120,000 215,000 30,000 100,000		3,910,000 5,745,000 		715,00 335,00 25,00 45,00 65,00 260,00 40,00 50,00 130,00 220,00 30,00 110,00 25,00

	terest Rates B	Balances eginning of Year	,	Additions	D	eductions	E	Balances End of Year	_	oue Within One Year
General Obligation Bonds Sewer S	Supply 5 - 5.50% \$	96,399	\$		\$	11,124	\$	85,275	\$	12,360
1997 4.40%	- 5.00% - 4.80%	255,621 485,611				28,613 40,312		227,008 445,299		28,614 42,504
Compensated Absences	_	1,036,610		178,199		104,325		1,110,484		141,027
Total Business-Type Activities	s <u>\$</u>	39,004,824	\$	1,763,199	\$	2,120,598	\$	38,647,425	\$	2,316,627
Component Units Wyoming Downtown Development Promissory Note 5.625	Authority % \$	266,473	\$	-	\$	28,886	\$	237,587	\$	30,617
Wyoming Housing Commission Note Payable - 2002 0.00% Compensated Absences	, 0	13,310 63,528	-	-		7,608 13,567		5,702 49,961	_	5,702 4,996
Total Component Units		343,311	<u>\$</u>	•	\$	50,061	\$	293,250	\$	41,315

The General Obligation Bond Issues are backed by the full faith and credit of the City. Current debt service requirements are funded by City property tax revenues and are maintained in various Debt Service Funds. The Special Assessment Bonds are backed by the limited tax full faith and credit of the City. Debt service requirements are funded by special assessment levies. The Transportation Bonds are backed by the limited tax full faith and credit of the City. Debt service requirements are funded by transportation monies. The City pays the current debt service requirements on the bonds issued by the Wyoming Building Authority through lease payments to the Building Authority. The City has pledged its limited full faith and credit on these bonds. Also, for the governmental activities, compensated absences are generally liquidated by the general fund.

Recorded in the Enterprise Funds are general obligation contracts amounting to \$10,581,941 at June 30, 2004 for which the City's full faith

and credit is pledged. It is anticipated that the principal and interest on this debt will continue to be serviced by these funds. Revenue Bond Issues are collateralized by the capital assets constructed from bond proceeds. The City ordinance authorizing the issuance of revenue bonds requires that separate bank accounts be established and funded annually for bond and interest requirements and for a replacement and maintenance reserve. The required amounts have been set aside by the City and are reflected as restricted assets on the balance sheet

The compensated absences liability attributable to governmental activities will be liquidated by the City's governmental and internal service funds.

The annual requirements to pay principal and interest on the long-term bonds, notes, and contracts outstanding at June 30, 2004 are as follows:

Fiscal			Primary Government										
Year		Governmer	nmental Activities			Business-Ty	ре А	ctivities	Component Unit				
Ended		Prinicipal		Interest		Prinicipal		Interest		Prinicipal		Interest	
2005	\$	2,604,152	\$	1,722,519	\$	2,175,600	\$	1,786,925	\$	36,319	\$	7,058	
2006		2.710.076		1,598,494		2,304,674		1,680,997		32,409		10,968	
2007		2,615,621		1,472,952		2,409,379		1,569,513		34,307		9,070	
2008		2,724,524		1,351,099		2,530,475		1,453,187		36,297		7,080	
2009		2,839,819		1,223,158		2,645,180		1,329,226		38,440		4,937	
2010-2014		13,043,375		4,085,925		11,086,633		5,077,330		103,958		8,099	
2015-2019		8,070,000		1,273,522		9,855,000		2,322,082		-		-	
2020-2023		505,000		27,7 <u>75</u>		4,530,000		517,717				-	
	<u> </u>	35,112,567		12,755,444	\$	37,536,941	\$	15,736,977	\$	281,730	\$	47,212	

The City of Wyoming is a party to certain agreements relating to Economic Development First Mortgage Revenue Bonds issued by the Economic Development Corporation of the City of Wyoming. The City has also issued Industrial Development Revenue Bonds under the Michigan Industrial Development Revenue Bond Act of 1963. These bonds are secured by the assets constructed or purchased with the bond proceeds and are generally guaranteed by the recipient organization and its officers. These bonds are not a liability of the City. The promissory note issued by the Wyoming Downtown Development Authority was issued in anticipation of Tax Increment Revenues on taxable properties in the Development area. The City has not pledged its limited full faith and credit on this promissory note.

The legal debt margin for general obligation bonds as of June 30, 2004 is \$165,833,638.

#### NOTE H - PENSION TRUST FUND

#### **Plan Description**

All full-time employees of the City are covered by the City of Wyoming Retirement System, a single employer, defined benefit public employees retirement system created and administered under Chapter 58 of the City Code. The plan does not issue separate financial statements.

Employees who retire at or after age 60 (General), 50 (Police), or 55 (Fire) with 10 or more years of credited service (5 or more years for administrative employees) are entitled to

annual retirement benefits, payable monthly for life, in an amount equal to 2.35% (Police and Administrative), 2.35% (General and Fire) and 2.25% (Police Dispatchers), of their final average salary times years of credited service. There is an annual post retirement increase for police command members at least 60 years of age who retire after July 1, 1992 and general administrative members equal to 40% of the average annual increase in the CPI. The increase is limited to 5% per year.

Post-retirement health insurance premiums: General members - \$10 per month times years of credited service, not to exceed 25 years, payable to age 60. After age 60, total premium amount for the lifetime of the retiree and spouse regardless of optional form of benefit selected. General Dispatchers and Telephone Operators -\$10 per month times years of credited service, not to exceed 25 years, payable to age 65. Police members (non-supervisory) - \$10 per month times years of credited service, not to exceed 30 years, payable to age 60. After age 60, total premium amount for the lifetime of the retiree and spouse regardless of optional form of retirement benefit selected. Police members (command) - \$12 per month times years of credited service, not to exceed 30 years, payable to age 60. After age 60, total premium amount for the lifetime of the retiree and spouse regardless of optional form of retirement benefit selected. Fire members - \$10 per month times years of credited service, not to exceed 30 years, payable to age 60. After age 60, total premium amount for the lifetime of the retiree and spouse regardless of optional form of retirement benefit selected. Administrative

members of all groups – total premium amount for the lifetime of the retiree and spouse regardless of optional form of retirement benefit selected.

Retirees and beneficiaries currently receiving benefits and terminated employees entitled to benefits but not yet receiving them Active plan participants Total

282 438 720

 We are unable to separate the active members into vested and non-vested.

#### Significant Accounting Policies

#### Basis of Accounting

The financial statements of the Retirement System have been prepared on the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Contributions from the City have been reflected when due and a formal commitment and/or statutory/contractual requirement to provide the contribution has been made. Payments to members have been reflected when due and payable in accordance with the terms of the plan.

Method Used to Value Investments

Investments are reported at fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates.

#### **Funding Policy**

Police members (non-supervisory) are required to contribute 1.59 percent of their gross pay to the plan. All other employees of the City are not required to contribute to the plan. The City is required to make annual contributions based on an actuarially computed percentage of covered wages in amounts sufficient to cover normal

costs of benefits and amortize the prior service liabilities over a period of future years.

During the year ended June 30, 2004 contributions totaling \$3,267,506 were made in accordance with contribution requirements determined by an actuarial valuation of the plan as of June 30, 2002. The employer contributions consisted of \$3,100,141 for normal cost, \$(1,603,795) for amortization of the unfunded actuarial accrued liability, and \$1,771,160 for health insurance. Employer contributions represented 14.02% for June 30, 2002 covered payroll and include contributions for health insurance premium coverage of 7.60% for future retired lives. Legally required reserves are recorded as

follows:

#### Reserved for:

Employees' contributions	\$	611,087
Retired benefit payments	43	3,803,773
Employer contributions	58	3,931,447

#### Concentrations

As of June 30, 2004, there are no investments constituting 5% of plan assets.

#### **Annual Pension Costs**

The City's funding policy provides for periodic employer contributions at actuarially determined rates that, expressed as percentages of annual covered payroll, are designed to accumulate sufficient assets to pay benefits when due.

The normal cost and actuarial accrued liability are determined using an individual entry age normal cost method. Unfunded actuarial accrued liabilities for pensions were amortized as a level percent of payroll over a period of 8 years. The City's annual pension cost is equal to the annual required contribution as reflected in the schedule of employer contributions which follows:

### Required Supplementary Information

Schedule of Funding Progress								
	(1)	(2)	(3)	(4)	(5)	(6)		
Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL) (2) - (1)	Funded Ratio (1) / (2)	Annual Covered Payroll	UAAL as a Percentage of Covered Payroll (3) / (5)		
6/30/1999	\$ 94,222,000	\$ 75,878,000	\$ (18,344,000)	124.2 %	\$ 18,310,000	(100.2) %		
6/30/2000	103,402,000	84,081,000	(19,321,000)	123.0	20,073,000	(96.3)		
6/30/2001	108,676,000	88,504,000	(20,172,000)	122.8	20.645.000	(97.7)		
6/30/2002	110,715,000	94,573,000	(16,142,000)	117.1	21,336,000	(75.7)		
6/30/2003	111,389,000	97,359,000	(14,030,000)	114.4	22,002,000	(73.8)		
6/30/2004	111,034,000	102,175,000	(8,859,000)	108.7	22,467,000	(39.4)		

During the year ended June 30, 2004, the plan experienced a net change of \$4,815,640 in the actuarial accrued liability. Benefit provision charges accounted for \$255,099 of this amount. There were no changes in benefit provisions or in actuarial assumptions or methods during the year.

Scho	edule of Employer Cor	itributions	
Year Ended June 30,	Annual Contribution Required	Percentage Contributed	
1999	\$ 1,532,000	100 %	
2000	1,578,000	100	
2001	1,817,000	100	
2002	1,842,000	100	
2003	1,531,000	100	
 2004	1,521,000	100	

The information presented in the required supplementary schedules was determined as part of the actuarial valuations at the date indicated. Additional information as of the latest actuarial valuation follows:

Valuation date
Actuarial cost method
Amortization method
Remaining amortization period
Asset valuation method
Actuarial assumptions:
Investment rate of return
Projected salary increase
Included inflation at

June 30, 2004 Entry Age Level percent of payroll, open 8 years closed pension 30 years health Open 5 year smoothed market

7.75% 4.5% - 8.5% 4.5%

## NOTE I – RISK MANAGEMENT AND BENEFITS

The City has in place a self-insured risk management program, which encompasses various annual retention levels, depending upon the specific coverage and provides various additional coverage with excess insurance from Michigan Municipal Risk Management Authority (MMRMA). MMRMA also provides claims adjusting services, appraisal services, risk review and training. Workers' compensation insurance provides first-dollar coverage on all claims and the City assumes the first \$15,000 of damages to its vehicles with excess insurance provided by MMRMA up to \$1,500,000. Damages to all other forms of property are established with a \$1,000 deductible, with the City assuming 10% of the next \$100,000 and excess insurance over \$100,000 to \$194,347,000 is provided by MMRMA. Retention for general, public, police professional and vehicle liability is established at \$500,000, excess insurance with MMRMA provides coverage from \$500,000 to \$15,000,000 and the City assumes total unlimited risk over and above \$15,000,000. The amount of settlements has not exceeded insurance coverage for each of the past three years.

The City manages its risks internally, except for employee life, vision, and dental insurance coverage, and has established assets for claim settlement in its Internal Service Funds. These funds allocate the cost of providing stop-loss insurance, claims servicing and claims payment by charging a "premium" to each fund and organization using various bases depending upon the type of coverage. The charges take into consideration recent trends in actual experience and also make provision for possible catastrophic losses.

Liabilities are established when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported. Because actual claims liabilities depend upon such complex factors as inflation, changes in legal positions, and damage awards, the process used in computing claim liabilities does not necessarily result in an exact amount. Claims liabilities are periodically reevaluated to take into consideration recently settled claims, the frequency of claims and other economic and social factors.

Changes in the balances of claims liabilities during fiscal years 2003 and 2004 were as follows:

<u> </u>		Current Year Claims and		
Year	Beginning of	Changes in	Claims	End of
	Fiscal Year	Estimates	Payments	Fiscal Year
2003	\$ 2,001,934	\$ 6,311,438	\$ 6,298,461	\$ 2,014,911
2004	2,014,911	6,848,517	6,920,199	1,943,229

At June 30, 2004, the Insurance Fund held \$5,007,376 in cash, investments and accrued interest receivable. In the normal course of its activities the City becomes a party in various legal actions. Legal counsel and management of the City are of the opinion that the outcome of such actions will not have a material effect on the financial position of the City and, therefore, have not reflected loss reserves in the financial statements.

#### **NOTE J - COMMITMENTS**

#### **Construction Projects**

At June 30, 2004, the City had commitments related to street, sewer and water construction projects totaling approximately \$7,706,000 and for City facility construction projects totaling approximately \$405,000.

#### **Biosolids Authority**

On July 6, 2004, the City approved the 2004, 2005 and 2006 budgets for the Grand Valley Regional Bisolids Authority. These budgets reflect an estimated payment of \$1,250,000 in both 2005 and 2006 by the City's Sewer Fund.

#### NOTE K - SECURITIES LENDING

State statutes and board of trustees policies permit the City of Wyoming Retirement System to lend its securities to broker-dealers with a simultaneous agreement to return the collateral for the same securities in the future. During the year ended June 30, 2004, the Retirement System loaned common stock and corporate bonds and received cash as collateral. The carrying and fair value of the securities loaned by the City to the broker at June 30, 2004 was \$5,895,719.

All securities loan agreements can be terminated at the discretion of the agent. In addition, the agent is not liable for any loss or damage resulting from the lending transactions. At year-end, the Retirement System had no credit risk, as the amount the borrower owed the Retirement System approximated the amount the Retirement System owed the borrower.

#### NOTE L - PRIOR PERIOD ADJUSTMENT

### Correction of Accounting Principle - Derived Tax Revenue

Motor highway vehicle tax (MHVT) revenue collected by the State and remitted to the City is considered a nonexchange transaction - derived tax revenue. Receivables of derived tax revenues should normally be recognized when the underlying transaction occurs. Payments of MHVT have historically been recognized in the month received. The City receives payments for May and June underlying transaction in July and August. Commencing with fiscal year end June 30, 2004, the City will recognize MHVT as a derived tax revenue. As a result, the City has restated the Major and Local Streets Funds fund balances as shown below.

#### Correction of Error

Grants received are normally treated as a deferred revenue until such time as the revenue is earned. During fiscal year 2003, a grant in the Parks and Recreation fund was treated as earned when in reality the proceeds were not earned. As a result, the amount that was unearned is being recognized as deferred income resulting in the restatement of the fund balance as shown below.

Fund	Fund Balance June 30, 2003	Restatement	Fund Balance July 1, 2003		
Governmental Funds:					
Major Funds:					
Major Streets Fund	\$ 695,597	\$ 588,589	\$ 1,284,186		
Local Streets Fund	1,041,530	183,198	1,224,728		
Parks and Recreation Fund	480,416	(13,696)	466,720		
Other Funds	14,279,682		14,279,682		
Total Governmental Funds	\$ 16,497,225	\$ 758,091	\$ 17,255,316		

#### Correction of Error

Bond discount and amortization were understated during the prior year by \$349,670.

Net assets, beginning of the year in the government-wide financial statements has been restated to reflect the changes noted above to and for this correction.

Fund	Net Assets June 30, 2003		Restatement		Net Assets July 1, 2003		
Primary Government							
Governmental Activities	\$	97,641,979	\$	1,107,768	\$	98,749,747	
Business-Type Activities		115,839,073		-		115,839,073	
Total	_\$_	213,481,052	\$	1,107,768	_\$_	214,588,820	

## NOTE M – JOINTLY GOVERNED ORGANIZATION

The City has entered into an agreement with the City of Grand Rapids to form a joint regional biosolids authority to acquire land and construct a facility for the disposal of waste from each of the communities' sewer plants. During the fiscal year, both cities put funds into the authority for the purchase of land. The City's share of the land has been recorded as a fixed asset of the Sewer Fund.

#### **NOTE N - SUBSEQUENT EVENTS**

#### **Bond Refunding**

On November 3, 2004, Kent County sold \$5,580,000 of bonds on behalf of the City.

Proceeds from the bonds will be used to payoff callable 1995 water bonds. The interest rate on the bond issue ranges from 1.05 - 3.40 percent and the maturity date is November 1, 2015.

#### Voluntary Retirement Incentive Plan

On August 16, 2004, the City adopted the 2004 Voluntary Retirement Incentive Plan. The plan allows full-time employees eligible for early or normal retirement be January 1, 2005 and retiring between June 1, 2004 and January 31, 2005, to receive a lump sum payment of \$20,000 and to have the early retirement penalty eliminated when the member reaches age 60.

**Required Supplementary Information** 

### CITY OF WYOMING, MICHIGAN SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET (MODIFIED ACCRUAL BASIS) AND ACTUAL GENERAL FUND

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)	
	Original Final		(Budgetary Basis)		
Revenues:	Original	· mai	Dasisj	(Negative)	
Taxes:					
Property	\$ 8,882,000	\$ 8,882,000	\$ 8,764,775	\$ (117,225)	
Industrial/commercial facilities	296,700	296,700	293,639	(3,061)	
Service charges in lieu of taxes	10,000	10,000	7,794	(2,206)	
Penalties and interest on					
delinquent property taxes	79,000	79,000	71,060	(7,940)	
Trailer fees	4,000	4,000	3,428	(572)	
Tax administration fees	855,000	855,000	842,410	(12,590)	
Total taxes	10,126,700	10,126,700	9,983,106	(143,594)	
Licenses and permits:					
Business licenses	108,000	108,000	108,629	629	
CATV fees	568,000	568,000	527,731	(40,269)	
Total licenses and permits	676,000	676,000	636,360	(39,640)	
Intergovernmental:					
Federal grants	19,710	340,458	290,415	(50,043)	
State shared revenues	6,970,000	6,970,000	6,570,913	(399,087)	
State grants	156,020	197,530	194,421	(3,109)	
Liquor license refunds	19,200	19,200	18,945	(255)	
School's share:					
Crossing guards	44,450	44,450	31,768	(12,682)	
School liaison	136,000	136,000	139,549	3,549	
Total intergovernmental	7,345,380	7,707,638	7,246,011	(461,627)	
Fees and service charges:					
Board of appeals	16,000	16,000	21,225	5,225	
Industrial facilities tax application fees	15,000	15,000	19,773	4,773	
Planning fees	20,000	20,000	21,460	1,460	
Duplicating services	16,000	16,000	14,172	(1,828)	
Interfund services	2,683,320	2,683,320	2,683,320	-	
Police:					
OUIL/OUID cost reimbursement	30,000	30,000	34,363	4,363	
False alarm fees	10,000	10,000	14,800	4,800	
Finger print fees	4,100	4,100	5,260	1,160	
Other fees	8,000	8,000	3,349	(4,651)	
Total fees and service charges	2,802,420	2,802,420	2,817,722	15,302	
Fines and forfeitures:					
Court fines and costs	2,100,000	2,100,000	1,996,898	(103,102)	

	Budgei	ed Amounts	Actual Amounts	Variance with Final Budget - Positive (Negative)	
Revenues (Continued):	Original	Final	(Budgetary Basis)		
Building rental	\$ 130,090	\$ 132,870	\$ 133,984	\$ 1,114	
Investment earnings	206,000	206,000	285,578	79,578	
Donations	·	2,200	6,515	4,315	
Miscellaneous	62,210	64,090	61,200	(2,890)	
Total revenues	23,448,800	23,817,918	23,167,374	(650,544)	
Expenditures: Legislative:					
Council Newsletter	101,380 12,000	101,380 12,000	97,333 12,145	4,047 (145)	
Total legislative	113,380	113,380	109,478	3,902	
Judicial: District Court: Court Probation	1,475,320	1,509,170	1,470,428	38,742	
Total judicial	<u>290,590</u> 1,765,910	290,590	297,290	(6,700)	
General government:	1,703,910	1,799,760	1,767,718	32,042	
Manager Clerk:	447,190	447,190	409,784	37,406	
Elections Clerk Finance:	87,700 423,680	85,700 425,680	44,699 418,850	41,001 6,830	
Accounting Treasurer	883,870 376,250	883,870 376,250	778,718 284,010	105,152 92,240	
Computer services Human resources Assessor:	1,528,160 302,010	1,619,180 303,510	1,542,784 283,481	76,396 20,029	
Assessor Board of review Legal	675,640 4,600 310,000	682,140 4,600	611,267 4,475	70,873 125	
Purchasing Central services	151,950 327,410	360,000 151,950 327,410	330,903 148,286 299,567	29,097 3,664 27,843	
City hall Other city property	480,000 553,270	480,000 638,410	479,701 572,097	299 66,313	
Total general government	6,551,730	6,785,890	6,208,622	577,268	

### CITY OF WYOMING, MICHIGAN SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET (MODIFIED ACCRUAL BASIS) AND ACTUAL GENERAL FUND

	Budgeted Amounts		Actual Amounts	Variance with Final Budget -	
	Original	Final	(Budgetary Basis)	Positive (Negative)	
Expenditures (Continued): Public safety:		11770		(Negative)	
Police:					
Administrative services	\$ 479,320	\$ 714,838	\$ 637,330	\$ 77,508	
Police building	935,480	940,480	924,233	16,247	
Records management	489,190	509,810	456,135	53,675	
Criminal investigation services	1,991,340	1,992,040	1,948,281	43,759	
Technical support unit	665,650	623,080	602,317	20,763	
Patrol	7,417,840	7,426,550	7,167,891	258,659	
Crossing guards	88,060	85,560	68,577	16,983	
Senior volunteers	94,100	94,100	89,517	4,583	
Training	80,000	80,000	48,873	31,127	
Training - Act 32 and 302 funds	22,000	61,870	33,992	27,878	
Communications	1,317,450	1,364,950	1,380,517	(15,567)	
Jail	501,700	501,700	539,518	(37,818)	
Total police	14,082,130	14,394,978	13,897,181	497,797	
Fire:					
Administration	381,940	348,940	322,195	26,745	
Buildings	496,580	514,360	504,087	10.273	
Fire fighting	3,753,140	3,776,250	3,691,577	84,673	
Prevention	197,830	197,030	191,524	5,506	
Training	99,220	98,020	101,350	(3,330)	
Total fire	4,928,710	4,934,600	4,810,733	123,867	
Planning	338,880	338,880	336,499	2,381	
Zoning board of appeals	7,260	7,260	6,507	753	
Civil defense	2,600	2,600	2,232	368	
Total public safety	19,359,580	19,678,318	19,053,152	625,166	
Public works:					
Geographic information system	62,600	62,600	46,582	16,018	
Street lighting	787,440	788,940	737,855	51,085	
Total public works	850,040	851,540	784,437	67,103	
Recreation and culture:					
Cable TV commission	210,160	210,160	210,160	-	
Facilities	-	3,230	831	2,399	
Total recreation and culture	210,160	213,390	210,991	2,399	

	Budge	ted Amounts	Actual Amounts (Budgetary	Variance with Final Budget - Positive	
	Original	Final	Basis)	(Negative)	
Expenditures (Continued): Miscellaneous:				(regaiive)	
Compensated absences Contingency	\$ 218,000 151,100	\$ 218,000 58,530	\$ 153,715 	\$ 64,285 58,530	
Total miscellaneous	369,100	276,530	153,715	122,815	
Debt service:					
Principal retirement	125,110	125,110	125,102	8	
Interest on bonds	6,190	6,190	5,256	934	
Total debt service	131,300	131,300	130,358	942	
Total expenditures	29,351,200	29,850,108	28,418,471	1,431,637	
Deficiency of revenue under expenditures	(5,902,400)	(6,032,190)	(5,251,097)	781,093	
Other financing sources (uses):					
Proceeds from sale of capital assets	_	42,570	49,087	6,517	
Transfer from:		•••		7,7	
Fire Fund	1,483,000	1,483,000	1,467,600	(15,400)	
Police Fund	2,473,200	2,473,200	2,446,105	(27,095)	
Drug Law Enforcement Fund Transfer to:	30,000	59,180	59,180	-	
Community Development Block Grant Fund	-	(23,140)	(23,147)	(7)	
Total other financing sources (uses)	3,986,200	4,034,810	3,998,825	(35,985)	
Net change in fund balance	(1,916,200)	(1,997,380)	(1,252,272)	745,108	
FUND BALANCE, beginning of year	6,247,842	6,247,842	6,247,842		
FUND BALANCE, end of year	\$ 4,331,642	\$ 4,250,462	\$ 4,995,570	\$ 745,108	

### CITY OF WYOMING, MICHIGAN SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET (MODIFIED ACCRUAL BASIS) AND ACTUAL SPECIAL REVENUE FUND MAJOR STREET FUND

	Bu	dgeted Amounts	Actual Amounts	Variance with Final Budget -	
Revenues:	Original	Final	(Budgetary Basis)	Positive (Negative)	
	_				
Licenses and permits	\$ 280,00	00 \$ 280,000	\$ 244,373	\$ (35,627)	
Intergovernmental: Act 51 state shared					
Fees and service charges	3,550,00	-,,	3,671,708	121,708	
Investment earnings	30,00	,	13,319	(16,681)	
Miscellaneous	21,00		10,899	(10,101)	
Miscellarieous	25,00	00 25,000	21,511	(3,489)	
Total revenues	3,906,00	3,906,000	3,961,810	55,810	
Expenditures:					
Public works:					
Highways and streets:					
Street maintenance	830,32	0 853,580	005.027	(50.053)	
Traffic services	900,07		905,937	(52,357)	
Winter maintenance	659,21	.,,	955,081	45,549	
Street administration	596,05	,	618,001	41,209	
		590,050	575,562	20,488	
Total expenditures	2,985,65	0 3,109,470	3,054,581	54,889	
Excess of revenues over					
expenditures	920,35	796,530	907,229	110,699	
Other financing uses:					
Transfers out:					
Local Street Fund	(887,500	<u>(887,500)</u>	(887,500)	<u></u>	
Net change in fund balance	32,850	(90,970)	19,729	110,699	
FUND BALANCE, beginning of year					
as restated	1,284,186	1,284,186	1,284,186		
FUND BALANCE, end of year	\$ 1,317,036	\$ 1,193,216	\$ 1,303,915	\$ 110,699	

# CITY OF WYOMING, MICHIGAN SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET (MODIFIED ACCRUAL BASIS) AND ACTUAL SPECIAL REVENUE FUND

#### LOCAL STREET FUND

		Budgeted Amounts			Actual Amounts (Budgetary		Variance with Final Budget - Positive		
Barrage	Or	Original		Final		Basis)		(Negative)	
Revenues:	•	50.000	•						
Licenses and permits Intergovernmental:	\$	50,000	\$	50,000	\$	35,491	\$	(14,509)	
Act 51 state shared		000 000		4 000 000					
Fees and service charges	1,	090,000		1,090,000		1,148,659		58,659	
Investment earnings		30,000		30,000		8,879		(21,121)	
Miscellaneous		21,200 2,300		21,200 2,300		18,485		(2,715)	
Modellandas	<del></del>	2,300		2,300		4,613		2,313	
Total revenues	1,	193,500		1,193,500		1,216,127		22,627	
Expenditures:									
Public works:									
Highways and streets:									
Street maintenance	1,	001,680		1,024,940		950,874		74.066	
Traffic services		258,640		258,640		282,606		(23,966)	
Winter maintenance		377,980		377,980		368,574		9,406	
Street administration		426,400		426,400		409,592		16,808	
Total expenditures	2,	064,700		2,087,960		2,011,646		76,314	
Deficiency of revenues under									
expenditures	(	371,200)		(894,460)		(795,519)		98,941	
Other financing sources:									
Transfers in:									
Major Street Fund		387,500		887,500		887,500			
Net change in fund balance		16,300		(6,960)		91,981		98,941	
FUND BALANCE, beginning of year,									
as restated	1,2	224,728	1	,224,728		1,224,728		-	
FUND BALANCE, end of year	\$ 1,2	241,028	\$ 1	,217,768	\$	1,316,709	\$	98,941	

#### CITY OF WYOMING, MICHIGAN

## SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET (MODIFIED ACCRUAL BASIS) AND ACTUAL

### SPECIAL REVENUE FUND

#### PARKS AND RECREATION FUND

	Budge	eted Amounts	Actual Amounts	Variance with Final Budget -
	Original	Final	(Budgetary Basis)	Positive (Negative)
Revenues:				(rioganie)
Taxes:				
Property	\$ 2,853,000	\$ 2,853,000	\$ 2,813,575	\$ (39,425)
Industrial/commercial facilities	95,300	95,300	94,327	(973)
Service charges in lieu of taxes	2,600	2,600	2,504	(96)
Intergovernmental:				, ,
State grants	-	6,450	2,795	(3,655)
County grants	22,210	62,365	60,116	(2,249)
Local grants	6,500	172,050	54,103	(117,947)
Fees and service charges:				, ,, ,,
Senior programs fees	1,250	4,840	8,738	3,898
Parks and recreation fees	277,500	277,500	226,585	(50,915)
Building rental	-	•	1,060	1,060
Investment earnings	28,800	28,800	32,868	4,068
Donations	19,230	21,320	13,005	(8,315)
Miscellaneous	4,000	4,000	11,300	7,300
Total revenues	3,310,390	3,528,225	3,320,976	(207,249)
Expenditures:				
Health and welfare:				
Nutrition program	3,000	14,200	12,074	2,126
Senior wellness program	24,160	58,565	50,397	8,168
Recreation and culture:				-,
Parks:				
Administration	617,340	619,340	588,661	30,679
Park facilities	1,591,010	1,966,660	1,468,413	498,247
Jackson park swimming pool	109,200	98,200	79,914	18,286
Senior center (north)	345,160	357,780	318,936	38,844
Recreation	619,740	627,690	541,010	86,680
Hot Streetz run	15,830	15,830	10,451	5,379
Total expenditures	3,325,440	3,758,265	3,069,856	688,409
Net change in fund balance	(15,050)	(230,040)	251,120	481,160
FUND BALANCE, beginning of year,				
as restated	466,720	466,720	466,720	-
FUND BALANCE, end of year	\$ 451,670	\$ 236,680	\$ 717,840	\$ 481,160

#### CITY OF WYOMING, MICHIGAN SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

# BUDGET (MODIFIED ACCRUAL BASIS) AND ACTUAL SPECIAL REVENUE FUND COMMUNITY DEVELOPMENT BLOCK GRANT FUND

\$ 588,000  - 588,000 156,120 394,880	)	Final  1,364,008  1,364,008		67,661 148,058 764,441 980,160	\$	Positive (Negative) (1,296,347) - 148,058 764,441
588,000 156,120 394,880	)	-		67,661 148,058 764,441		(1,296,347) - 148,058 764,441
588,000 156,120 394,880	)	-	\$ 	148,058 764,441	<b>\$</b>	148,058 764,441
588,000 156,120 394,880	)	-	\$ 	148,058 764,441	<b>\$</b> 	148,058 764,441
156,120 394,880		- - - 1,364,008		764,441		148,058 764,441
156,120 394,880		1,364,008		764,441		764,441
156,120 394,880		1,364,008				
156,120 394,880		1,364,008		980,160		(000 015
394,880	1					(383,848)
394,880	)					
394,880	1					
394,880	1					
394,880		218,380		124,076		94,304
•		797,462		620,176		177,286
17,000		25,000		25,000		177,200
5,000		80,278				18,987
5,000		5,000		-		5.000
-		259,080		749		258,331
11,000		11,000		•		11,000
62,000		233,788		14,280		219,508
				•		,
25,000		460,000		157,735		302,265
676,000		2,089,988		1,003,307		1,086,681
(88,000	)	(725,980)		(23,147)		702,833
-		-		23,147		23,147
_				23,147		23,147
(88,000)		(725,980)		-		725,980
-		-		<u>-</u>		-
\$ (88,000)	\$	(725,980)		<u> </u>		
	5,000 - 11,000 62,000 25,000 (88,000) - (88,000)	5,000 - 11,000 62,000 25,000 676,000 (88,000)	5,000 5,000 - 259,080 11,000 11,000 62,000 233,788  25,000 460,000 676,000 2,089,988  (88,000) (725,980) (88,000) (725,980)	5,000 5,000 - 259,080 11,000 11,000 62,000 233,788  25,000 460,000 676,000 2,089,988  (88,000) (725,980)	5,000       5,000       -         -       259,080       749         11,000       11,000       -         62,000       233,788       14,280         25,000       460,000       157,735         676,000       2,089,988       1,003,307         (88,000)       (725,980)       (23,147)         -       -       23,147         -       -       23,147	5,000       5,000       -         -       259,080       749         11,000       -       -         62,000       233,788       14,280         25,000       460,000       157,735         676,000       2,089,988       1,003,307         (88,000)       (725,980)       (23,147)         -       -       23,147         -       -       23,147

## **Nonmajor Governmental Funds**

## CITY OF WYOMING, MICHIGAN NONMAJOR GOVERNMENTAL FUNDS

#### SPECIAL REVENUE FUNDS

#### Fire Fund

To account for capital improvements and contributions to the General Fund for operations of the Fire Department. This fund is financed by a special tax levy.

#### Police Fund

To account for capital improvements and contributions to the General Fund for operations of the Police Department. This fund is financed by a special tax levy.

#### Sidewalk Snow Removal Fund

To account for the removal of snow from all City sidewalks. This fund is financed by a special tax levy.

#### Yard Waste Disposal Fund

To account for the disposal of yard waste. This fund is financed by a special tax levy.

#### **Building Inspections Fund**

To account for operations of building inspections department. The establishment of a separate fund was required by Public Act 245 of 1999. Financing is provided primarily by permit fees.

#### **Drug Law Enforcement Fund**

To account for revenue earmarked for drug law enforcement under the provisions of Public Act 135 of 1985 being Section 333.7523 of the Compiled Laws of 1979, as amended.

#### Library Fund

To account for the operation and maintenance of a public library facility. This fund is financed by a special tax millage.

#### **DEBT SERVICE FUNDS**

#### 1964 Water Supply Bonds Fund

To account for the retirement of 1964 Water Supply bond obligations. Financing is provided by a General Obligation Bonded Tax levy.

#### 1961 and 1963 Sewage Disposal Bonds Fund

To account for the retirement of 1961 and 1963 Sewage Disposal bond obligations. Financing is provided by a General Obligation Bonded Tax levy.

#### 2000 General Obligation Library Bonds Fund

To account for the retirement of General Obligation Library bonds issued in 2000 for library building construction. Financing is provided by a General Obligation Bonded Tax levy.

#### 1996, 1997 and 1998 General Obligation Limited Tax Bonds Fund

To account for the retirement of General Obligation Limited Tax bonds issued in 1996 and 1997 for street construction and improvements. Monies for debt service are transferred from capital improvement millage levies.

### 1996, 1997 and 1998 Special Assessment Bonds Fund

To account for the retirement of Special Assessment bonds issued in 1996 and 1997 for street construction and improvements, including water and sewer main replacements and extensions. Financing is provided by special assessments on the benefiting property.

### Michigan Transportation Fund - Local and Major Street Funds

To account for the retirement of Michigan Transportation Fund bonds issued for street construction and improvements. Although Act 51 monies are obligated for this purpose, debt service is being financed by capital improvement millage levies.

#### **Building Authority Bonds Fund**

To account for the retirement of City of Wyoming Building Authority bonds for Motor Pool, Fire, Police, and other municipal building projects.

#### **CAPITAL PROJECTS FUND**

#### City Hall Building Fund

To account for funds and capital expenditures to remodel and expand the existing City Hall building.

#### CITY OF WYOMING, MICHIGAN COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS June 30, 2004

						Special R	levenu	e Fur	nds		
<u>Assets</u>		Fire	 Police	Sidev Sno Rem	)W	Ya Wa: Fu	ste		Building spections	E	Drug Law nforcement
Cash and cash equivalents Investments Receivables (net of allowance for for uncollectibles):	\$	10 89	\$ 10 89		,030 ,186		2,030 ),882	\$	4,160 38,344	\$	17,757 163,676
Accounts		-	-		-		-		30,410		-
Accrued interest		1	 1	1,	,503	1	,003		347		1,481
Total assets	\$	100	\$ 100	\$ 185,	719	\$ 123	,915	\$	73,261	\$	182,914
Liabilities and Fund Balances											-
Liabilities:											
Accounts payable	\$	-	\$ -	\$	_	\$	125	\$	7,378	\$	
Deposits	_		 		-				33,840		528
Total liabilities			 		<u> </u>		125		41,218		528
Fund balances: Reserved for encumbrances Unreserved:		-	-	18,6	610	4,	540				-
Designated for: Debt service											
Subsequent fiscal year		-	-		-		-		-		-
Undesignated		100	 100	167,1	109	119,	250		32,043		61,800 120,586
Total fund balance		100	100	185,7	<u>′19</u>	123,7	790_		32,043		182,386
Total liabilities and and fund balances	•										<del></del>
balances	\$	100	\$ 100	\$ 185,7	<u>19</u>	\$ 123,9	15	\$	73,261	\$	182,914

				Debt	Service Funds			
Library	1964 Water Supply Bonds	1961 and 1963 Sewage Disposal Bonds	2000 General Obligation Library Bonds	1996, 1997 and 1998 General Obligation Limited Tax Bonds	1996, 1997 and 1998 Special	Michigan Transportation Fund - Major Street	Michigan Transportation Fund - Local Street	Building Authority Bonds
\$ 135,465 1,248,627	\$ 1,757 16,199	\$ 127 1,173	\$ 17,560 161,856	\$ - -	\$ - -	\$ - -	\$ - -	\$ 3,000
11,296	147	11	- 1,464	-	-	<u>-</u>	- 	<u>.</u>
\$ 1,395,388	\$ 18,103	\$ 1,311	\$180,880	<u>\$ -</u>	\$ -	\$ -	\$	\$ 3,000
\$ 8,531 	\$ 1,186 	\$ - 	\$ 4,202 	\$ - 	\$ - -	\$ -	\$ -	\$ -
8,531	1,186		4,202		-	_		-
5,000	-	-	-	-	-	-	-	-
84,790 1,297,067	16,917 - -	1,311 - 	176,678 - -	-	-	- - -	- -	3,000 - -
1,386,857	16,917	1,311	176,678		<del></del> -			3,000
\$ 1,395,388	\$ 18,103	<u>\$ 1,311</u>	\$180,880	<u>\$ -</u>	<u>\$ -</u>	\$ -	<u>\$</u>	\$ 3,000

(Continued)

#### CITY OF WYOMING, MICHIGAN COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS June 30, 2004 (Continued)

	Pr	Capital oject Funds		
Assets	_	Building Fund - City Hall	G —	Total Nonmajor Sovernmental Funds
Assets				
Cash and cash equivalents Investments Receivables (net of allowance for for uncollectibles):	\$	6,638 61,188	\$	216,544 1,968,309
Accounts		-		30,410
Accrued interest		554	_	17,808
Total assets	\$	68,380	\$	2,233,071
Liabilities and Fund Balances				
Liabilities:				
Accounts payable Deposits	\$	56,380 	\$	77,802 34,368
Total liabilities		56,380		112,170
Fund balances:				
Reserved for encumbrances Unreserved: Designated for:		12,000		40,150
Debt service				107.000
Subsequent fiscal year		-		197,906 146,590
Undesignated		-		1,736,255
_				
Total fund				
balance		12,000		2,120,901
Total liabilities and and fund				
balances	\$	68,380	\$	2,233,071

# CITY OF WYOMING, MICHIGAN COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS Year Ended June 30, 2004

Special	Revenue	Funds

			Sidewalk Snow	Yard		Drug
_	Fire	Police	Removal	Waste Fund	Building Inspections	Law
Revenues: Taxes						Enforcement
Licenses and permits	\$ 1,455,151	\$ 2,425,334	\$ 310,704	\$ 329,936	\$ -	\$ -
Fees and service	-	-	-	-	1,106,698	· •
charges						
Fines and forfeitures	-	-	-	-	142,550	•
Building rental	-	•	-	-	-	70,262
Investment earnings	12,449	-		-	-	-
Miscellaneous	12,449	20,771	7,080 	4,392 2,695	(1,380) -	2,540
Total revenues	1,467,600	2,446,105	317,784	337,023	1,247,868	72,802
Expenditures:					-	
Current:						
Public safety	_					
Public works	-	-	240 474	-	1,192,693	•
		-	348,174	288,271	20,111	-
Recreation and culture	_		_			
Miscellaneous	-	-	-	-	- 0.004	•
Capital outlay	-	-	-	-	9,291	•
Debt service:					-	=
Principal retirement	-	-	-	-	_	
Interest and fiscal					-	-
agent fees	•			_	-	_
Total expenditures			348,174	288,271	1,222,095	
Excess (deficiency) of						
revenues over (under)						
expenditures	1,467,600	2,446,105	(30,390)	48,752	25,773	70.000
Other financing sources					20,773	72,802
(uses):						
Transfers in	•	-	-	-	_	
Transfers out	(1,467,600)	(2,446,105)		_	_	(59,180)
Total other financing						(53,100)
sources (uses)	(1,467,600)	(2.446.405)				
•	(1,407,000)	(2,446,105)	<del></del>	-		(59,180)
Net change in fund balances	_		(30, 300)	40.750		
FUMB BALANCE			(30,390)	48,752	25,773	13,622
FUND BALANCES,						
beginning of year	100	100	216,109	75,038	6,270	168,764
FUND BALANCES,				_		
end of year	\$ 100	\$ 100	\$ 185,719	f 400 700		
		<del>+</del> 100	ψ 100,719	\$ 123,790	\$ 32,043	\$ 182,386

		1961		Debt 1996, 1997	Service Funds			
Library	1964 Water Supply Bonds	and 1963 Sewage Disposal Bonds	2000 General Obligation Library Bonds	and 1998 General	1996, 1997 and 1998 Special Assessment Bonds	Michigan Transportation Fund - Major Street	Michigan Transportation Fund - Local Street	Buildinç Authorit Bonds
\$ 194,436 -	\$ 173,433 -	\$ (96)	\$ 616,762	· \$ -	\$ -	\$ -	\$ -	\$ -
		•	-	-	-	-	-	-
	-	•	-	-	-	-	-	_
7,924	-	-		-	-	-	-	-
25,904	5,249	77	9,074	-	-	-	-	1,617,19
80,636	<del> </del>						-	-
308,900	178,682	(19)	625,836					4.047.40
								1,617,194
•	-	-	-	-	-	_		
-	•	-	-	-	-	-		-
352,965	-	-	-	-	_			
•	-	-	-	-	-	-	-	-
-	-	•	-	-	-	-	-	-
-	325,000	-	300,000	123,716	320,000	459,361	300,639	735,000
-	232	<del></del> .	284,319	57,893	144,548	274,452	153,426	882,194
352,965	325,232		584,319	181,609	464,548	733,813	454,065	1,617,194
(44,065)	(146,550)	(19)	41,517	(181,609)	(464,548)	(733,813)	(454,065)	<del>-</del>
	-			181,609	464,548	733,813	454,065 	-
<del>-</del>			•	181,609	464,548	733,813	454,065	
(44,065)	(146,550)	(19)	41,517	-	-	-	-	-
,430,922	163,467	1,330	135,161	<u> </u>	<del></del> .	-		3,000
,386,857	\$ 16,917	\$ 1,311	176,678	\$ <u>-</u> \$	-	\$ <u>-</u> \$	- \$	

(Continued)

### CITY OF WYOMING, MICHIGAN

### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS

Year Ended June 30, 2004 (Continued)

	Capital Project Funds	Total
	Building Fund - City Hall	Nonmajor Governmental Funds
Revenues:		
Taxes	\$ -	\$ 5,505,660
Licenses and permits	-	1,106,698
Fees and service charges	-	142,550
Fines and forfeitures	-	70,262
Building rental	-	1,625,118
Investment earnings	22,930	109,086
Miscellaneous	-	83,331
Total revenues	22,930	8,642,705
Expenditures:		
Current:		
Public safety	-	1,192,693
Public works	-	656,556
Recreation and culture	_	352,965
Miscellaneous	-	9,291
Capital outlay	344,305	344,305
Debt service:		
Principal retirement	-	2,563,716
Interest and fiscal agent		
fees		1,797,064
Total expenditures	344,305	6,916,590
Excess (deficiency) of revenues over (under) expenditures	(321,375)	1,726,115
Other financing sources (uses):		4 00 4 00 5
Transfers in	-	1,834,035
Transfers out	(866,058)	(4,838,943)
Total other financing sources (uses)	(866,058)	(3,004,908)
Net change in fund balances	(1,187,433)	(1,278,793)
FUND BALANCES,		0.000.001
beginning of year	1,199,433	3,399,694
FUND BALANCES, end of year	\$ 12,000	\$ 2,120,901

## SPECIAL REVENUE FUND FIRE FUND

	Budgete	d Amounts	Actual Amounts (Budgetary	Variance with Final Budget - Positive
	Original	Final	Basis)	(Negative)
Revenues:				
Taxes: Property Industrial/commercial facilities Service charges in lieu of taxes Investment earnings	\$ 1,426,000 47,700 1,100 8,200	\$ 1,426,000 47,700 1,100 8,200	\$ 1,406,736 47,163 1,252 12,449	\$ (19,264) (537) 152 4,249
Total revenues	1,483,000	1,483,000	1,467,600	(15,400)
Other financing uses:				
Transfers out: General Fund	(1,483,000)	(1,483,000)	(1,467,600)	15,400
Net change in fund balance	-	-	-	-
FUND BALANCE, beginning of year	100	100	100	
FUND BALANCE, end of year	\$ 100	\$ 100	\$ 100	\$ -

## SPECIAL REVENUE FUND POLICE FUND

	Budgete	ed Amounts	Actual Amounts (Budgetary	Variance with Final Budget - Positive
	Original	Final	Basis)	(Negative)
Revenues:				
Taxes:				<b>4</b> (00.050)
Property	\$ 2,377,000	\$ 2,377,000	\$ 2,344,642	\$ (32,358)
Industrial/commercial facilities	79,400	79,400	78,606	(794)
Service charges in lieu of taxes	2,000	2,000	2,086	86
Investment earnings	14,800	14,800	20,771	5,971_
Total revenues	2,473,200	2,473,200	2,446,105	(27,095)
Other financing uses:				
Transfers out: General Fund	(2,473,200)	(2,473,200)	(2,446,105)	27,095
Net change in fund balance	-	-	-	-
FUND BALANCE, beginning of year	100	100	100	•
FUND BALANCE, end of year	\$ 100	\$ 100	\$ 100	\$ -

#### SPECIAL REVENUE FUND

### SIDEWALK SNOW REMOVAL FUND

		Budget	ed Amo			Actual Amounts Budgetary	Variance with Final Budget - Positive (Negative)	
		Original		Final		Basis)		
Revenues:								
Taxes:								
Property	\$	304,000	\$	304,000	\$	300,382	\$	(3,618)
Industrial/commercial facilities		10,100		10,100		10,055		(45)
Service charges in lieu of taxes		300		300		267		(33)
Investment earnings		6,400	•	6,400		7,080		680
Total revenues		320,800		320,800		317,784		(3,016)
Expenditures:								
Public works:								
Highways and streets:								
Administration		22,080		22,080		22,080		-
Sidewalks		289,880		341,480		326,094	-	15,386
Total expenditures		311,960		363,560		348,174		15,386
Excess of revenues over								
expenditures		8,840		(42,760)		(30,390)		12,370
FUND BALANCE, beginning of year		216,109		216,109	<del></del>	216,109		-
FUND BALANCE, end of year	<u>\$</u>	224,949	\$	173,349	\$	185,719	\$	12,370

## SPECIAL REVENUE FUND YARD WASTE FUND

	Budget	ed Amounts	Actual Amounts (Budgetary	Variance with Final Budget - Positive (Negative)	
	Original	Final	Basis)		
Revenues:					
Taxes:			\$ 318,920	. \$ (4,080)	
Property	\$ 323,000	\$ 323,000	10,732	(68)	
Industrial/commercial facilities	10,800	10,800	10,732	184	
Service charges in lieu of taxes	100	100	2.695	(805)	
Trailer rental	3,500	3,500	•	2,392	
Investment earnings	2,000	2,000	4,392	2,552	
Total revenues	339,400	339,400	337,023	(2,377)	
Expenditures:					
Public works:					
Highways and streets:		00.000	23,880	_	
Administration	23,880	23,880	•	74,359	
Leaf disposal	258,750	338,750	264,391	74,000	
Total expenditures	282,630	362,630	288,271	74,359	
Excess of revenues over expenditures	56,770	(23,230)	48,752	71,982	
FUND BALANCE, beginning of year	75,038	75,038	75,038		
FUND BALANCE, end of year	\$ 131,808	\$ 51,808	\$ 123,790	\$ 71,982	

#### CITY OF WYOMING, MICHIGAN

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

#### BUDGET (MODIFIED ACCRUAL BASIS) AND ACTUAL

#### SPECIAL REVENUE FUND

#### **BUILDING INSPECTIONS FUND**

	Budgeted Amounts				
	Original	Final	(Budgetary Basis)	(Negative)	
Revenues:					
Licenses and permits:					
Building permits	\$ 1,146,000	\$ 1,146,000	\$ 757,080	\$ (388,920)	
Electrical permits	148,000	148,000	143,018	(4,982)	
Mechanical permits	124,000	124,000	102,557	(21,443)	
Plumbing and sewer permits	82,000	82,000	84,558	2,558	
Other permits	20,000	20,000	13,470	(6,530)	
Business licenses	4,000	4,000	6,015	2,015	
Fees and service charges:					
Rental registration fees	70,000	70,000	98,016	28,016	
Weed control fees	40,000	40,000	44,534	4,534	
Investment earnings	1,500	1,500	(1,380)	(2,880)	
Total revenues	1,635,500	1,635,500	1,247,868	(387,632)	
Expenditures:					
Public safety:					
Inspections	1,228,890	1,228,890	1,123,573	105,317	
Administration	69,120	69,120	69,120	-	
Public works:					
Sanitation-weed control	31,010	31,010	20,111	10,899	
Miscellaneous:					
Compensated absences	2,900	2,900	9,291	(6,391)	
Total expenditures	1,331,920	1,331,920	1,222,095	109,825	
Net change in fund balance	303,580	303,580	25,773	(277,807)	
FUND BALANCE, beginning of year as restated	6,270	6,270	6,270	<u></u>	
FUND BALANCE end of year	\$ 309,850	\$ 309,850	\$ 32,043	\$ (277,807)	

## SPECIAL REVENUE FUND DRUG LAW ENFORCEMENT FUND

	Budgeted Amounts					Actual Amounts		Variance with Final Budget - Positive	
	Original			Final	(Budgetary Basis)		(Negative)		
Revenues:		<del></del>			-				
Fines and forfeitures:							_		
Forfeitures	\$	22,000	\$	22,000	\$	70,262	\$	48,262	
Investment earnings		3,300_		3,300		2,540		(760)	
Total revenues		25,300		25,300		72,802		47,502	
Other financing uses:									
Transfers out:									
General Fund		(30,000)		(59,180)		(59,180)			
Net change in fund balance		(4,700)		(33,880)		13,622		47,502	
FUND BALANCE, beginning of year		168,764		168,764		168,764		•	
FUND BALANCE, end of year	\$	164,064	\$	134,884	\$	182,386	\$	47,502	

## SPECIAL REVENUE FUND LIBRARY FUND

	Budget	ed Amounts	Actual Amounts (Budgetary	Variance with Final Budget - Positive (Negative)	
	Original	Final	Basis)		
Revenues:	<del></del>				
Taxes:					
Property	\$ 190,000	\$ 190,000	\$ 187,945	\$ (2,055)	
Industrial/commercial facilities	6,300	6,300	6,264	(36)	
Service charges in lieu of taxes	400	400	227	(173)	
Building rental	8,420	8,420	7,924	(496)	
Investment earnings	26,200	26,200	25,904	(296)	
Miscellaneous	41,020	41,020	80,636	39,616	
Total revenues	272,340	272,340	308,900	36,560	
Expenditures:					
Recreation and culture:					
Building and grounds	368,680	396,940	312,765	84,175	
Administration	40,200	40,200	40,200		
Total expenditures	408,880	437,140	352,965	84,175	
Net change in fund balance	(136,540)	(164,800)	(44,065)	120,735	
FUND BALANCE, beginning of year	1,430,922	1,430,922	1,430,922	-	
FUND BALANCE, end of year	\$ 1,294,382	\$ 1,266,122	\$ 1,386,857	\$ 120,735	

#### 1964 WATER SUPPLY BONDS FUND

	Budge	ted Amounts	Actual Amounts (Budgetary	Variance with Final Budget - Positive (Negative)	
_	Original	Final	Basis)		
Revenues:					
Taxes:					
General property taxes	\$ 171,000	\$ 171,000	\$ 167,576	\$ (3,424)	
Industrial/commercial facilities tax	5,700	5,700	5,647	(53)	
Service charges in lieu of taxes	200	200	210	10	
Total taxes	176,900	176,900	173,433	(3,467)	
Investment earnings	4,100	4,100	5,249	1,149	
Total revenues	181,000	181,000	178,682	(2,318)	
Expenditures:					
Debt service:					
Principal retirement	325,000	325,000	325,000	-	
Interest on bonds	300	300	203	97	
Fiscal agent fees	100	100	29	71	
Total expenditures	325,400	325,400	325,232	168	
Deficiency of revenues under					
expenditures	(144,400)	(144,400)	(146,550)	(2,150)	
FUND BALANCE, beginning of year	163,467	163,467	163,467	-	
FUND BALANCE, end of year	\$ 19,067	\$ 19,067	\$ 16,917	\$ (2,150)	

#### 1961 AND 1963 SEWAGE DISPOSAL BONDS FUND

		nts	Actual Amounts (Budgetary Basis)		Variance with Final Budget - Positive (Negative)			
	Original						Final	
Revenues:								
Taxes:								
General property taxes	\$	-	\$	-	\$	(44)	\$	(44)
Industrial/commercial facilities tax		-		-		(52)		(52)
Service charges in lieu of taxes	<del></del>							-
Total taxes		-		-		(96)		(96)
Investment earnings		-		<u> </u>		77		77
Deficiency of revenues over								
expenditures		-		-		(19)		(19)
FUND BALANCE, beginning of year		1,330		1,330		1,330		-
FUND BALANCE, end of year	\$	1,330	\$	1,330	\$	1,311	\$	(19)

#### 2000 GENERAL OBLIGATION LIBRARY BONDS FUND

Revenues:	Budgeted Amounts Original Final			Actual Amounts (Budgetary Basis)		Variance with Final Budget - Positive (Negative)		
Taxes:								
General property taxes	\$	608,000	\$	608,000	\$	596.104	\$	(11,896)
Industrial/commercial facilities tax	,	20,300	·	20,300	,	20,124	•	(176)
Service charges in lieu of taxes		400		400		534		134
Total taxes		628,700		628,700		616,762		(11,938)
Investment earnings		6,100	<del></del>	6,100		9,074		2,974
Total revenues		634,800		634,800		625,836		(8,964)
Expenditures:								
Debt service:								
Principal retirement		300,000		300,000		300,000		-
Interest on bonds		284,100		284,100		284,044		56
Fiscal agent fees	<del></del>	300		300		275		25_
Total expenditures		584,400		584,400		584,319		81
Excess of revenues over								
expenditures		50,400		50,400		41,517		(8,883)
FUND BALANCE, beginning of year		135,161		135,161		135,161		
FUND BALANCE, end of year	\$	185,561	\$	185,561	\$	176,678	\$	(8,883)

### CITY OF WYOMING, MICHIGAN STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET (MODIFIED ACCRUAL BASIS) AND ACTUAL DEBT SERVICE FUND 1996, 1997 and 1998 GENERAL OBLIGATION LIMITED TAX BONDS FUND

	Budgeted Amounts					Actual Amounts (Budgetary		Variance with Final Budget - Positive	
	0	riginal	Final		Basis)		(Negative)		
Revenues	\$	-	\$	-	\$	-	\$	•	
Expenditures:									
Debt service:									
Principal retirement		123,800		123,800		123,716		84	
Interest on bonds		59,200		59,200		57,339		1,861	
Fiscal agent fees		700		700		554		146	
Total expenditures		183,700		183,700		181,609		2,091	
Deficiency of revenues under expenditures		(183,700)		(183,700)		(181,609)		2,091	
Other financing sources:									
Transfers in:									
Capital Improvement Fund		183,700		183,700		181,609		(2,091)	
Net change in fund balance		-		-		-		-	
FUND BALANCE, beginning of year		-		-					
FUND BALANCE, end of year	\$	<u>-</u>	\$	-	\$	-	\$	-	

## DEBT SERVICE FUND 1996, 1997, 1998 and 2002 SPECIAL ASSESSMENT BONDS FUND

		Budgete	d Amo	unts	Actual Amounts (Budgetary Basis)		Variance with Final Budget - Positive (Negative)	
	Or	iginal		Final				
Revenues	\$	-	\$	•	\$	<u>-</u>	\$	-
Expenditures:								
Debt service:								
Principal retirement		235,000		320,000		320,000		•
Interest on bonds		102,000		148,100		143,373		4,727
Fiscal agent fees		1,000		1,300		1,175		125
Total expenditures		338,000		469,400		464,548		4,852
Deficiency of revenues under expenditures		(338,000)		(469,400)		(464,548)		4,852
Other financing sources:								
Transfers in:				100 100		404.540		(4.050)
Capital Projects Revolving Fund		338,000		469,400		464,548		(4,852)
Net change in fund balance		•		-		-		-
FUND BALANCE, beginning of year		-		-		-		
FUND BALANCE, end of year	\$	_	\$	-	\$	-	\$	-

### CITY OF WYOMING, MICHIGAN STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET (MODIFIED ACCRUAL BASIS) AND ACTUAL DEBT SERVICE FUND MICHIGAN TRANSPORTATION FUND - MAJOR STREET

	Budgeted Amounts					Actual Amounts		ance with I Budget - ositive
	Original		Final	(Budgetary Basis)		(Negative)		
Revenues	\$	-	\$	-	\$		\$	<u>-</u>
Expenditures:								
Debt service:								
Principal retirement		399,480		459,480		459,361		119
Interest on bonds		224,400		274,600		274,452		148
Fiscal agent fees		1,300		1,600				1,600
Total expenditures		625,180		735,680		733,813		1,867
Deficiency of revenues under								
expenditures	,	(625,180)		(735,680)		(733,813)		1,867
Other financing sources:								
Transfers in:								
Capital Improvement Fund		625,180		735,680		733,813		(1,867)
Net change in fund balance		-		-		-		-
FUND BALANCE, beginning of year				-		-		<u>.</u>
FUND BALANCE, end of year	\$		\$	-	\$	•	\$	-

### DEBT SERVICE FUND MICHIGAN TRANSPORTATION FUND - LOCAL STREET

Budgeted Amounts					Actual Amounts (Budgetary		Variance with Final Budget - Positive	
	0	riginal	Final		Basis)		(Negative)	
Revenues	\$	-	\$	-	\$	<u>-</u>	\$	•
Expenditures:								
Debt service:								
Principal retirement		300,800		300,800		300,639		161
Interest on bonds		153,600		153,600		153,426		174
Fiscal agent fees		500		500		-		500
Total expenditures		454,900		454,900		454,065		835
Deficiency of revenues under expenditures		(454,900)		(454,900)		(454,065)		835
Other financing sources:								
Transfers in:								
Capital Improvement Fund		454,900		454,900		454,065		(835)
Net change in fund balance		-		-		-		-
FUND BALANCE, beginning of year				•		•		<del></del>
FUND BALANCE, end of year	\$	<u>.</u>	\$	-	\$	-	\$	

## DEBT SERVICE FUND BUILDING AUTHORITY BONDS FUND

	Budget	ed Amounts	Actual Amounts	Variance with Final Budget - Positive (Negative)	
	Original	Final	(Budgetary <u>Basis)</u>		
Revenues:					
Building rental	\$ 1,626,500	\$ 1,626,500	\$ 1,617,194	\$ (9,306)	
Expenditures:					
Debt service:					
Principal retirement	790,000	790,000	735,000	55,000	
Interest on bonds	834,100	834,100	881,644	(47,544)	
Fiscal agent fees	1,900	1,900	550	1,350	
Total expenditures	1,626,000	1,626,000	1,617,194	8,806	
Excess of revenues over					
expenditures	500	500	-	(500)	
FUND BALANCE, beginning of year	3,000	3,000	3,000	-	
FUND BALANCE, end of year	\$ 3,500	\$ 3,500	\$ 3,000	\$ (500)	

### CAPITAL PROJECTS FUND CITY HALL BUILDING FUND

	Budgeted Amounts				Actual Amounts (Budgetary		Variance with Final Budget -	
	Original		Final		Basis)		Positive (Negative)	
Revenues:								
Investment earnings	\$		\$		_\$	22,930	\$	22,930
Expenditures:								
Capital outlay:								
Building		-		115,250		114,233		1,017
Furniture and equipment				241,950		229,408	12,542	
Professional services		-		14,170		664		13,506
Contingency		-	_	826,290		•		826,290
Total expenditures		<del></del>		1,197,660		344,305		853,355
Deficiency of revenues under expenditures		-		(1,197,660)		(321,375)		876,285
Other financing uses:								
Transfers out:								
Special Assessment Fund		-		-		(866,058)		(866,058)
Total other financing sources	•					(866,058)		(866,058)
Net change in fund balance		-		(1,197,660)		(1,187,433)		10,227
FUND BALANCE, beginning of year	1,	199,433		1,199,433		1,199,433		•
FUND BALANCE, end of year	<b>\$</b> 1,	199,433	\$	1,773	\$	12,000	\$	10,227

## Other Supplementary Information

#### CITY OF WYOMING, MICHIGAN SCHEDULE OF CAPITAL ASSETS AND DEPRECIATION ENTERPRISE FUND

### WATER FUND

	Balance		Assets						
	July 1, 2003	Additions	Deletions	Transfer	Balance June 30, 200				
Land	\$ 1,605,222	\$ 53,000	\$ -	\$ -	\$ 1,658,22				
Building and improvements	7,048,134	8,578,732			15,626,86				
Improvements other than buildings:									
Water mains Sewer Mains	29,804,898	956,996	1,047		30,760,84				
Water towers & reservoirs	12,394,614			140,655	140,65				
Treatment plant	1,827,566		-	(262,939)	12,131,67				
Services	3,844,010	109.365	1,225	122,284	1,948,625				
Line hydrants	397,767	32,830	4 000	-	3,953,375				
Electrical Substation	•	752,055	1,000	-	429,597				
Intake main	33,259,948	702,000	•		752,055				
				-	33,259,948				
	81,528,803	1,851,246	3,272		83,376,777				
achinery and equipment:									
Treatment	3,704,410								
Pumping	7,137,296	-	-	-	3,704,410				
Laboratory	329,068	40.000	-	-	7,137,296				
Tools and working	153,884	19,026	13,854	-	334,240				
Furniture and fixtures	297,793	109,200 17.824	5,652	-	257,432				
Power operated	89,946	1,824	67,701	-	247,916				
Vehicles	4,894	1,075	3,834	-	87,987				
Other	403,192	39,822	1,450	•	3,444				
	100,102	39,622	11,596	<del>-</del>	431,418				
	12,120,483	187,747	104,087		12,204,143				
nstruction in progress	11,261,693	2,865,287	11,261,694	_	2,865,286				
_	\$ 113,564,335	\$ 13,536,012		<b>.</b>					
•			Ψ11,309,033	-	\$ 115,731,294				

			Depreciation				Estimated Useful
Balance				Net Book	Lives In		
	July 1, 2003	Depreciation	Deletions	Transfer	Balance June 30, 2004	Value	Years
_\$_	•	\$ -	\$ -	\$ -	\$ -	\$ 1,658,222	
	5,309,093	189,893	<del>-</del>		5,498,986	10,127,880	40
	8,849,222	453,922	1,047	-	9,302,097	21,458,750	66
	-	3,103	-	3,103	6,206	134,449	40
	3,286,561	408,130	-	(3,103)	3,694,691	8,436,984	40
	1,078,383	53,915	1,225	-	1,131,073	817,552	20
	3,093,064	71,743	-	-	3,164,807	788,568	66
	103,192	6,784	1,000	-	108,976	320,621	66
	-	-	-	-	•	752,055	66
_	7,691,494	532,373			8,223,867	25,036,081	10-40
	24,101,916	1,529,970	3,272		25,628,614	57,748,163	
	0.057.705	<b>57</b> 400			3,015,218	689,192	20-40
	2,957,785 4,758,284	57,433 282,861	-	-	5,041,145	2,096,151	5-10
	4,756,264 244,228	19,285	13,853	-	249,660	84,580	5-10
	2 <del>44</del> ,226 117,269	12,164	5,653	_	123,780	133,652	5-10
	238,030	25,196	67,701	_	195,525	52,391	5-10
	67,751	3,950	3,834	_	67,867	20,120	5-10
	4,894	3,930	1,450	_	3,444	-	5-10
	221,529	50,719	11,596	-	260,652	170,766	5-10
	221,020	30,110	11,000		200,002		0.0
	8,609,770	451,608	104,087	-	8,957,291	3,246,852	
	-	<u>-</u>	-	_		2,865,286	
\$	38,020,779	\$ 2,171,471	\$ 107,359	\$ -	\$ 40,084,891	\$ 75,646,403	

#### CITY OF WYOMING, MICHIGAN SCHEDULE OF CAPITAL ASSETS AND DEPRECIATION ENTERPRISE FUND

#### SEWER FUND

	Balance July 1, 2003	Additions	Deletions	Balance
Land	\$ 194,284			June 30, 2004
	134,204	\$ 284,267	<u> </u>	\$ 478,551
Building and improvements	15,945,973	-		15.045.070
				15,945,973
Improvements other than buildings:				
Sewer mains	43,573,535	695,148	_	44 200 000
Lift stations	57,165	-	-	44,268,683 57,165
Electrical Substation	-	647,300	-	647,300
Disposal plant	7,977,217	<del></del>	28,300	7,948,917
	51,607,917	1,342,448	28,300	52,922,065
Machinery and equipment:				
Treatment	6,651,251			
Pumping	728,688		•	6,651,251
Laboratory	859,035	<del>-</del>	- 38,958	728,688
Tools and working	170,688	8,407	13,743	820,077
Office	263,445	18,833	43,839	165,352 238,439
Vehicles Other	15,200	4,390	-	19,590
Outer	361,771	1,684	12,614	350,841
	9,050,078	33,314	109,154	8,974,238
Construction in progress	1,851,615	518,710	506,367	1,863,958
	\$ 78,649,867	\$ 2,178,739	\$ 643,821	\$ 80,184,785

		Depre		Estimated Useful				
	Balance			Balance	Net Book	Lives In		
<u>j</u>	uly 1, 2003	Depreciation	Deletions	June 30, 2004	Value	Years		
\$		\$ -	<u>\$ -</u>	\$	\$ 478,551			
	8,706,477	855,980	<u> </u>	9,562,457	6,383,516	10-40		
	12,309,959	660,834	-	12,970,793	31,297,890	66		
	25,388	866	-	26,254	30,911	66		
	-	-	-	-	647,300	66		
	3,339,418	508,618	28,300	3,819,736	4,129,181	40		
	15,674,765	1,170,318	28,300	16,816,783	36,105,282			
	4,607,504	225,503	-	4,833,007	1,818,244	5-10		
	433,904	21,539	-	455,443	273,245	5-10		
	681,445	45,220	38,958	687,707	132,370	5-10		
	129,463	9,007	13,743	124,727	40,625	5-10		
	171,771	41,917	43,840	169,848	68,591	5-10		
	15,200	•	-	15,200	4,390	5-10		
	269,074	31,370	12,613	287,831	63,010	5-10		
	6,308,361	374,556	109,154	6,573,763	2,400,475			
					1,863,958			
\$	30,689,603	\$ 2,400,854	\$ 137,454	\$ 32,953,003	\$ 47,231,782			

## CITY OF WYOMING, MICHIGAN COMBINING STATEMENT OF NET ASSETS INTERNAL SERVICE FUNDS

June 30, 2004

A	Motor Pool Fund	Insurance Fund	Total		
<u>Assets</u>					
Current assets:					
Cash and cash equivalents	\$ 222,740	\$ 829,669	\$ 1,052,409		
Investments Accrued interest receivable	2,053,057	4,140,252	6,193,309		
Inventory	18,573	37,455	56,028		
Prepaid items	36,837		36,837		
·	-	203,540	203,540		
Total current assets	2,331,207	5,210,916	7,542,123		
Restricted assets:					
Cash and cash equivalents	139,036	_	139,036		
Investments	1,281,533	_	1,281,533		
Accrued interest receivable	11,592		11,592		
Total restricted assets	1,432,161		1,432,161		
Capital assets:					
Property and equipment	16,154,042		46 454 040		
Less allowance for depreciation	9,191,591	-	16,154,042 9,191,591		
Net capital assets	6,962,451	-	6,962,451		
Total assets	10,725,819	5,210,916	15,936,735		
<u>Liabilities</u>			· · · · · · · · · · · · · · · · · · ·		
Current liabilities:					
Accounts payable	479,089	588,314	4.000.400		
Accrued interest payable	1,422	300,314	1,067,403 1,422		
Due to other governmental units	1,122	26	1,422		
Current portion:			20		
Notes payable	199,750	-	199,750		
Compensated absences, workers' compensation and death benefits	40.000				
	13,869	249,755	263,624		
Total current liabilities	694,130	838,095	1,532,225		
Long-term liabilities (net of current portion):					
Notes payable	199,750		199,750		
Compensated absences, workers'			100,100		
compensation and death benefits	89,969	1,693,474	1,783,443		
Total long-term liabilities	289,719	1,693,474	1,983,193		
Total liabilities	983,849	2,531,569	3,515,418		
Net Assets			<del></del>		
Invested in capital assets, net of related debt	6,562,951	_	6 560 051		
Unrestricted	3,179,019	2,679,347	6,562,951 5,858,366		
Total net assets	\$ 9,741,970	\$ 2,679,347			
	0,171,070	2,019,341	\$ 12,421,317		

### CITY OF WYOMING, MICHIGAN COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS INTERNAL SERVICE FUNDS

	Motor F Fun					Total
Operating revenues:						
Charges for services	\$	12,725	\$	-	\$	12,725
Equipment rentals		2,794,858		-		2,794,858
Building rentals		281,040		-		281,040
Premiums		-		8,736,815		8,736,815
Total operating revenues		3,088,623		8,736,815		11,825,438
Operating expenses:						
Administrative and general		359,419		481,993		841,412
Equipment and building operations		2,065,245		•		2,065,245
Depreciation		1,201,874		-		1,201,874
Insurance claims and premiums		•		6,848,517		6,848,517
Total operating expenses		3,626,538		7,330,510		10,957,048
Operating loss		(537,915)		1,406,305		868,390
Nonoperating revenue (expense):						
Investment earnings		57,592		72,592		130,184
Interest expense		(25,997)		(117,634)		(143,631)
Gain on disposal of fixed assets		147,901		-		147,901
Miscellaneous income		2,868		-		2,868
Total nonoperating revenue		182,364		(45,042)		137,322
Income (loss) before capital contributions		(355,551)		1,361,263		1,005,712
Capital contributions		2,112		-		2,112
Change in net assets		(353,439)		1,361,263		1,007,824
Net assets, beginning of year		10,095,409		1,318,084		11,413,493
Net assets, end of year	\$	9,741,970	\$	2,679,347	\$	12,421,317

### CITY OF WYOMING, MICHIGAN COMBINING STATEMENT OF CASH FLOWS INTERNAL SERVICE FUNDS

	Motor Pool Fund	Insurance Fund	Total
Cash flows from operating activities:		··········	
Receipts from customers	\$ 3,088,623	\$ 8,737,137	\$11,825,760
Payment to suppliers	(732,435)	(6,895,361)	(7,627,796)
Payment to employees	(654,202)	(189,245)	(843,447)
Payments to internal service funds and administrative fees	(677,211)	(293,446)	(970,657)
Other receipts	2,868	19,965	22,833
Net cash provided by operating activities	1,027,643	1,379,050	2,406,693
Cash flows from capital and related financing activities:			
Acquisition of capital assets	(711,031)	-	(711,031)
Principal payments on bonds payable	(247,188)	-	(247,188)
Interest paid	(27,582)	(117,634)	(145,216)
Contributed capital	2,112	-	2,112
Proceeds from sale of capital assets	147,901		147,901
Net cash used by capital and related financing activities	(835,788)	(117,634)	(953,422)
Cash flows from investing activities:			
Investment earnings	52,955	59,247	112,202
Proceeds of maturing investments	1,318,748	714,632	2,033,380
Purchase of investments	(1,548,114)	(1,922,151)	(3,470,265)
Net cash used by investing activities	(176,411)	(1,148,272)	(1,324,683)
Net increase in each and equivalents	15,444	113,144	128,588
Net increase in cash and equivalents			
CASH AND EQUIVALENTS, beginning of year	346,332	716,525	1,062,857
CASH AND EQUIVALENTS, end of year	\$ 361,776	\$ 829,669	\$ 1,191,445
Noncash Investing Ac	tivities		
Change in fair value of investments	\$ 229,366	\$ 1,207,519	\$ 1,436,885
Reconciliation of operating loss to net cash used by			
operating activities:			
Operating income (loss)	\$ (537,915)	\$ 1,406,305	\$ 868,390
Adjustments to reconcile operating loss to net cash	(331,111)		
from operating activities:			
Depreciation	1,201,874	-	1,201,874
Miscellaneous cash received	2,868	-	2,868
Changes in operating assets and liabilities:			
Due from other governmental units	-	322	322
Inventory	(16,337)	-	(16,337)
Prepaid items	-	5,267	5,267
Accounts payable	371,564	38,838	410,402
Compensated absences, death benefits, and			
worker's compensation	5,589	(71,682)	(66,093)
Net cash provided by operating activities	\$ 1,027,643	\$ 1,379,050	\$ 2,406,693

## CITY OF WYOMING, MICHIGAN SCHEDULE OF CAPITAL ASSETS AND DEPRECIATION

## INTERNAL SERVICE FUND MOTOR POOL FUND

	Assets							
	Balance July 1, 2003				Deletions		_Ju	Balance ne 30, 2004
Land	\$	392,837	\$	-	\$	-	\$	392,837
Building and improvements		3,119,050		16,720		-		3,135,770
Improvements other than buildings		611,949		-		5,359		606,590
Equipment		816,600		22,107		37,857		800,850
Vehicles		11,195,911		672,204		650,120		11,217,995
	\$	16,136,347	\$	711,031	\$	693,336	\$	16,154,042

Balance July 1, 2003		Depreciation		 Deletions		Balance June 30, 2004		Net Book Value	Estimated Useful Life In Years
\$	-	\$	-	\$ •	\$	-	\$	392,837	
	1,223,759		175,681	-		1,399,440		1,736,330	10-40
	348,185		36,688	5,359		379,514		227,076	10-20
	533,421		83,687	37,857		579,251		221,599	3-10
	6,577,688		905,818	 650,120		6,833,386		4,384,609	3-15
\$	8,683,053	\$ 1	,201,874	\$ 693,336	\$	9,191,591	\$	6,962,451	

### CITY OF WYOMING, MICHIGAN SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS INTERNAL SERVICE FUND INSURANCE FUND

Year Ended June 30, 2004

	Ger	neral Liability	 Fleet	 Property	Floater	
Revenues:						
Premiums	\$	337,335	\$ 155,600	\$ 181,890	\$	-
Investment earnings		55,380	 28,601	 38,533		5,829
Total revenues		392,715	 184,201	 220,423		5,829
Expenses:						
Administration and general		52,869	11,145	12,549		-
Interest		-	-	-		•
Insurance claims and premiums		297,680	 95,947	 198,627		312
Total expenses		350,549	 107,092	 211,176		312
Net income		42,166	77,109	9,247		5,517
Net assets, beginning of year		1,503,651	 748,891	 1,056,353		157,731
Net assets, end of year	\$	1,545,817	\$ 826,000	\$ 1,065,600	\$	163,248

	Life		Workers' Compensation		Health		Total		
\$	- 7,389	\$	923,448 70,364	\$	7,138,542 (133,504)	\$	8,736,815 72,592		
	7,389		993,812		7,005,038		8,809,407		
	4,663 - 38,417		93,495 117,634 330,639		307,272 - 5,886,895		481,993 117,634 6,848,517		
	43,080		541,768		6,194,167	-	7,448,144		
	(35,691)		452,044		810,871		1,361,263		
	221,334		1,711,325		(4,081,201)		1,318,084		
_\$_	185,643	\$	2,163,369	\$	(3,270,330)	\$	2,679,347		

## CITY OF WYOMING, MICHIGAN STATEMENT OF CHANGES IN ASSETS AND LIABILITIES

## FIDUCIARY FUND AGENCY FUND

TAX COLLECTION FUND Year Ended June 30, 2004

	Balance July 1, 2003	Additions	Deletions	Balance June 30, 2004	
<u>Assets</u>					
Cash and cash equivalents Investments Taxes receivable Accrued interest	\$ 371,116 - 1,200,370	\$ 62,609,630 3,277 63,257,307	\$ 62,976,678 - 62,807,431	\$ 4,068 3,277 1,650,246	
receivable		30		30	
Total assets	\$ 1,571,486	\$ 125,870,244	\$ 125,784,109	\$ 1,657,621	
<u>Liabilities</u>					
Due to other governmental units	\$ 1,571,486	\$ 63,421,882	\$ 63,335,747	\$ 1,657,621	

### CITY OF WYOMING, MICHIGAN STATEMENT OF PLAN NET ASSETS PENSION TRUST FUND

June 30, 2004

	Pension	Health Care	Total
Assets:			
Cash and short-term investments	\$ 3,461,676	\$ 199,945	\$ 3,661,621
Receivables:			
Interest and dividends	627,200	36,227	663,427
Unsettled trades	396,256	22,887	419,143
Total receivables	1,023,456	59,114	1,082,570
Investments, at fair value:			
Certificates of deposit	86,934	5,021	91,955
U.S. Government obligations	10,469,580	604,716	11,074,296
Municipal bonds	497,835	28,755	526,590
Domestic corporate bonds	30,082,899	1,737,569	31,820,468
Domestic stocks	44,796,980	2,587,445	47,384,425
Preferred stocks	2,962,078	171,088	3,133,166
Foreign stocks	2,318,635	133,923	2,452,558
Foreign bonds	1,188,274	68,634	1,256,908
Foreign preferred stocks	143,284	8,276	151,560
Mutual Funds	1,261,369	72,856	1,334,225
International stock mutual funds	11,169,307	645,132	11,814,439
Total investments	104,977,175	6,063,415	111,040,590
Total assets	109,462,307	6,322,474	115,784,781
Liabilities:			
Liability under securities lending	5,747,983	332,002	6,079,985
	368,017	21,256	389,273
Refunds payable and other	300,017	21,200	309,213
Total liabilities	6,116,000	353,258	6,469,258
Net assets held in trust for			
pension benefits	\$ 103,346,307	\$ 5,969,216	\$ 109,315,523

# CITY OF WYOMING, MICHIGAN STATEMENTS OF CHANGES PLAN NET ASSETS PENSION TRUST FUND

### Year Ended June 30, 2004

	Pension	Health Care	Total	
Additions:				
Contributions:				
Employer	\$ 1,496,346	\$ 1,771,160	\$ 3,267,506	
Employee	72,743	-	72,743	
Total contributions	1,569,089	1,771,160	3,340,249	
Investment income:				
Net depreciation in fair value of investments	9,446,116	671,588	10,117,704	
Interest	3,287,173	233,707	3,520,880	
Other	83,906	5,965	89,871	
Total investment income	12,817,195	911,260	13,728,455	
Less investment expense	415,572	29,546	445,118	
Net investment income	12,401,623	881,714	13,283,337	
Total additions	13,970,712	2,652,874	16,623,586	
Deductions:				
Benefits	4,470,589	-	4,470,589	
Health care premium subsidies	-	1,197,641	1,197,641	
Administrative expense	96,849	6,885	103,734	
Total deductions	4,567,438	1,204,526	5,771,964	
Net increase	9,403,274	1,448,348	10,851,622	
Net assets held in trust for pension benefits:				
Beginning of year	93,943,033	4,520,868	98,463,901	
End of year	\$ 103,346,307	\$ 5,969,216	\$ 109,315,523	

# CITY OF WYOMING, MICHIGAN SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET (MODIFIED ACCRUAL BASIS) AND ACTUAL

### CAPITAL PROJECTS FUND

### CAPITAL IMPROVEMENT FUND

Year Ended June 30, 2004

	Budget	ed Amounts	Actual Amounts (Budgetary	Variance with Final Budget - Positive	
	Original	Final	Basis)	(Negative)	
Revenues:					
Taxes:					
Property taxes	\$ 3,553,000	\$ 3,553,000	\$ 3,503,449	\$ (49,551)	
Industrial/commercial facilities tax	118,700	118,700	117,456	(1,244)	
Service charges in lieu of taxes	3,200	3,200	3,118	(82)	
Total taxes	3,674,900	3,674,900	3,624,023	(50,877)	
Intergovernmental:			4040=5	(0.475.005)	
Federal grants	2,100,000	3,600,000	124,375	(3,475,625)	
Investment earnings	80,000	80,000	80,227	227	
Storm sewer cost share	-	42,000	301,747	259,747	
Miscellaneous		-	120,886	120,886	
Total revenues	5,854,900	7,396,900	4,251,258	(3,145,642)	
Expenditures:					
Capital outlay:					
Street improvements	4,120,000	9,972,383	3,232,895	6,739,488	
Storm sewer improvements	200,000	379,450	45,930	333,520	
Sanitary sewer improvements	280,000	869,730	-	869,730	
Water improvements	230,000	1,258,303		1,258,303	
Administration	675,590	675,590	655,111	20,479	
Total expenditures	5,505,590	13,155,456	3,933,936	9,221,520	
Deficiency of revenues under		(5 750 550)	0.47.000	0.075.070	
expenditures	349,310	(5,758,556)	317,322	6,075,878	
Other financing sources (uses):			570.000	(4.002.400)	
Bonds issued	750,000	4,663,480	570,000	(4,093,480)	
Discount on bonds issued Transfers out:	-	-	(27,438)	(27,438)	
General Obligation Limited Tax Bonds Fund	(183,700)	(183,700)	(181,609)	2,091	
Michigan Transportation Fund - Major	(625,180)	(735,680)	(733,813)	1,867	
Michigan Transportation Fund - Local	(454,900)	(454,900)	(454,065)	835	
Total other financing sources (uses)	(513,780)	3,289,200	(826,925)	(4,116,125)	
Net change in fund balance	(164,470)	(2,469,356)	(509,603)	1,959,753	
FUND BALANCE, beginning of year	3,043,936	3,043,936	3,043,936		
FUND BALANCE, end of year	\$ 2,879,466	\$ 574,580	\$ 2,534,333	\$ 1,959,753	

Statistical Section (Unaudited)

# CITY OF WYOMING, MICHIGAN GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION GENERAL FUND LAST TEN FISCAL YEARS

Year												
Ended	General					Public	Street	All Other				
30,	Government	Court	Police	Fire	Inspections	Works	Lighting	General	Total			
1995	\$2,753,189	\$ 861,843	\$6,810,086	\$2,354,594	\$433,723	\$ 31,742	\$ 543,442	\$ 746,523	\$14,535,142			
1996	3,153,574	928,328	7,797,591	2,538,627	518,767	144,477	571,586	820,977	16,473,927			
1997	3,809,970	1,094,295	8,721,640	-	644,074	8,709	629,850	812,912	15,721,450			
1998	4,069,234	1,050,155	10,175,940	3,275,603	722,734	46,952	683,460	545,626	20,569,704			
1999	4,085,071	1,110,777	10,617,857	3,446,227	756,402	264,542	687,194	718,333	21,686,403			
2000	4,673,312	1,233,434	11,789,503	3,764,760	868,135	132,750	785,822	1,101,910	24,349,626			
2001	4,907,472	1,328,259	12,612,101	4,393,669	-	330,981	827,246	864,677	25,264,405			
2002	4,968,599	1,449,189	12,846,530	4,388,545	-	310,845	713,249	1,088,314	25,765,271			
2003	5,303,147	1,542,502	13,585,342	4,855,044	-	56,467	809,405	1,103,765	27,255,672			
2004	6,318,100	1,767,718	13,897,181	4,943,323	-	46,582	737,855	707,712	28,418,471			
	Percent to Total Expenditures											
									-			
1995	19.0	5.9	46.9	16.2	3.0	0.2	3.7	5.1				
1996	19.1	5.6	47.3	15.4	3.2	0.9	3.5	5.0				
1997	24.2	7.0	55.5	-	4.1	-	4.0	5.2				
1998	19.8	5.1	49.5	15.9	3.5	0.2	3.3	2.7				
1999	18.8	5.1	49.0	15.9	3.5	1.2	3.2	3.3				
2000	19.2	5.1	48.4	15.5	3.6	0.5	3.2	4.5				
2001	19.4	5.3	49.9	17.4	-	1.3	3.3	3.4				
2002	19.3	5.6	49.9	17.0	•	1.2	2.8	4.2				
2003	19.5	5.7	49.8	17.8	-	0.2	3.0	4.0				
2004	22.2	6.2	48.9	17.4	-	0.2	2.6	2.5				

## CITY OF WYOMING, MICHIGAN GENERAL GOVERNMENTAL REVENUES AND TRANSFERS BY SOURCE GENERAL FUND LAST TEN FISCAL YEARS

Year Ended June 30,	Property Taxes	Licenses and Permits	Federal	ntergovernment State	al Other	Fees and Service Charges	interfund	Municipal Court Fines and Costs	Investment Earnings	All Other	Transfer (to) from Other Funds	Total
1995	\$6,648,589	\$ 908,618	\$ 46,998	\$ 5,323,869	\$ 118,533	\$268,257	\$1,342,980	\$1,296,066	\$351,313	\$311,448	\$ -	\$16,616,671
1996	6,897,309	1,006,588	26,904	5.424.685	229,508	133,235	1,499,341	1,397,528	387,588	178,888	(471,596)	16,709,978
1997	7.270,004	1,116,409	-	6,227,057	236,212	148,097	1,438,678	1,520,904	447,371	132,564	(2,249,316)	16,287,980
1998	7,602,833	1,165,872	312,941	6,517,006	150,980	127,663	1,302,480	1,603,615	591,516	102,548	1,784,528	21,261,982
1999	7,994,487	1,375,388	29,199	6,973,513	157,512	138,100	1,474,200	1,765,123	584,897	133,553	1,972,326	22,598,298
2000	8,328,166	1,512,592	35,531	7,130,435	164,596	126,179	1,479,840	1,855,213	563,816	112,349	1,278,750	22,587,467
2001	8,639,120	601,918	259,498	7,922,217	199,061	104,714	1,692,120	1,732,983	706,548	141,243	3,281,946	25,281,368
2002	9,208,358	661,936	433,219	7,793,289	198,267	104,584	2,078,520	2,014,674	539,573	378,157	3,431,389	26,841,966
2003	9,717,497	659,091	365,944	7,155,005	202,595	127,523	2,140,200	2,093,485	396,910	212,793 250,786	3,484,553 3,949,738	26,555,596 27,166,199
2004	9,983,106	636,360	290,415	6,784,279	171,317	134,402	2,683,320	1,996,898	285,578	250,760	3,848,730	21,100,133
					Percer	nt to Total Re	evenues					
1995	40.0	5.5	0.3	32.0	0.7	1.6	8.1	7.8	2.1	1.9	-	
1996	41.3	6.0	0.2	32.5	1.4	0.8	9.0	8.4	2.3	1.1	(3.0)	
1997	44.6	6.9	-	38.2	1.6	0.9	8.8	9.3	2.7	8.0	(13.8)	
1998	35.7	5.5	1.5	30.7	0.7	0.6	6.1	7.5	2.8	0.5	8.4	
1999	35.4	6.1	0.1	30.9	0.7	0.6	6.5	7.8	2.6	0.6	8.7	
2000	36.9	6.7	0.2	31.5	0.7	0.6	6.6	8.2	2.5	0.5	5.6	
2001	34.2	2.4	1.0	31.2	0.8	0.4	6.7	6.9	2.8	0.6	13.0	
2001	34.3	2.5	1.6	29.0	0.7	0.4	7.7	7.5	2.0	1.4	12.9	
2002	36.6	2.5	1.4	26.9	0.8	0.5	8.1	7.9	1.5	0.8	13.0	
2004	36.7	2.3	1.1	25.0	0.6	0.5	9.9	7.4	1.1	0.9	14.5	

### CITY OF WYOMING, MICHIGAN PROPERTY TAXES, LEVIES AND COLLECTIONS LAST TEN FISCAL YEARS

Year ended June 30,	Total Tax Levy	Collections to	March 1,	Collections to June 30,		
1995	\$10.265.089	\$ 9.458.277	92.14%	\$ 9,799,622	95.47%	
1996	12,451,192	11.562.516	92.86%	11,915,469	95.70%	
1997	14.226.337	13,729,296	96.51%	14,153,558	99.49%	
1998	16.570.736	16.527.344	99.74%	16,561,230	99.94%	
1999	17,442,530	16,887,742	96.82%	17,230,540	98.78%	
2000	17,593,147	16,976,507	96.50%	17,377,334	98.77%	
2001	18,880,728	18,796,959	99.56%	18,806,319	99.61%	
2002	20,695,779	18,317,264	88.51%	18,874,699	91.20%	
2003	21,578,687	20,816,636	96.47%	21,472,548	99.51%	
2004	22.069.829	21,507,617	97.45%	22,010,367	99.73%	

### CITY OF WYOMING, MICHIGAN TAXABLE VALUES - TAX RATES - TAX LEVIES

Last Ten Fiscal Years

Taxable Value Tax Rate (per \$1,000 of State Equalized Valuation) Sidewalk Personal Real Snow Property Property Total Operating Police Fire Removal 1995 \$1,056,397,000 \$200,848,300 \$1,257,245,300 (1) 4.6695 0.1000 17,056,600 39,797,650 56,854,250 (2) 4.6695 0.1000 1,073,453,600 240,645,950 1,314,099,550 1996 1,079,123,200 212,264,500 1,291,387,700 4.6695 0.1000 (1) 16,948,050 38,132,100 55,080,150 4.6695 0.1000 (2)1,096,071,250 250,396,600 1,346,467,850 1997 1,133,340,760 232,303,200 1,365,643,960 (1) 4.6695 0.7500 0.1000 18,517,000 38,857,000 57,374,000 4.6695 0.7500 0.1000 (2)1,151,857,760 271,160,200 1,423,017,960 1,185,060,023 240,477,000 1,425,537,023 (1) 4.6695 1.2500 0.7500 0.1000 58,325,350 15,615,750 42,709,600 4.6695 1.2500 0.7500 0.1000 (2)1,200,675,773 283,186,600 1,483,862,373 253,970,200 1,251,360,103 1999 1,505,330,303 (1) 4 6695 1.2500 0.7500 0.1000 14,576,100 42,022,650 56,598,750 (2) 4.6695 1.2500 0.7500 0.1000 1,265,936,203 295,992,850 1,561,929,053 1,294,205,275 2000 269,315,466 1,563,520,741 (1) 4.6695 1.2500 0.7500 0.1868 16,658,197 37,073,200 53,731,397 (2)4.6695 1.2500 0.7500 0.1868 1,310,863,472 306,388,666 1,617,252,138 1,366,198,985 1,620,906,485 2001 254,707,500 (1) 4.6695 1.2500 0.7500 0.1868 18,627,687 47,133,650 65,761,337 4.6695 1.2500 0.7500 0.1868 (2) 1,384,826,672 301,841,150 1,686,667,822 1,444,008,693 1,710,570,093 (1) 2002 266,561,400 4.6695 1.2500 0.7500 0.1868 44,240,400 110,665,700 154,906,100 (2) 4.6695 1.2500 0.7500 0.1868 1,488,249,093 377,227,100 1,865,476,193 2003 1,534,819,143 283,845,000 1,818,664,143 (1) 4.6695 1.2500 0.7500 0.1600 39,718,280 107,373,000 147,091,280 (2) 4.6695 1.2500 0.7500 0.1600 1,574,537,423 391,218,000 1,965,755,423 2004 1,614,794,898 288,903,819 1,903,698,717 4.6695 1.2500 0.7500 0.1600 (1) 30,611,131 94,670,600 125,281,731 4.6695 1.2500 0.7500 0.1600 1,645,406,029 383,574,419 2,028,980,448

<sup>(1)</sup> From 1995, the credit on taxable value on properties within the State of Michigan is limited to the rate of inflation or 5%, creating a variance between assessed and taxable value.

<sup>(2)</sup> IFT new facilities are valued at 50% while rehab-facilities are frozen in value for the term of the exemption.

Sewer		Parks			Total	Total
and Water		and	Debt	Public	Tax	Tax
Improvement	Library	Recreation	Service	Transportation	Rate	Levy
1.8678	0.3642		0.5600	0.2500	7.8115	\$ 9,820,972
1.8678	0.3642		0.5600	0.2500	7.8115	<u>444,117</u> 10,265,089
4.0070	0.2000	1.5000	0.5600	0.2500	9.2473	11,941,849
1.8678 1.8678	0.3000 0.3000	1.5000	0.5600	0.2500	9.2473	509,343
						12,451,192
1.8678	0.3000	1.5000	0.5600	0.2500	9.9973	13,652,752
1.8678	0.3000	1.5000	0.5600	0.2500	9.9973	573,585 14,226,337
						14,220,337
1.8678	0.3000	1.5000	0.4800	0.2500	11.1673	15,919,400
1.8678	0.3000	1.5000	0.4800	0.2500	11.1673	651,337 16,570,736
						10,070,700
1.8678	0.3000	1.5000	0.4800	0.2500	11.1673	16,810,475
1.8678	0.3000	1.5000	0.4800	0.2500	11.1673	632,055 17,442,530
						17,442,550
1.8678	0.3000	1.5000	0.3500		10.8741	17,001,881
1.8678	0.3000	1.5000	0.4800		11.0041	591,266 17,593,147
						17,035,147
1.8678	0.3000	1.5000	0.6700		11.1941	18,144,589
1.8678	0.3000	1.5000	0.6700		11.1941	736,139 18,880,728
						10,000,720
1.8678	0.2000	1.5000	0.6700		11.0941	18,977,236
1.8678	0.2000	1.5000	0.6700	Yard Waste Disp.	11.0941	1,718,544 20,695,779
				Tara Waste Biop.		
1.8678	0.1500	1.5000	0.4600	0.1700	10.9773	19,964,022
1.8678	0.1500	1.5000	0.4600	0.1700	10.9773	<u>1,614,665</u> 21,578,687
						21,010,001
1.8678	0.1000	1.5000	0.4100	0.1700	10.8773	20,707,102
1.8678	0.1000	1.5000	0.4100	0.1700	10.8773	<u>1,362,727</u> 22,069,829
						22,003,023

## CITY OF WYOMING, MICHIGAN PROPERTY TAX RATES

(Per \$1,000 of State Equalized Valuation)
DIRECT AND OVERLAPPING GOVERNMENTS
Last Ten Fiscal Years

				School Districts					
				Grand					
Year				Rapids					
Ended	City of	Kent		Community	Kent		Godwin	_	
June 30,	Wyoming	County	Library	College	Intermediate	Godfrey-Lee	Heights	Grandville	
						Но	mestead Rate	s	
1995	7.8115	5.2252	_	1.8285	3,8162	8.9000	1.00	6.6800	
1996	9.2473	5.2252	_	1.8285	3.8803	8.9000	1.00	7.1700	
1997	9.9973	5.1014	-	1.8285	3.8803	8.9000	1.00	7.1700	
1998	11.1673	5.1111	_	1.8285	3.8803	12.4300	1.00	7.1700	
1999	11.1673	5.3664	0.6800	1.8276	3.8784	12.4300	1.00	7.1700	
2000	11.1241	5.3551	0.6431	1.8201	3.8625	12.4300	1.00	7.1700	
2001	11.1941	5.3340	0.8400	1.8109	3.8430	12.4140	3.15	6.7383	
2002	11.0941	5.3230	0.8787	1.8049	3.8299	12.4132	1.60	6.2317	
2003	10.9773	5.3140	0.8769	1.8000	3.8192	12.1941	1.60	6.2317	
2004	10.8773	5.3140	0.8710	1.7865	3.7903	11.9697	1.50	6.1130	
						Non-l	Homestead Ra	ates	
1996	9.2473	5.2252	-	1.8285	3.8803	26.9000	19.00	25.1700	
1997	9.9973	5.1014	-	1.8285	3.8803	26.9000	19.00	25.1700	
1998	11.1673	5.1111	-	1.8285	3.8803	30.4300	19.00	25.1700	
1999	11.1673	5.3664	0.6800	1.8276	3.8784	30.4300	19.00	25.1700	
2000	11.1241	5.3551	0.6431	1.8201	3.8625	30.4300	19.00	25.1700	
2001	11.1941	5.3340	0.8400	1.8109	3.8430	30.4140	21.15	24.7383	
2002	11.0941	5.3230	0.8787	1.8049	3.8299	30.4132	10.60	24.2317	
2002	11.0941	5.3230	0.8787	1.8049	3.8299	30.4132	10.60	24.2317	
2003	10.9773	5.3140	0.8769	1.8000	3.8192	29.8251	10.60	24.2317	
2004	10.8773	5.3140	0.8710	1.7865	3.7903	29.9697	10.50	23.9600	

<sup>(1)</sup> Total includes the Wyoming School District rate.

Cabaal	Districts
School	LUSTRICIS

Kelloggsville	Bryon Center	Kentwood	Wyoming	State Education	Total (1)
	1.1.	amount and Date			` ,
		omestead Rate	is .		
3.9974	-	5.0900	1.4500	6.0000	26.1314
6.9800	8.0000	4.2900	4.1800	6.0000	30.3613
6.9940	8.0000	5.1014	4.2800	6.0000	31.0875
3.6000	8.0000	5.4000	1.5500	6.0000	29.5372
5.5000	7.8982	5.3980	5.2200	6.0000	34.1397
5.7600	4.9982	5.3979	5.2200	6.0000	34.0249
5.7600	7.9982	5.3951	5.0000	6.0000	34.0220
2.8500	3.9981	2.6976	4.9000	6.0000	33.8306
2.7500	3.9965	2.6961	4.7000	6.0000	33.4874
2.7500	3.9917	2.6961	4.7000	6.0000	33.3391
		Non-Homes	tead Rates	· · · · · · · · · · · · · · · · · · ·	
24.0000	26 0000	22 2000	22.1800	6.0000	48.3613
24.9800 24.9940	26.0000 26.0000	22.2900 23.8900	22.1800	6.0000	49.0875
24.9940	26.0000	23.4000	19.5500	6.0000	47.5372
23.4580	25.9982	23.3980	23.2200	6.0000	52.1397
23.4580	25.9982	23.3980	23.2200	6.0000	52.0249
23.4560	25.9982	23.3951	23.2200	6.0000	52.0249
11.8500	12.9981	11.6976	22.9000	6.0000	51.8306
11.8500	12.9981	11.6976	22.9000	6.0000	51.8306
11.7500	12.9965	11.6961	22.7000	6.0000	51.6300
11.7500	12.9903	11.6961	22.7000	6.0000	51.3391
11.3322	12.9917	11.0901	22.7000	0.0000	01.0091

## CITY OF WYOMING, MICHIGAN ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY

Last Ten Fiscal Years (dollar figures in thousands)

											Percent
						Comme	rcial and			Ratio of	Increase in
						Industrial	Facilities			Total	Estimated
						Exem	ptions			Assessed	Actual
	Real F	Property		Persona	l Property	Real and	Personal	T <u>c</u>	otal	to Total	Value
		Estimated	•		Estimated		Estimated		Estimated	Estimated	Over
Fiscal	Assessed	Actual		Assessed	Actual	Assessed	Actual	Assessed	Actual	Actual	Prior
Year	Value	Value		Value	Value	Value	Value	Value	Value	Value	Year
1995	\$1,056,397	\$2,112,794	(1)	\$200,848	\$401,697	\$56,854	\$113,709	\$1,314,100	\$2,628,199	50%	-1.24%
1996	1,079,123	2,158,246	(1)	212,265	424,529	55,080	110,160	1,346,468	2,692,935	50%	2.46%
1997	1,147,000	2,294,000	(1)	232,303	464,606	57,374	114,748	1,436,677	2,873,354	50%	6.70%
1998	1,207,000	2,414,000	(1)	240,477	480,954	58,325	116,651	1,505,802	3,011,605	50%	4.81%
1999	1,313,000	2,626,000	(1)	253,970	507,940	56,599	113,198	1,623,569	3,247,138	50%	7.82%
2000	1,395,000	2,790,000	(1)	269,315	538,631	53,731	107,463	1,718,047	3,436,094	50%	5.82%
2001	1,475,353	2,950,705	(1)	254,695	509,390	65,959	131,917	1,796,006	3,592,013	50%	4.54%
2002	1,577,031	3,154,061	(1)	266,561	533,123	82,389	164,778	1,925,981	3,851,962	50%	7.24%
2003	1,737,450	3,474,901	(1)	283,358	566,715	93,964	187,928	2,114,772	4,229,543	50%	9.80%
2004	1,877,373	3,754,746	(1)	290,118	580,237	78,115	156,231	2,245,607	4,491,214	50%	6.19%

<sup>(1)</sup> From 1995, the credit on taxable value on properties within the State of Michigan is limited to the rate of inflation or 5%, creating a variance between assessed and taxable value.

### Table 7

# CITY OF WYOMING, MICHIGAN SPECIAL ASSESSMENTS - BILLINGS AND COLLECTIONS LAST TEN FISCAL YEARS

Year Ended June 30,	Billings	Amount of Collections
1995	\$ 190,021	\$ 454,176
1996	274,606	702,067
1997	254,941	936,609
1998	255,482	1,028,190
1999	327,165	1,247,576
2000	300,869	914,756
2001	243,085	530,665
2002	226,485	688,843
2003	242,666	788,064
2004	237,142	802,074

### CITY OF WYOMING, MICHIGAN

### RATIO OF NET GENERAL BONDED AND CONTRACT DEBT TO STATE TAXABLE VALUE AND NET BONDED DEBT PER CAPITA

Last Ten Fiscal Years

Year Ended June 30,	Population	State Taxable Value (1)	Gross Debt	Less Debt Service Funds	Net Debt	Ratio of Net Debt to State Taxable Value	Net Debt Per Capita
1995	65,538	\$ 1.314.099.550	\$ 5,460,000	\$ 747,261	\$ 4,712,739	0.36%	72
1996	65,868	1,346,467,850	4,810,000	718,605	4,091,395	0.30%	62
1997	66.198	1,423,017,960	10,818,556	782,849	10,035,707	0.71%	152
1998	66,528	1.483.862.373	30,446,706	687,381	29,759,325	2.01%	447
1999	66.858	1.561.929.053	30,595,741	652,850	29,942,891	1.92%	448
2000	66.858	1,617,252,138	41,204,593	469,892	40,734,701	2.52%	609
2001	69.368	1,686,667,822	38.742.529	364,339	38,378,190	2.28%	553
2002	71,400	1.865.476.193	36,865,171	312,159	36,553,012	1.96%	512
2003	71,996	1.965.755.423	36,831,888	302,958	36,528,930	1.86%	507
2003	73,500	2,028,980,448	34,713,067	197,906	34,515,161	1.76%	470

<sup>(1)</sup> Final State equalized and taxable value including industrial facilities tax.

\$ 179,463,577

### CITY OF WYOMING, MICHIGAN COMPUTATION OF LEGAL DEBT MARGIN FOR GENERAL OBLIGATION BONDS

June 30, 2004

State equalized assessed value -December 31, 2004 \$ 2,245,606,787 Debt limit - ten percent of state \$ 224,560,679 equalized assessed value Amount of debt applicable to debt limit: \$ 72,250,008 Total bonded debt Less: \$ 197,906 Assets available for Debt Service Bonded debt not subject to limitation Revenue Bonds 26,955,000 27,152,906 Total amount of debt applicable to debt limit 45,097,102

Legal debt margin

## CITY OF WYOMING, MICHIGAN COMPUTATION OF DIRECT AND OVERLAPPING DEBT

June 30, 2004

Name of Governmental Unit	Net Debt Outstanding	Percentage Applicable To City	City of Wyoming's Share Of Debt	
City of Wyoming				
General obligation	\$ 34,713,067			
General obligation water and sewer	926,941			
Revenue	26,955,000			
Kent County DPW	9,655,000			
Total city direct debt	72,250,008	100.00%	\$ 72,250,008	
Kent County	78,470,000	11.11%	8,718,017	
Grand Rapids Community College	60,195,000	10.83%	6,519,119	
Schools Districts:				
Wyoming	46,885,000	98.82%	46,331,757	
Godwin Heights	13,310,000	88.92%	11,835,252	
Kelloggsville	19,225,000	63.36%	12,180,960	
Grandville	47,890,000	23.76%	11,378,664	
Byron Center	86,041,146	0.20%	172,082	
Kentwood	115,060,000	0.45%	494,758	
Godfrey Lee	15,449,882	100.00%	15,449,882	
Total overlapping debt	\$ 482,526,028		113,080,491	
Total city direct and overlapping debt			\$ 185,330,499	

# CITY OF WYOMING, MICHIGAN RATIO OF ANNUAL DEBT SERVICE FOR GENERAL DEBT TO TOTAL GENERAL EXPENDITURES

LAST TEN FISCAL YEARS

		Debt Service				
Fiscal Year	Principal	Interest and Fees	Total	_	eneral Fund xpenditures Total	Ratio
1994	\$ 600,000	\$ 229,741	\$ 829,741	\$	15,976,093	5.19
1995	630,000	206,785	836,785		15,742,614	5.32
1996	650,000	182,296	832,296		16,120,798	5.16
1997	725,250	317,251	1,042,501		15,397,275	6.77
1998	1,171,091	716,262	1,887,353		20,569,704	9.18
1999	1,796,476	1,266,811	3,063,287		21,686,403	14.13
2000	1,981,046	1,379,576	3,360,622		24,349,626	13.80
2001	2,336,970	2,080,630	4,417,600		25,264,405	17.49
2002	2,677,358	1,912,986	4,590,344		25,765,271	17.82
2003	2,443,283	1,848,377	4,291,660		27,255,672	15.75
2004	2,688,821	1,801,665	4,490,486		28,418,471	15.80

### CITY OF WYOMING, MICHIGAN SEWER REVENUE BOND COVERAGE LAST TEN FISCAL YEARS

Fiscal	Gross	Operating	Net Reve	enue Debt Se	ervice Require	ments (3)	
Year End	Revenues (1)	Expenses (2)	Availabl Debt Se		Interest and Fees	Total	Coverage
1995	\$ 5,900,179	\$ 5,772,820	\$ 127	7,359 -	-	-	-
1996	7,921,686	5,637,961	2,283	3,725 -	-	-	-
1997	6,833,000	6,784,989	48	3,011 -	40,497	40,497	1.19
1998	4,635,867	5,968,431	(1,332	2,564) 110,000	205,345	315,345	(4.23)
1999	7,559,809	5,775,024	1,784	1,785 210,000	419,252	629,252	2.84
2000	8.052,780	6,535,394	1,517	7,386 225,000	456,250	681,250	2.23
2001	8.493.948	6,631,349	1,862	2,599 245,000	447,091	692,091	2.69
2002	9.407.030	6.853,182	2,553	3,848 380,000	435,685	815,685	3.13
2003	9.111.856	7,046,561	2,06	5,295 395,000	502,907	897,907	2.30
2004	10,750,891	7,833,343	2,91	7,548 515,000	569,169	1,084,169	2.69

- (1) Total revenues (including interest)
- (2) Total operating expenses exclusive of depreciation
- (3) Includes principal and interest of revenue bonds only. It does not include the general obligation bond reported in the debt service fund.

## CITY OF WYOMING, MICHIGAN WATER REVENUE BOND COVERAGE LAST TEN FISCAL YEARS

Fiscal	Gross	Operating	Ne	et Revenue	Debt S	Servic	e Requirem	ents	(3)	
Year End	Revenues (1)	Expenses (2)		vailable for ebt Service	Principal	int	erest and Fees		Total	Coverage
1995	\$ 8.544.622	\$ 6.055.242	\$	2.489.380	\$ 225,000	\$	24,683	\$	249,683	9.97
1996	9.067.356	5,982,920	•	3,084,436	225,000		15,896		240,896	12.80
1997	11,715,332	6,600,598		5,114,734	225,000		46,860		271,860	18.81
1998	10,674,187	6,266,083		4,408,104	240,000		101,181		341,181	12.92
1999	12,266,253	6,635,721		5,630,532	285,000		160,817		445,817	12.63
2000	13,099,171	7,157,721		5,941,450	310,000		177,406		487,406	12.19
2001	15,780,232	7,776,073		8,004,159	365,000		178,082		543,082	14.74
2002	15,548,014	7,936,491		7,611,523	140,000		357,463		497,463	15.30
2003	16,067,372	8,569,717		7,497,655	310,000		622,788		932,788	8.04
2004	15,013,729	8,272,486		6,741,243	410,000		705,371	•	1,115,371	6.04

- (1) Total revenues (including interest)
- (2) Total operating expenses exclusive of depreciation
- (3) Includes principal and interest of revenue bonds only. It does not include the general obligation bond reported in the debt service fund.

# CITY OF WYOMING, MICHIGAN SCHEDULE OF INSURANCE IN FORCE June 30, 2004

Type of Coverage	ype of Coverage Details of Coverage			
	Michigan Municipal Risk Management Policy Period Novmeber 16, 2001 to November 15, 2004 Policy Number - 00138			
Forgery Policy	Forgery	\$	1,000,000	
Public Employees' Blanket Bond Honesty blanket - Employees	City District Court 62A		1,000,000 1,000,000	
Faithful performance	Police officers		1,000,000	
Public Official Bond - Faithful performance	City Treasurer City Clerk District Court - Magistrate		1,000,000 1,000,000 1,000,000	
	National Union Fire Insurance Company Policy Period January 1, 2004 to January 1, 2005 Policy Number - 2123-4984C03			
Accident - Volunteer Firefighters Employee injury	Principal sum Weekly	\$	25,000 100	

# CITY OF WYOMING, MICHIGAN SALARIES AND SURETY BONDS OF PRINCIPAL OFFICIALS June 30, 2004

	Annual Salary	Amount of Surety Bond
Mayor	\$ 11,556	\$ 1,000,000
Mayor Pro Tem	9,060	-
Councilpersons (5 each)	8,028	-
City Manager	107,350	-
City Clerk	64,200	1,000,000
Director of Public Works	92,934	-
Director of Utilities	92,934	-
Director of Planning and Community Development	86,694	-
City Treasurer	75,816	1,000,000
Director of Finance - Comptroller	82,146	-
Fire Chief	86,694	-
District Court Judges (2)	45,724	-
District Court Magistrate (part-time)	26,611	1,000,000
Police Chief	92,934	1,000,000
All Police Officers	51,106	1,000,000

## CITY OF WYOMING, MICHIGAN PRINCIPAL TAXPAYERS

June 30, 2004

	Type of	Taxable	Percent of
No. Name	Business	Value	City Total
	Automotive	\$ 120,176,114	2.68%
1 General Motors Corp.	Electric Utility	56,471,167	1.26%
2 Consumers Energy	Food Wholesaler	49,821,296	1.11%
3 Gordon Food Service	Automotive	40,800,100	0.91%
4 Delphi Automotive		40,672,700	0.91%
5 Bentler Inductries	Automotive		0.73%
6 Aimco Ramblewood	Apartments	32,777,495	
7 United Parcel Service	Shipping	27,812,832	0.62%
8 Steelcase, Inc.	Furniture	24,477,400	0.55%
9 Holland American Wafer	Bakery	20,630,871	0.46%
10 Michigan Consolidated Gas	Natural Gas Utility	16,542,176	0.37%
11 Home Depot	Hardware/Lumber	8,925,041	0.20%
12 Waterchase Assoc. LLC	Apartments	8,252,675	0.18%
13 Country Fresh, Inc.	Dairy Products	7,877,210	0.18%
14 Goodwill Co. Inc.	Retail	7,519,652	0.17%
15 Leon Plastics	Plastics	7,510,339	0.17%
16 Wilsontown LLC	Retail	6,018,039	0.13%
17 Wells Fargo Bank	Equipment Leasing	5,918,678	0.13%
18 L & L Jiroch Dist.	Distribution	5,677,055	0.13%
19 General Mills	Food Processing	5,256,400	0.12%
20 Wyoming Retirement Residence	Retirement Residence	5,014,704	0.11%
, -			
		\$ 498,151,944	11.09%

The above values, represent 11.09% of the total 2003 Assessment Roll of the City of Wyoming as of March 31, 2003 totaling \$4,491,213,574

The individual values are for real and personal property owned by the designated taxpayer, including Industrial Facilities and Commercial Development Taxable Value Amounts.

# CITY OF WYOMING, MICHIGAN PROPERTY VALUE AND CONSTRUCTION LAST TEN FISCAL YEARS

		Commercial oction	Residential Construction (1)			True Cash Value (including IFT) (2)				
Fiscal Year	Number of Permits		Value	Number of Units		Value		Industrial and Commercial		Residential
1995	128	\$	27,695,591	555	\$	20,764,749	\$	962,660,200	\$	1,257,650,800
1996	137	•	24,129,328	550		27,031,281		1,015,286,400		1,341,453,700
1997	135		29,547,402	625		30,900,371		1,065,740,800		1,412,577,400
1998	129		35,720,995	579		24,719,309		1,132,818,900		1,555,552,400
1999	127		37,194,467	696		51,744,406		1,176,925,600		1,680,437,000
2000	177		63,000,132	642		30,519,262		1,231,854,200		1,789,689,000
2001	116		39,109,441	739		31,757,597		1,312,531,800		1,930,966,800
2002	109		30,587,936	666		27,862,032		1,459,675,200		2,095,780,000
2003	114		32,504,285	651		30,636,552		1,510,410,284		2,230,502,400
2004	126		61,091,830	662		36,407,141		1,493,646,000		2,270,016,700

### Data Sources:

- (1) Building Inspections Department actual permits issued
- (2) Assessor's Office

## CITY OF WYOMING, MICHIGAN DEMOGRAPHIC STATISTICS

Last Ten Fiscal Years

	(1)									(2)	(3)	
Fiscal Year	Population	_		er Capita Income	-	Median Age		Education Level	<del></del>	School Enrollment	Unemployment Rate	
1995	65,538	*	\$	15,925	*	30	*	12.4	*	12,340	4.5%	
1996	65,868	*		16,325	*	30	*	12.4	*	13,038	4.4%	
1997	66,198	*		16,725		30	*	12.4	*	13,454	3.6%	
1998	66,528	*		17,125	*	32	*	12.4	*	12,967	3.0%	
1999	66,858	*		17,600	*	32	*	12.4	*	12,960	3.1%	
2000	66,858	*		17,600	*	32	*	12.4	*	12,960	3.1%	
2001	69.368			17,600	*	31.2	*	12.4	*	12,762	5.0%	
2002	71,400	*		19,287	*	31.2	*	12.4	*	13,053	5.8%	
2003	71,996	*		19,300	*	31.2	*	12.4	*	13,992	8.0%	
2004	73,500			29,770	*	32.5	*	12.4	*	14,465	6.6%	

### Estimated

### Data Sources:

- (1)
- Grand Valley State University C.A.C.I.
  Public and private schools within the City of Wyoming (2)
- www.michlmi.org (3)

## CITY OF WYOMING, MICHIGAN Miscellaneous Statistical Data

June 30, 2004

Government		Date of incorporation Form of government	January 1, 1959 Council-Manager		Area Number of employees	24.5 square miles 448	
Streets		Paved Streets Unpaved Streets	228.26 miles .25 miles		Sidewalks Number of streetlights	322 miles 4,723	
Fire	*	Employees	Full-time Reserve Civilian	37 39 1	Stations Vehicles	4 19	
Police	*	Employees	Patrol Officers Dispatchers Administrative Civilians	98 11 3 25	Vehicles	Patrol 31 Other 20	
Parks and Recreation	-	Parks Bike Trails	685 Acres 68 miles		Number of Parks	23	
Schools		Public Charter Parochial	32 schools 1 school 8 schools		Students	11,524 633 2,308	
Water Utility		Retail customers Average daily use	22,152 33.16 million		Daily plant capacity	90.0 million gallons	
Elections		Registere Votes cast in last Votes cast in last n	general election	43,653 19,382 6,915	Percentage of registere Last general election Last municipal election	ed voters voting in: 44.69% 15.99%	
Properties		Residential Exempt Industrial IFT			Commercial Personal Total Parcels	1,229 1,988 25,643	
Census	<i>\$</i> ‡ <b>‡</b> ‡3	1970 1980	56,560 59,616		1990 2000	63,891 69,368	



## **BDO Seidman, LLP**Accountants and Consultants

99 Monroe Avenue NW, Suite 800 Grand Rapids, Michigan 49503-2654 Telephone: (616) 774-7000 Fax: (616) 776-3680

October 14, 2004



Honorable Mayor and Members of the City Council City of Wyoming Wyoming, Michigan

#### Dear Members:

We have audited the basic financial statements of the City of Wyoming as of and for the year ended June 30, 2004, and have issued our report thereon dated October 14, 2004. In planning and performing our audit, we considered the City's internal controls in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on internal controls. We have not considered internal controls since the date of our report.

During our audit, we noted certain matters involving operations and procedures that are presented for your consideration. These comments and recommendations, all of which have been discussed with the appropriate members of management, are intended to improve internal controls or result in other operating efficiencies.

This memorandum is intended solely for the information and the use of the City Council, management and others within the City and should not be used for any other purpose.

Very truly yours,

BDO Seistman, LLP

**Memorandum of Recommendations** 

Year Ended June 30, 2004

### Memorandum of Recommendations

### **Development of Formal Disaster Recovery Plan**

The City does not have a written disaster recovery plan, and there are no formal arrangements for the use of another computer system in the event of a fire or other disaster. As a result, in the event of a disaster affecting the computer systems, the City may be subject to an extended delay before substitute processing capabilities become available. This could result in significant losses to the City. The most effective approach to ensure a rapid recovery from a catastrophe is to have a written and tested recovery plan.

### Recommendation

We recommend management develop a disaster recovery plan that addresses the following:

- 1) Identification of critical applications
- 2) Step-by-step instructions that define the responsibilities of each functional area
- 3) Locations where computer operations can be re-established and continued
- 4) Network back-up (if necessary)
- 5) Specific security controls that will be needed during the recovery process
- 6) Alternative manual procedures required to maintain the records and continue operations
- 7) Impact of disruptions on customers and alternative systems for continued contact

As part of the recovery plan, we recommend the City investigate and negotiate a back-up agreement. Many organizations with compatible equipment are willing to enter into reciprocal back-up agreements to ensure continuity of operations in the event of a disaster. If such equipment is available, it will be important to formalize an agreement and perform a test to ensure that the equipment functions properly with your software and files.

### **Memorandum of Recommendations**

### **New Pronouncements**

There are several new pronouncements that have been issued by the Governmental Accounting Standards Board (GASB) that may affect future comprehensive annual financial reports issued by the City. A brief summary of these new pronouncements is listed below:

GASB Statement No. 40, Deposit and Investment Risk Disclosures amends Statement No. 3. This pronouncement eliminates category 1 and 2 deposits and requires disclosure of custodial risk for category 3 deposits and investments. This will affect the footnote disclosures and is effective for the City for the year ending June 30, 2005.

GASB Statement No. 42, Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries deals with determining whether capital assets have been impaired and the proper reporting and disclosure of these assets. The standard also provides new financial statement presentation and disclosures relating to insurance recoveries. This pronouncement is effective for the City for the year ending June 30, 2005.

GASB Statement No. 43, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans applies to plans that are included as trust funds in the financial statements of the City. This pronouncement supersedes GASB Statement No. 26, Financial Reporting for Postemployment Healthcare Plans Administered by Defined Benefit Pension Plans, and will be effective for the City for the year ending June 30, 2007. The standard will require presentation of financial statements and schedules similar to those presented for the City's pension plan, as well as require an actuarial valuation of the healthcare plan.

GASB Statement No. 44, Economic Condition Reporting: The Statistical Section – an Amendment of NCGA Statement 1 clarifies and updates prior requirements as they apply to the statistical sections of the comprehensive annual financial report. This standard also adds new information from the new financial reporting model. This pronouncement is effective for the City for the year ending June 30, 2006.

GASB Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions addresses how the City should account for and report costs and obligations related to postemployment healthcare and other nonpension benefits. Collectively these benefits are referred to as other postemployment benefits (OPEB). It will

### **Memorandum of Recommendations**

require the City to account for OPEB essentially the same as pensions. This will require an actuarial valuation for the applicable OPEB plans. This pronouncement will be effective for the City for the year ending June 30, 2008.

Proposed Technical Bulletin, Recognition of Pension and Other Postemployment Benefit Expenditures/Expense and Liabilities clarifies the requirement of GASB Statement No. 27 and 45.

#### Recommendation

Review the new pronouncements to determine changes necessary to ensure that the City is in compliance with applicable financial statement and note disclosures.